

**THE COMMON COUNCIL
CITY OF HARDIN, MONTANA**

January 4, 2011 - Minutes

PUBLIC HEARINGS:

Ordinance No. 2010-18 Amendment Title 10, Chapter 2 – Traffic Regulations

Ordinance No. 2010-19 Amendment Title 4, Building Regulations, To Require Street Numbers

Mayor Kimberly Hammond opened the Public Hearings at 7:00 p.m. and closed them at 7:01 p.m.

COUNCIL MEETING: The Regular Council Meeting for January 4, 2011 was called to order at 7:30 p.m. with Mayor Hammond presiding:

The Pledge of Allegiance was recited.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot, and City Judge Deb Winburn.

MINUTES OF PREVIOUS MEETING: Steinmetz made the motion to approve the minutes as written from the December 21, 2010 Regular Meeting and the December 28, 2010 Special Meeting. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

MAYOR:

Mayor Hammond reviewed 2011 Committee Appointments with Council.

Mayor Hammond then opened up for ideas for the position of Public Information Officer (PIO). Steinmetz suggested Bob Snively. Kepp agreed.

STAFF REPORTS

- **Public Works:** N/A
- **Law Enforcement:** N/A
- **Finance/Administration:** Steinmetz moved to approve the Finance Meeting minutes for December 21, 2010. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Dyckman reviewed the Management's Discussion and Analysis from the Annual Financial Report, noting that it is subject to audit.

Snively reviewed Liquor licenses, noting that Hardin Express Center is in the process of updating what they currently have.

- **Legal:** N/A
- **Economic Development:** Jeff McDowell gave an update on potential development for the Industrial Park and that Jim Neutgens is planning on a JC Penny catalog store. The detention center may be rented out for two months to a television production company for \$500,000.

OLD BUSINESS:

NEW BUSINESS:

COMMITTEE REPORTS:

- **Law Enforcement:** Hammond announced that Law Enforcement meetings will be held on the second and fourth Thursdays of each month at 5:00 p.m. in the Council Chambers.
- **Streets & Alleys:** Krebs reported that the streets are being plowed and sanded. Surveying along Mitchell Avenue is done for the road improvement project.
- **Sewer & Water:**
- **Finance:** Vandersloot presented an estimate from Weldcon for \$34,545 for installing the pump at the water treatment plant. He indicated other business lined up to work on the project include Pine Ridge Enterprises, In Control and Colstrip Electric. Steinmetz made the motion to approve the estimate for Weldcon. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Steinmetz made the motion to approve claims as presented including those over \$5,000:

Claim No.	Vendor	Purpose	Amount
13143	Great West Engineering	Sewer project engineering	\$10,560.75
13126	Interstate Engineering	Water Loop project	\$10,850.13
TOTAL over \$5,000			\$21,410.88

TOTAL of all claims presented: \$187,624.00

Seconded by Krebs. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:** N/A

RESOLUTIONS & ORDINANCES:

Ordinance No. 2010-18: An Ordinance Authorizing the Amendment of Title 10, Chapter 2 Regarding Traffic Regulations –Second Reading

Colstad wanted to amend the ordinance to include parking on a sidewalk under Section 10-2-6. On a voice vote, the amendment was unanimously approved. On an individual voice vote, the second reading of the ordinance as amended was unanimously approved.

Ordinance No. 2010-19: An Ordinance Authorizing the Amendment of Title 4, Building Regulations, to Require Street Numbers – Second Reading

Steinmetz made a motion to amend Section 4-13-6 that numerals should be three inches high instead of four inches. Seconded by Kepp. On a voice vote, the amendment was unanimously approved. On an individual voice vote, the second reading of the ordinance as amended was unanimously approved.

Ordinance No. 2011-1: An Ordinance Authorizing the Amendment of Title 6, Law Enforcement, Prohibiting Public Display or Use of Medical Marijuana – First Reading

On an individual voice vote, the first reading of the ordinance was unanimously approved. There will be a Public Hearing on Tuesday, January 18, 2011 at 7:15 p.m. for this Ordinance.

Resolution No. 1918: A Resolution Establishing an Identity Theft Prevention Program for the City of Hardin, Montana (Red Flag Rule)

Motioned by Steinmetz to approve, seconded by Krebs. On a voice vote, the motion was unanimously approved.

MAYOR:

There being no further business, the meeting was adjourned at 8:04 p.m. upon motion by Steinmetz and second by Stobaugh.



Kimberly Hammond, Mayor

ATTEST:



Michelle Dyckman, Finance Officer



**THE COMMON COUNCIL
CITY OF HARDIN, MONTANA**

January 18, 2011 - Minutes

PUBLIC HEARINGS:

Ordinance No. 2011-1 Amendment Title 6, Law Enforcement, prohibiting Public Display or Use of Medical Marijuana

Mayor Kimberly Hammond opened the Public Hearings at 7:15 p.m.
Mayor Hammond asked for any comments no comments were made.
The Hearing was closed at 7:16 p.m.

COUNCIL MEETING: The Regular Council Meeting for January 18, 2011 was called to order at 7:30 p.m. with Mayor Hammond presiding:

The Pledge of Allegiance was recited.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, Public Works Superintendent Larry Vandersloot, City Judge Deb Winburn and Billing Clerk Kristi Wedel.

MINUTES OF PREVIOUS MEETING: Steinmetz made the motion to approve the minutes as written from the January 4, 2010 regular meeting. Motion seconded by Bill Stobaugh. On a voice vote, the motion was unanimously approved.

MAYOR: N/A

STAFF REPORTS

- **Public Works:** N/A
- **Law Enforcement:** N/A
- **Finance/Administration:** Steinmetz moved to approve the Finance Meeting minutes for January 4, 2011. Motion seconded by Bill Stobaugh. On a voice vote, the motion was unanimously approved.
- Harry Steinmetz Jr. spoke of the Audit people being here the week of February 21, 2011. Question was raised of when the council could meet with them on the exit interview. It was recommended that Michelle Dyckman make arrangements with council members and the Audit group.
- **Legal:** The Street Outreach Shelter, Inc. asked to be exempt for the Business License fee. Harry Steinmetz Jr. made motion to exempt The Street Outreach Shelter for the Business License Fee. Motion seconded by Bill Stobaugh. On a voice vote, the motion was approved. (4/2)
Information about filing deadlines for Council Members up for election was presented.
- **Economic Development:** Jeff McDowell reported that he is still working with the television production company. He is also speaking with an Ag Processing Company, looking at feasible track pull outs on rail spur for potential industries that would use rail as transport, and is actively watching the DUI programs.

OLD BUSINESS: none

NEW BUSINESS: none

COMMITTEE REPORTS:

- **Law Enforcement:** N/A

- **Streets & Alleys:** Krebs reported that the streets are being plowed and sanded. Also working on snow plowing sidewalks. Surveying is continuing along Mitchell Ave.
- **Sewer & Water:** N/A
- **Finance:**
Steinmetz made the motion to approve claims as presented including those over \$5,000:

Claim No.	Vendor	Purpose	Amount
13186	Mt Dept. of Environment	Solid Waste License Fee	\$12,893.90
13189	Two Rivers Trade Port Auth.	1-11 taxes revd/3 rd Qtr Oper grant	\$18,278.25
TOTAL over \$5,000			\$31,172.15

TOTAL of all claims presented: \$36,159.40

Seconded by Bill Stobaugh. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:** Carla Colstad mentioned that skating rink is opened and being used

RESOLUTIONS & ORDINANCES:

Ordinance No. 2011-1 An Ordinance Authorizing the Amendment of Title 6, Law Enforcement, Prohibiting Public Display or Use of Medical Marijuana - Seconded reading Motioned by Harry Steinmetz to approve, seconded by Jeremy Krebs. On a individual voice vote, the motion was unanimously approved.

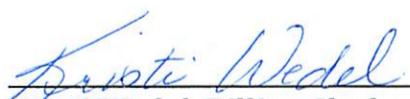
MAYOR:

There being no further business, the meeting was adjourned at 7:43 p.m. upon motion by Steinmetz and second by Stobaugh.



 Kimberly Hammond, Mayor

ATTEST:



 Kristi Wedel, Billing Clerk



FINANCE MEETING:

At 6:30 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for February 1, 2011 was called to order at 7:30 p.m. with Mayor Hammond presiding:

The Pledge of Allegiance was recited.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, and Jeremy Krebs. Harry Steinmetz Jr. was absent.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot, and City Judge Deb Winburn.

MINUTES OF PREVIOUS MEETING: Stobaugh made the motion to approve the minutes as written from the January 18, 2011 Meeting. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

MAYOR:

STAFF REPORTS

• **Public Works:**

Vandersloot presented a conditional use application for 1977 Bendix trailer by Leslie Bear Claw to temporarily move into the City. Colstad noted that the trailer is 14 years older than the 20 years currently allowed for trailers exempt from applying for Conditional Use. Application denied for lack of a motion.

- Vandersloot then requested to sell surplus property. Kepp made the motion, seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

• **Law Enforcement:**

Mayor Hammond reported that there was a meeting yesterday with the County regarding Law Enforcement services. There will be a follow-up meeting in a couple of weeks.

• **Finance/Administration: S**

Pizza Hut submitted a late application for a liquor license. Krebs moved to approve the application, seconded by Kepp. On a voice vote, the motion was unanimously approved.

Dyckman presented Draw #9 for the Sewer project for \$25,983.91. It was noted that construction funding through TSEP is contingent on bidding Phase 1C (Watson Drive area). Stobaugh made to motion to approve, seconded by Colstad. On a voice vote, the motion was unanimously approved.

Dyckman then requested a meeting for the Exit Interview with the Auditor. It will be Wednesday, February 23 at 5:00 p.m.

- **Legal:** N/A

• **Economic Development:**

Colstad made the motion to approve the Memorandum of Understanding with Beartooth RC&D, seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Jeff McDowell reported that Mat Chaudhry and Virender Bhogal are interested in establishing a lentil processing facility in Hardin. The Pulse meeting held on Monday indicated that there were enough growers interested to make the facility feasible. If details can be worked out, the processing facility could begin construction in March.

• **Economic Development:**

Jeff McDowell reported that he had been to Missoula to review their detention facility, noting that it was similar to ours. They are interested in supporting the Hardin facility for additional beds required by the Department of Corrections. He was also in Helena and addressed misinformation about the condition of the detention center.

OLD BUSINESS:

NEW BUSINESS:

The Street Outreach Shelter requested a donation. No motion was made.

COMMITTEE REPORTS:

• **Law Enforcement:**

There will be a meeting next Thursday, February 24 at 5:00 p.m.

• **Streets & Alleys:** Krebs reported that the garbage cans were repaired or replaced, surveying is being done for the storm drains along Mitchell Avenue, and potholes are being repaired.

• **Sewer & Water:** Kepp reported that work on the water plant is progressing and the storm drain ditches are full.

• **Finance:** Steinmetz made the motion to approve claims as presented:

	CLAIM No.	Monthly Total
January, 2011	13276-13286	\$ 24,540.67
February, 2011	13273-13275	\$ 2,546.50
Claims Total		\$ 27,087.17

Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

• **Parks & Playgrounds:** N/A

• **City-County Planning Board:** Colstad announced a Public Hearing on February 21 at 7:30p.m. for a zone change.

RESOLUTIONS & ORDINANCES: N/A

MAYOR:

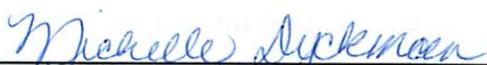
Dan Kern submitted a letter asking to be considered for the Urban Supervisor appointment for the Soil Conservation District Board. With Council's consent, Mayor Hammond will make the appointment.

There being no further business, the meeting was adjourned at 8:17 p.m. upon motion by Steinmetz and second by Stobaugh.



Kimberly Hammond, Mayor

ATTEST:



Michelle Dyckman, Finance Officer



**THE COMMON COUNCIL
CITY OF HARDIN, MONTANA**

FINANCE MEETING:

At 7:30 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for March 1, 2011 was called to order at 7:30 p.m. with Mayor Hammond presiding:

The Pledge of Allegiance was recited.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, and Jeremy Krebs.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot, and City Judge Deb Winburn.

MINUTES OF PREVIOUS MEETING: Kepp made the motion to approve the minutes as written from the February 15 and 23, 2011 meetings. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Darcy Dahle from the Montana Public Employee Association introduced herself as the Field Representative. She represents units such as the Sheriff and the County Road departments.

MAYOR: N/A

STAFF REPORTS

• **Public Works:**

Vandersloot presented an invoice submitted by Mehling Spraying Service. Alderman Krebs recused himself from the discussion. Mr. Mehling presented plans to the building inspector for a three bedroom log home that he intended to use to build a restaurant. He incurred a \$1500 engineering bill in an attempt to comply with a plan that could be submitted for a building permit. The restaurant was not built. Stobaugh made the motion to deny the claim, seconded by Colstad. Stobaugh amended the motion to include "Invoice #92", seconded by Colstad. Motion passed 4/0 with 1 abstention.

Dick Anderson Construction requested an extension of the winter shutdown from February 28 to April 18 for Phase 1B of the Sewer project. Motion by Krebs, second by Kepp. On a voice vote, the motion was unanimously approved.

• **Law Enforcement:** N/A

• **Finance/Administration:**

Dyckman reviewed the Commercial Crime Program Insurance Application to be submitted to Montana Municipal Interlocal Authority. The Mayor will sign on behalf of the City.

• **Legal:** N/A

• **Economic Development:** N/A

OLD BUSINESS:

Council reviewed what direction to go with amending the sign ordinance.

NEW BUSINESS: N/A

COMMITTEE REPORTS:

- **Law Enforcement:**
Kim, Larry and Bob will meet with the Big Horn County Commissioners tomorrow at 9:00 am to discuss law enforcement.
- **Streets & Alleys:**
Krebs reported that plowing and sanding continues; potholes along Mitchell Avenue will be re-done, and Mitchell Avenue will be surveyed.
- **Sewer & Water:**
Kepp reported the new pump was installed at the water plant and runs well.
- **Finance:** Stobaugh made the motion to approve claims as presented:

	CLAIM No.	Monthly Total
February, 2011	13287-13322	
	13324-13331	\$ 633,944.31
March, 2011	13332-13356	\$ 4,096.46
Claims Total		\$ 638,040.77
February Payroll		\$ 107,095.10
TOTAL Submitted February 15, 2011		\$ 745,135.87

Second by Kepp. On a voice vote, the motion was unanimously approved.

- **Parks & Playgrounds:**
Colstad wanted to know about sidewalks along the proposed pavilion. Vandersloot noted that it will be part of the proposed CTEP project.

SPECIAL COMMITTEES: N/A

RESOLUTIONS & ORDINANCES: N/A

MAYOR: N/A

There being no further business, the meeting was adjourned at 7:47 p.m. upon motion by Stobaugh and second by Krebs.



 Kimberly Hammond, Mayor

ATTEST:



 Michelle Dyckman, Finance Officer



**THE COMMON COUNCIL
CITY OF HARDIN, MONTANA .**

FINANCE MEETING:

At 7:00 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for March 15, 2011 was called to order at 7:30 p.m. with Mayor Hammond presiding:

The Pledge of Allegiance was recited.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, City Clerk Rochelle, Finance Officer Michelle Dyckman, and Public Works Superintendent Larry Vandersloot

MINUTES OF PREVIOUS MEETING: Stobaugh made the motion to approve the minutes as corrected (*with Claim number 1332 being changed 13323 and claim number 13324 being changed to 13325*) from the March 1, 2011 Meeting. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: N/A.

MAYOR: Big Horn County Hospital will hold a ribbon cutting for the new addition on March 19 from 3-5 pm.

STAFF REPORTS

• **Public Works:**

Vandersloot asked on behalf of the Hardin Volunteer Fire Department for the Council to approve a Five year lease agreement for the 7.41 Acres in the Meredith property. After discussion it was moved by Stobaugh to lease the property to the Hardin Volunteer Fire Department for \$1 a year for 5 years. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

Vandersloot announced a pre-bid on the water loop in the industrial park will be March 22 at 2pm Vandersloot then shared with the council that Watson Drive Project is ready to go. Residents have to be hooked up to sewer 6 months after annexation or completion of project. Kepp asked if the City has to provide water services and Snively said no. If Watson drive wants water it will most likely have to be thru a SID(Special Improvement District).

• **Law Enforcement:** N/A

• **Finance/Administration:** N/A

• **Legal:**

Snively handed out possible verbiage for the sign ordinance to be discussed at next city council meeting. Colstad recommended there be an increase on the administration fees. Snively said he was going to look at the snow removal ordinance for a guide to that fee.

Snively then discussed Madler Circle and Grandview Campground currently have access drives off of Mitchell Avenue that are not platted. Vandersloot indicated that Grandview may have an agreement to allow access to the RV park. However, Grandview should, by 1990 agreement, close the entrance off of Mitchell Avenue by the house.

Snively then asked the Council for input on proceeding in the rezoning -of Pow-Wow Pawn to McCleary's from Industrial 2 to Commercial 2. The Council gave Snively the ok to proceed.

- **Economic Development:** Pulses International has selected another site for their first lentil production facility. TV production for a show to be possibly produced at the Detention Center will be sending a Vice President to Hardin on April 7, 2011.
The TRA Board currently has three (3) vacancies and will be recruiting until the end of March.

OLD BUSINESS:

NEW BUSINESS:

COMMITTEE REPORTS:

- **Law Enforcement:** County Commissioners stated that they would need \$883,000 to provide coverage to the City of Hardin. City has re-opened the position for Chief of Police.
- **Streets & Alleys:** Krebs reported that the Mitchell project is at a standstill due to weather but the city crews have been repairing the streets around town.
- **Sewer & Water:** Kepp reported that work on the UV project (phase 1B) for the Waste Water Treatment Plant has started.
- **Finance:** Steinmetz made the motion to approve claims as presented to include claim numbers 13366, 13380, 13360, and 13367 that were over \$5,000.

	CLAIM No.	Monthly Total
February, 2011	13324 13357-13374	\$ 100,967.21
March, 2011	13375-13383	\$ 13,659.14
Claims Total		\$ 114,626.35

Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Parks & Playgrounds: Colstad announced the request to use Custer Park April 24, 2011 for the Community East Egg hunt. Krebs made that motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

RESOLUTIONS & ORDINANCES: N/A

MAYOR:

Hammond requested approval from City Council to appoint Tom Zelka to the City County planning Board. Steinmetz made the motion to approve appointment. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Hammond requested approval from City Council to appoint Tom Zelka and Dan Kern to the Soil Conservation District Board. Steinmetz made the motion to approve appointments. Motion seconded by Stobaugh and Krebs. On a voice vote, the motion was unanimously approved.

There being no further business, the meeting was adjourned at 8:02 p.m. upon motion by Steinmetz and second by Stobaugh.

*Mayor unable to sign due
Resignation
Auditor OK'd 2/12*

Kimberly Hammond, Mayor

ATTEST:

Rochelle Angevine

Rochelle Angevine, City Clerk



The first of these is the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

1	1	1
2	2	2
3	3	3
4	4	4

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.

The Commission is aware of the fact that the Commission has not yet received the information it needs to be able to carry out its duties. This is a serious matter and it is the Commission's duty to ensure that it is able to carry out its duties as soon as possible.



10-11-2011

FINANCE MEETING:

At 6:30 p.m., the Council and Mayor reviewed claims, GASB 54 information, a 21.8% increase for health insurance.

COUNCIL MEETING: The Regular Council Meeting for April 5, 2011 was called to order with Mayor Hammond presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (3/15/2011) and SPECIAL MEETING (3/24/2011) Steinmetz made the motion to approve the minutes as written Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: Michele Prouty addressed the Council and shared that she is in favor of Hardin creating their own police department.

STAFF REPORTS

Public Works:

Vandersloot recommended the Council approve Pay Estimate #1 to Great West Engineering for the UV project in the amount of \$56,364.64. Kepp made the motion to approve.

Seconded by Stobaugh. On a voice vote, the motion was unanimously approved

Vandersloot then asked the Council to award the Industrial Park Water Loop project to Western Municipal Construction in the amount of \$253,597.95. Engineering Estimate was \$425,000. Kepp made the motion to approve pending final easements. Seconded by Krebs. On a voice vote, the motion was unanimously approved

Vandersloot requested approval on a Great West Engineering Consultant Agreement for South Park Sidewalks in the amount of \$17,000. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Vandersloot recommended the Council approve the Barry Damschen Contract, Amendment 11 for Landfill Engineering Consulting Services in the amount of \$4,500. Krebs made the motion to approve the amendment. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Jim Vandaele spoke to the Council to approve the Conditional Use application to move a trailer from Billings to Sunset Trailer Park. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Law Enforcement: N/A

Finance/Administration: Dyckman shared information on a Consent agenda layout. Dyckman asked the Council to approve the Pledge Report as submitted. As of March 18th the City has the securities to fulfill state statute. Steinmetz made the motion to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Dyckman then requested the approval to close inactive accounts JV 1907. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Legal: N/A

Economic Development: None

OLD BUSINESS: None

NEW BUSINESS: Conditional use permit at 115 ½ 14th Street: Kepp asked how the newly remodeled 2 bedroom property belonging to Rick Seder was hooked into City sewer? Vandersloot said he would need to check into that. Based on the City County Planning

Board recommendation, Steinmetz moved to approve the conditional use permit. Seconded by Colstad. On a voice vote, the motion was unanimously approved.

Law Enforcement: Hammond read from a letter from Big Horn County stating that after a meeting with the County Commissioners were willing to provide Law Enforcement to the City for 2 years at \$400,000 each year, to void resolution regarding the return of assets and the City will try to transfer the Coal Board funding to the County. After discussion between Council members. Steinmetz moved to proceed with a contract with the County and that Snively work with Hogan-Boggio to finalize an agreement. Seconded by Stobaugh. Hammond asked that there be an individual voice vote. On an individual voice vote, the motion was approved. (5/1) With Colstad voting "Nay"

COMMITTEE REPORTS:

- **Law Enforcement:** None
- **Streets & Alleys:** Krebs announced the City has a new Street Sweeper arriving tomorrow and City Crews will be trained on Thursday. City will also be demonstrating a street patching machine to better repair potholes. Mitchell project ready to go to bid.
- **Sewer & Water:** Kepp had nothing new to report.
- **Finance:** Steinmetz made the motion to approve claims (13384-13469) as presented including special claim numbers 13427, 13391, 13392 and 13469. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad asked Vandersloot when the pavilion would begin, Vandersloot indicated June or July.

RESOLUTIONS & ORDINANCES:

First Reading on Ordinance 2011-02, Sign Removal Ordinance. Snively indicated that there was a change in administrative fee from \$25 to \$50. Steinmetz made the motion to approve. Seconded by Stobaugh and Kepp. On an individual voice vote, the motion was unanimously approved.

First Reading on Ordinance 2011-03, Conditional Beer and Wine Ordinance, which would allow a liquor license to be issued in a residential zone on a conditional use basis. Krebs explained how this ordinance could benefit the Community Center Bowl in obtaining liquor license and Krebs made the motion to approve. Seconded by Stobaugh. On an individual voice vote, the motion was approved. (4/2) With Hert and Colstad voting "Nay"

MAYOR: Hammond announced the two public hearings on Tuesday, April 19 at 7:15pm for Ordinance 2011-02 and 7:20pm for Ordinance 2011-03.

Then Hammond officially submitted her letter of resignation and entertained a motion to the council to accept it. Steinmetz made the motion to approve. Seconded by Kepp. On a voice vote, the motion was approved (5/1) With Colstad voting "Nay"

Snively then advised Hammond that Steinmetz needed to close the meeting. There was discussion on whether or not to go into Executive Session. Snively said there was no need and advised the Council on the procedure to fill the vacancy.

There being no further business, the meeting was adjourned at 8:47 p.m. Motion made by Kepp and seconded by Stobaugh.


Harry Steinmetz, Jr., Acting Mayor

ATTEST:


Rochelle Angevine, City Clerk



FINANCE MEETING:

At 7:00 p.m., the Council and Acting Mayor reviewed claims and finance reports.

PUBLIC HEARING: Ordinance 2011-02 Opened at 7:15pm - no comment or discussion Closed at 7:15pm; Ordinance 2011-03 opened at 7:15pm – Bart Hollis, Alec Uffelman, Bob Schoen, Bob Whiting, and Bert Feuvray stood to comment on the possible consequences of passing Ordinance 2011-03. No further discussion. Closed at 7:22pm

COUNCIL MEETING: The Regular Council Meeting for April 19, 2011 was called to order at 7:30 p.m. with Acting Mayor Harry Steinmetz, Jr. presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, and Jeremy Krebs.

Also present: City Attorney Bob Snively, City Clerk Rochelle Angevine, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot, City Judge Deb Winburn, and several members of the public.

MINUTES OF PREVIOUS MEETING: Stobaugh made the motion to approve the minutes as written from the April 4, 2011 meeting. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Bart Hollis, Brian Wolf, Jim Eshelman, Vinetta Hollis, Debbie Cabral, stood to speak on the Bowling Alley and whether or not a beer and wine license would benefit them and Hardin.

MAYOR: Steinmetz asked for nominations for the Mayor. Colstad nominated Joe Koebbe. Kepp nominated Harry Kautzman. After a brief discussion Krebs seconded the motion to accept Joe Koebbe as the new Mayor. On a voice vote, the motion was approved 4/1 with Kepp voting "Nay"

STAFF REPORTS

Public Works: Vandersloot recommended the approval of the Conditional Use Application for Dan Pederson. Kepp made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

- Vandersloot asked that the Business Licenses Requirements for Electricians/Plumbers be required to provide proof of the State license, before a City Business License be issued. Krebs made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- 4 Aces drainage area in the alley and sidewalk has been a problem for years. The State will not help us out to fix it. The State will allow us to tie in to their drainage pipe. Vandersloot asked to go ahead and get an engineering report to see what the cost would be. Council agreed to getting an engineering report
- Vandersloot asked the Council to approve a revised contract to Great West in the amount of \$24,000 to include CTEP & Safe Routes. Kepp made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Vandersloot asked to approve a gravel bid from Nissley for 10,000 tons. City can purchase it cheaper than making it. Stobaugh made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.
- **Law Enforcement:** N/A
- **Finance/Administration:**
 - Dyckman asked for a motion to approve establishing the Fair Market Value of the property obtained by Bruce Hammond at \$15,555 for the one acre parcel received for the Water fund. Colstad made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

- **Legal:** Snively asked the Council for guidance of deadlines to get the annexations of the Watson Drive area, The School District Office and old Auto Parts store (I-90 subdivision) area, Industrial Park area, and the 3 parcels on West Crawford. The Council advised to make the deadline May 3, 2011.

In reference to a letter submitted by Natasha Morton, Snively advised that a Public Hearing is required to close Miles Avenue adjacent to the Hospital. Kepp indicated he would like to see permission to close Miles Avenue between the school's properties also.

- **Economic Development:** Jeff McDowell reported that a claim submitted for fourth quarter funding in amount of \$17,500. TRA is operating well within budget: \$21,000 in checking account at end of March. Detention Facility: potential contract opportunity via Dept. of Corrections in Fiscal Year 2013 under current budget bill; Mention of housing grant funding in an effort started with Mayor Hammond, will pick up with Mayor Koebbe and seek direction from Council.

OLD BUSINESS: Snively asked the Council come up with a plan the Madler Subdivision off Mitchell Avenue;. Steinmetz asked Vandersloot along with the Streets Committee to go look at the area and report back to the Council.

NEW BUSINESS: Lainey Reynolds-Keene, the City's Insurance liaison, spoke about the increases of up to 19% and how she was working with Big Horn County on a plan that the City could potentially integrate into to cut the increase to less than 10%.

COMMITTEE REPORTS:

- **Streets & Alleys:** Krebs reported that the new sweeper works great and with the start of hauling gravel, street repairs should begin soon. Alley clean up happens twice a year. Vandersloot indicated that the next Alley Clean up was scheduled for May 9- 13. Brian Wolf asked Krebs if the status of alleys all over Hardin had broken glass and trash and urine smells or were those conditions exclusive to the alley behind the bowling alley? Krebs indicated that it is a city wide problem. Mitchell Avenue is ready to bid out.
- **Sewer & Water:** Kepp had nothing new to report. Vandersloot said the City needed to come up with a plan to provide sewer service to the I-90 Subdivision.
- **Finance:** Stobaugh made the motion to approve claims as presented: made the motion to approve claims (13470-13485) as presented including special claim numbers 13470, 13474, 13476 and 13483. Seconded by Kepp. On a voice vote, the claims motion was unanimously approved.

Meal Per Diem; Steinmetz advised Dyckman to talk to Snively about the new Per Diem Policy.

Procedure to hire process; Steinmetz stated that Vandersloot has the authority to hire as needed. All other departments must get Council approval to hire. Snively will look at that language in the new Policy manual.

- **Parks & Playgrounds:** Colstad announced the Annual Easter Egg Hunt 2pm ~April 24th @ Custer Park

RESOLUTIONS & ORDINANCES:

- **1st Reading**

2011-04 -Zoning (Medical Marijuana Dispensaries); Stobaugh made the motion to approve. Seconded by Hert. On a voice vote, the motion was unanimously approved.

2011-05-Beer and Wine Regulations &

2011-06-Liquor Regulations; Kepp made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

2011-07-Zoning (Landscaping Requirements) Kepp made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

2011-08 -Create City Clerk; Kepp made the motion to approve. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved

2011-09 -Change City Finance Officer Duties; Krebs made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved

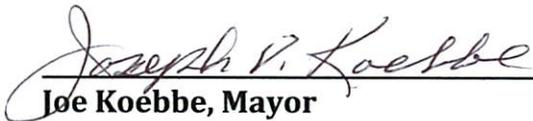
- **2nd Reading**

2011-02- Sign Ordinance; Krebs made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

2011-03 -Beer and Wine conditional use Ordinance Krebs made the motion to approve. Seconded by Kepp. On a voice vote, the motion did not pass with Colstad, Hert and Stobaugh voting "Nay".

MAYOR: N/A

Kepp made the motion to adjourn. Seconded by Stobaugh. Meeting adjourned at 8:52P.M.



Joe Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk



FINANCE MEETING:

At 6:30 p.m., the Council and Mayor reviewed claims.

PUBLIC HEARING:

Ordinance 2011-04 Opened at 7:15pm - no comment or discussion - Closed at 7:15pm;

Ordinance 2011-05 Opened at 7:15pm - no comment or discussion- Closed at 7:16pm;

Ordinance 2011-06 Opened at 7:16pm - no comment or discussion - Closed at 7:17pm;

Ordinance 2011-07 Opened at 7:17pm - no comment or discussion - Closed at 7:17pm;

Ordinance 2011-08 Opened at 7:18 pm – Michelle Dyckman handed out a letter to the Council and spoke in opposition to this Ordinance. Colstad asked by whose direction was the drafting of these Ordinances made. Snively stated that he did them because as defined by State Statute, the City Clerk position needs to be appointed by Mayor and not answer to an employee. Vandersloot stated that by the job description for City Clerk states the primary responsibility is to be the secretary to the Superintendent and the Mayor. No further comment or discussion - Closed at 7:27pm;

Ordinance 2011-09 Opened at 7:27pm Dyckman said, 'same argument' in opposition to this Ordinance. No further comment or discussion -Closed at 7:27pm.

COUNCIL MEETING: The Regular Council Meeting for May 3, 2011 was called to order with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, and Jeremy Krebs. Harry Steinmetz Jr. was absent.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendant Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (4/19/2011)

Kepp made the motion to approve the minutes as written Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: N/A

MAYOR: Koebbe announced that he was given the oath of office on April 21, 2011 and he thanked the Council for their recommendation.

STAFF REPORTS

Public Works:

- Jim Vandaele asked the Council to approve the Conditional Use application to move 1977 trailer from Cactus Ct. to Sunset Park Trailer Park. Colstad stated that trailers need to be newer than 1991 to be considered. Item dies for lack of a motion.
- Dick Anderson Construction requests a 10 day extension on the Hardin UV project, Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot requested approval to purchase 50 garbage cans from Solid Waste System. The City replaces about 20 cans a year. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot requested that the City post a job for Animal Control/Ordinance Enforcement Officer. Currently the City has no Animal Control Officer and he feels that the person can do weeds, snow removal, community decay, etc while acting as an Animal Control Officer. Vandersloot also suggested that the hours be staggered to include some evenings and weekends. Colstad made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

- Nemont/Project Telephone Company Inc. requested a Right of Way Easement for placement of cable at Hardin fourth Addition, Block 003, Lot 003. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot informed the Council that per the Federal Communications Commission all City radios must be "narrowbanded" by January 1, 2013. Budgeting will need to be done for this cost. Kepp suggested the use of cell phones instead of radios. Vandersloot will check into both cost options.

Law Enforcement: The agreement is progressing with the County.

Finance/Administration: Dyckman asked the Council to approve the updating of the signature card on all Bank accounts by replacing former Mayor Kim Hammond with Mayor Joseph V Koebbe. Allow signatures to include Mayor Koebbe or President of Council Harry Steinmetz along with Michelle Dyckman or Kristi Wedel. Kepp made motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved. Dyckman asked the Council about scheduling for budget meetings. Council indicated it would be fine to schedule meetings on the Tuesdays that do not have regularly scheduled City Council meetings. Budget meetings announced for May 24 and May 30, 2011. Dyckman asked for input on how to submit the Health Insurance bids. The Council stated a synopsis on each bid would work.

Legal: N/A

Economic Development: TRA staying on budget: \$32,600 at the end of April, projected \$25,400 at the end of May. McDowell has mailed out nine (9) recruiting letters to value-added agriculture companies, retail, farm implement service companies, and rail service companies. Yochum Contracting has essentially completed the sugar factory demolition and has started scrapping operations. McDowell asked for the Council's direction on pursuing a Coal board grant to help purchase property for the proposed right-of-way for rail spur related to New World Energy, deadline June 1 for July Coal Board meeting. McDowell has been approached by affected property owner (Jerry Killan) regarding resolving issue. Council stated as long as the City is exempt from any financial responsibility they would recommend proceeding.

OLD BUSINESS: None

NEW BUSINESS: Sign Encroachment Permit – Sew Queen, 214 N Center. Krebs made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

- Colstad asked about relocating the gravel pile – Vandersloot said he would look for a new possible location but it would take years to get the piles moved.
- Colstad discussed considering Cell phone ban in the City of Hardin.
- Colstad asked that the City utilize Channel Fox 4 since they are licensed and originated in Hardin.

COMMITTEE REPORTS:

- **Law Enforcement:** None
- **Streets & Alleys:** S & A Committee recommended using the same entrance that is currently being used by Madler Subdivision to enter Mitchell Avenue. They also would narrow the entrance back to 20 - 24 foot wide and prohibit left hand turns. Stobaugh made the motion to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. Krebs also reported that the City is waiting for the Mitchell Project to go to bid and Alley Clean up is May 9- 13.
- **Sewer & Water:** Kepp reported that the Water Loop project is set to begin on May 9, 2011

- **Finance:** Stobaugh made the motion to approve claims (13479, 13486-13592) as presented including special claim numbers 13510, 13511, and 13522. Additionally, Invoice #635 will be considered **paid in full**, due to change of ownership between time the invoice was due and the time the City tried to collect. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad announced a location for the pavilion in South Park has been decided. New sidewalk project for South Park is out to bid.

RESOLUTIONS & ORDINANCES:

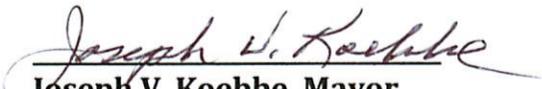
Resolutions

- 1929 – Petitions from Watson Drive to be annexed into the City. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.
- 1930 – Intent to Annex Industrial Park. Colstad made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was approved. (4/1) with Stobaugh voting “Nay”. **Public hearing will be June 7th at 7pm.**
- 1931 – Intent to Annex I-90 Subdivision. Kepp made the motion to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved. **Public hearing will be June 7th at 7pm.**
- 1932 – Intent to Annex Watson Drive. Colstad made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved. **Public hearing will be June 7th at 7pm.**
- 1933 – Devries/Crawford Avenue. Kepp made the motion to approve. Motion seconded by Colstad. On a voice vote, the motion was unanimously approved.
- 1934 – Mc Cleary / Crawford Avenue. Stobaugh made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.

2nd Reading - Ordinances

- 2011-04 - Zoning (Medical Marijuana Dispensaries) Stobaugh made the motion to approve. Motion seconded by Kepp. On a voice vote, the motion was unanimously approved.
- 2011-05 - Beer and Wine Regulations Kepp made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- 2011-06 - Liquor Regulations Krebs made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- 2011-07 - Zoning (Landscaping Requirements) Kepp made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- 2011-08- Create City Clerk Kepp made the motion to approve. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- 2011-09- Change City Finance Officer Duties. Kepp made the motion to approve. Motion seconded by Krebs. On a voice vote, the motion was approved. (4/1) with Colstad voting “Nay”

There being no further business, the meeting was adjourned at 8:43 p.m. upon motion by Stobaugh and second by Kepp.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



Faint, illegible text covering the majority of the page, likely bleed-through from the reverse side of the document.



FINANCE MEETING:

At 7:00 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for May 17, 2011 was called to order with Mayor Koebbe presiding at 7:30pm.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (5/3/2011)

Kepp made the motion to approve the minutes as written Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: Laurie Tschetter submitted on behalf of Virginia Bowman a document to rescind her petition to annex.

MAYOR: Koebbe mention that there would be a Cat/Dog Ordinance on next agenda.

STAFF REPORTS

Public Works: Vandersloot requested approval on Dick Anderson Construction - Change Order #1 \$2118.52 and extension of time. Steinmetz made the motion to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

- Vandersloot requested approval on Dick Anderson Construction Pay Estimate #2 – Phase 1B (\$250,890.13) Kepp made the motion to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Steinmetz made the motion to award weed bid to Springlane Construction. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Finance/Administration: Dyckman requested approval on Draw #10 – Phase 1B (\$344,351.00) Kepp made the motion to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

- Dyckman said she hoped to get final numbers for Health Insurance by Friday. Lainey gave break down on insurance.
- Dyckman also thanked the Council for sending her and Rochelle Angevine to the Montana Municipal Clerks Institutes and Finance Officers Association (MMCI&FOA) annual conference. She then shared some key points on GASB 54 and budgeting options for resolutions. She then shared what she had learned at the Montana Leagues of Cities and Towns (MLCT) meeting that the Entitlement program will be frozen for two years, and the inflation factor for Fiscal Year 2012 is at 0.72%.

Dyckman announced the budget meetings for Tuesday's May24 & May 30 at 7:00pm

Legal: Snively advised the Council to remember that public comment is a time for the public to be heard openly and without repercussion.

- Snively then asked the council to approve an animal agreement with Avery on Watson Drive to be allowed annexation with animals. Steinmetz made the motion to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Economic Development: McDowell asked the council to approve three new board members for Two Rivers Authority. -

- Colstad moved to approve TRA board applicant Pete Zaic. Seconded by Steinmetz. On a voice vote, the motion was unanimously approved.
- Colstad moved to approve TRA board applicant Mark Sargent. Seconded by Hert. On a voice vote, the motion was unanimously approved.
- Colstad moved to approve TRA board applicant Paul Green. Seconded by Hert. On a voice vote, the motion failed 2/4 with Krebs, Steinmetz, Kepp and Stobaugh voting "nay".

OLD BUSINESS: None
NEW BUSINESS: None

COMMITTEE REPORTS:

- **Law Enforcement:** Snively stated that there should be a contract ready for review by next Council Meeting.
- **Streets & Alleys:** Krebs reported that the city was going to rent the patch machine for one month for the amount of \$10,000 and if we decide to purchase that fee can be applied to purchase price. Bids will go out this week on Mitchell Ave. Alley clean up went well. The High School gym teacher told Krebs that the disk golf course is really appreciated and used a lot. COP Construction will be back to fix alleys as soon as it dries up.
- **Sewer & Water:** Kepp nothing new to report.
- **Finance:** Steinmetz made the motion to approve claims (13593-13597, 13601 & 13602, 13598-13600, 13603-13613) as presented including special claim numbers 13603, 13610. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad recommended that there be signs posted designating what times the Parks closed. No action.

RESOLUTIONS & ORDINANCES:

Resolution- 1935 - Annexation Wade Bastrom / Camp Custer. Steinmetz made the motion to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved
1936 - Intent to Annex Industrial Park. Kepp made the motion to approve. Seconded by Krebs. On a voice vote, the motion was approved 5/1 with Stobaugh voting "nay"
1937 - Intent to Annex I-90. Kepp made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved
1938 - Intent to Annex Watson Drive. Colstad made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved
1939 - Annexation Avery. Colstad made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved
1940 - Annexation Big Hair. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved

There being no further business, the meeting was adjourned at 8:56 p.m. upon motion by Krebs and second by Stobaugh.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



FINANCE MEETING:

At 6:30 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for June 7, 2011 was called to order with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs. Bill Hert was absent.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge, Deb Winburn, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (5/17/2011)

Steinmetz made the motion to approve the minutes as written Seconded by Krebs. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: Terry Jeffers asked the Council to waive the business license fee for vendors during Little Big Horn Days. Jeffers also submitted a Jailhouse Gallery budget for fiscal year 2011-12.

MAYOR: Koebbe spoke about the need for some type change to the old ordinance regarding sump-pumps NOT being pumped into the sanitary sewer. Biggest concern would be enforcement, either in way of building permits or realtor checklists.

CHAMBER of COMMERCE: Steinmetz motioned to approve Chamber's request to waive Liquor License fee (\$400) and Special Events Permit fee (\$50) for Little Big Horn Days street dance Saturday June 25. Also to waive the City Business License Fee for the vendors during Little Big Horn Days weekend. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

STAFF REPORTS

Public Works:

- Vandersloot announced that the City's current cleaning person quit and asked for approval to Award janitorial bid to the next on the list – Sparklin' Spaces \$565/month. Kepp moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Vandersloot asked for approval of Pay Estimate #3 (\$23,694.51) to Dick Anderson ^{Phase 1 B} Construction. Kepp moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Vandersloot presented a road dedication map from Two Rivers Authority (TRA) and asked the Council to approve the road dedication from TRA. Steinmetz moved to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

Law Enforcement: The Inter-local Law Enforcement agreement is ready with the County. Snively asked for approval to authorize the Mayor to sign. Kepp moved to approve. Seconded by Steinmetz. On a voice vote, the motion was unanimously approved

Finance/Administration:

- Dyckman handed out several spreadsheets breaking down each Health Insurance proposal. Dyckman stated that Lainey Reynolds-Keene, the City's Insurance liaison recommended the proposal from Joint Powers Trust (JPT). Kepp moved going with JPT option of the \$1500

deductable, 80/20 split and not lock in on a plan this year. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

- Colstad move to approve Budget Meeting minutes from May 31, 2011. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Dyckman reminded the Council of the Payroll Distributions and that the next budget meeting would be June 14 @ 6:30pm.

Legal:

- Snively shared with Council that the City has found a potential Credit card processing service called Paygov.us, but recommends some more investigation before signing up.
- Snively briefed the Council on the meeting held with the property owners in the Industrial Park with the discussion focusing on hooking to services and the possibility of setting up a payment plan similar to that of the Sidewalk Program. Steinmetz asked where we would get the initial funding. Dyckman mentioned the Impact funds could be utilized for this. Council encouraged Snively to proceed and figure out some numbers.
- Snively asked for approval on two Animal Agreements; one with Joe and Cindy Purcell and the other with Linda Stoler located in Watson Drive. Steinmetz moved to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

Economic Development:

Director McDowell stated he sent out nine recruiting letters to mining-service companies and retail/distribution companies; in regards to the Industrial Park.

McDowell has been in contact with the California Department of Corrections and Rehabilitation in regards to the Supreme Court ruling forcing (CDC&R) to find beds for 30,000-plus inmates and is waiting to hear back from them.

McDowell asked the Council to approve a new board member for Two Rivers Authority. Krebs moved to approve TRA board applicant Waylon Barnes. Seconded by Colstad. On a voice vote, the motion was approved. With Steinmetz and Kepp voting "nay".

OLD BUSINESS: None

NEW BUSINESS: A representative from The Kingdom Hall of Jehovah's Witnesses Regional Building Committee briefed the council on the process and gist of the Organization and how the volunteer workers do all the work on building. The Congregation is interested in six lots owned by the City on 4th Street between Miles and Lewis. No action.

COMMITTEE REPORTS:

- **Law Enforcement:** Mayor Koebbe said he had a nice visit with Undersheriff Doyle.
- **Streets & Alleys:** Krebs reported the bid for Mitchell Ave is June 9, 2011. City crews were trained on the new street patching machine and are going to start patching as soon as the rain stops.
- **Sewer & Water:** Kepp reported that there is a committee meeting June 15 at 11:30 with Great West. Kepp also praised the City Crews for their hard work and dedication during the flood last week.
- **Finance:** Steinmetz made the motion to approve claims (13614-13664, 13687-13692, 13695-13704; 13665-13686, 13693-13694, 13705-13709) as presented including special claim numbers 13633, 13657, 13701-13704. Seconded by Krebs. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Nothing new

SPECIAL COMMITTEES: Colstad reported the City-County Planning Board will meet at the Public Utility Building on Monday, June 13th at 7:30pm

RESOLUTIONS & ORDINANCES:

Resolutions

- 1941 and 1942: Affirming the Declaration of Disaster and Declaration of Emergent Fund – Kepp moved to affirm. Seconded by Stobaugh. On a voice vote, the motions were unanimously approved.

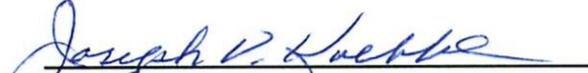
- 1943: Establishing allocation of certain revenues –GASB54
Steinmetz moved to approve. Seconded by Colstad. On a voice vote, the motion was unanimously approved.
- 1944 Hardin Area Community Fund; Steinmetz moved to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- 1945 Watson Drive Annexations; Steinmetz moved to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

ORDINANCE

1st Reading:

2011-10 Cats and Dogs at large; Stobaugh moved to approve. Seconded by Colstad. On a voice vote, the motion was unanimously approved.

There being no further business, the meeting was adjourned at 8:39 p.m. upon motion by Steinmetz and second by Stobaugh.



Joseph V. Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk



PUBLIC MEETING:

Resolution 1936 - Opened at 7:00pm - no comment or discussion - Closed at 7:00pm;
Resolution 1937 - Opened at 7:00pm - no comment or discussion - Closed at 7:00pm;
Resolution 1938 - Opened at 7:01pm – Flo Stewart asked when construction would begin. Vandersloot indicated that it should begin around August 1, 2011. Lizotte submitted a letter from his attorney. Snively acknowledged the letter and stated that the attorney Torske was out of the office until Friday so he could not discuss the letter - no more comment or discussion - Closed at 7:05pm;

Mayor Koebbe reopened the Public Hearing at 7:08pm when Bill and Vivian Hodges arrived. Bill Hodges stood up and asked the Council why they chose now to annex the island out at the Industrial park. He also applauded the Council for making the annexation bearable for the homeowner. -with no more comment or discussion - Closed at 7:10pm;

Mayor Koebbe reopened the Public Hearing at 7:23pm when Laurie Tschetter and Virginia Bowman arrived. Bowman spoke against her property being annexed due to her interpretation of her land being classified as agriculture. Tschetter voiced her opinion on why the same property should not be annexed. -with no more comment or discussion - Closed at 7:36pm;

COUNCIL MEETING: The Regular Council Meeting for June 21, 2011 was called to order with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge, Deb Winburn, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (6/7/2011)

Steinmetz made the motion to approve the minutes as written. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: Koebbe asked the Council if the Museum property was still flooded and/or muddy could the Circus coming to town utilize the City owned property on 4th Street and Miles. Council agreed.

With Council's approval Mayor Koebbe appointed Deb Winburn as City Judge (4 Year term) with the condition that Winburn submit at least yearly a progress report. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

STAFF REPORTS

Public Works:

Vandersloot asked for approval to advertise for bid for a new Compactor for Landfill. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Vandersloot asked the council if the City could proceed with a SID #120 (Wagner Subdivision) and SID #121 (Blue Sage & Rangeview). The Council encouraged to staff to proceed.

Finance/Administration:

Steinmetz made the motion to approve budget minutes from June 21, 2011. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Next Budget meeting scheduled for June 28 at 6:30pm.

Dyckman asked the council if the City should offer Life Insurance to the employees who have Health Insurance. It should cost the City about \$1100 per year. Steinmetz made the motion to approve. Seconded by Colstad. On a voice vote, the motion was unanimously approved.

Legal:

Snively asked for approval on an Animal Agreement with Laura Slattery located in Watson Drive. Steinmetz moved to approve. Seconded by Colstad. On a voice vote, the motion was unanimously approved.

Snively presented an offer made by Kingdom Hall for the City owned lots on 4th St. in the amount of \$ 34,200. Steinmetz made the motion to accept only the "Broker's Opinion" of \$65,940 for the 6 lots. Seconded by Colstad. On a voice vote, the motion was unanimously approved.

Economic Development: N/A

OLD BUSINESS: None

NEW BUSINESS: None

COMMITTEE REPORTS:

- **Law Enforcement:** Nothing new to report.
- **Streets & Alleys:** Krebs reported the City crews using the patching machine. Center Avenue will be closed Saturday for the Little Big Horn parade.
- **Sewer & Water:** Kepp reported that the waterline project has been greatly affected by the weather. Vandersloot stated there is a need for a committee meeting to discuss I-90 subdivision on July 5 at 6:00pm.
- **Finance:** Steinmetz made the motion to approve claims (13710-13730, 13731-13735) as presented including special claim numbers 13727, 13730-13735. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Lost a lot of trees during storm. But with help of everyone they are all cleaned up.

SPECIAL COMMITTEES: Colstad asked Jeff McDowell to speak on the City-County Planning Board behalf, asking the CCPB to be appointed by the City to head up a new Housing Committee. Issue was tabled.

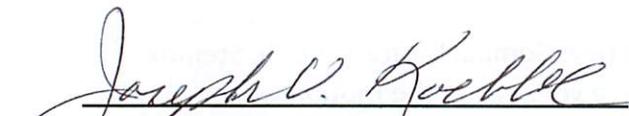
RESOLUTIONS & ORDINANCES:

Resolutions

- 1946 - Annex Industrial Park - Steinmetz moved to approve. Seconded by Kepp. On a voice vote, the motion was approved. With Stobaugh voting "Nay"
- 1947 - Annex I-90 - Stobaugh moved to approve. Seconded by Steinmetz. On a voice vote, the motion was unanimously approved.
- 1948 - Annex Watson Drive - Steinmetz moved to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Mayor Koebbe announced the Public Hearing on Ordinance 2011-10 Cat/Dog July 5 at 7:15pm

There being no further business, the meeting was adjourned at 8:13 p.m. upon motion by Steinmetz and second by Stobaugh.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



FINANCE MEETING:

At 6:30 p.m., the Council and Mayor reviewed claims.

PUBLIC HEARING: Ordinance 2011-10 Opened at 7:15pm – Laurie Tschetter spoke against the ordinance. Stating that it is impossible to keep a collar on a cat and how it was wrong for the City to go around and collect all cats and have them destroyed. Andria Calloway explained the actual intent of the ordinance that it was to treat dogs and cats alike and that if you licensed your cat, and they were picked up and taken to Dr. Mark Francis – Animal Care Center that every attempt would be made to find the cat or dog's home. Tschetter stated that it still not fair for cat owners to have to pay a penalty and be subjected to the same rules as dog owners because cats are naturally nomadic animals. With no further comment or discussion Closed at 7:29pm;

COUNCIL MEETING: The Regular Council Meeting for July 5, 2011 was called to order with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge, Deb Winburn, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (5/17/2011)

Steinmetz made the motion to approve the minutes as written Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: Tschetter asked Snively why she could not get a copy of the court case he quoted from at the last City Council meeting. Snively stated that due to ethical obligation he had to correspond only with the lawyer that they (Tschetter/Bowman) retained.

Gary Hulsey asked to speak to the Council on a possible conditional use permit on fence for new building on Miles and 4th. Mayor informed Hulsey that this was further down on the agenda but since he brought it up, the Mayor said Hulsey would have to contact Dallas Eidem the building inspector and Larry Vandersloot, but did not see an issue with the fence request.

MAYOR: Koebbe stated that currently all employees are eligible for Health insurance and he asked the Council to establish that an average of 32 hours weekly be the requirement for employees to be eligible for Health Insurance. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Koebbe also discussed options for the general election and suggested that the City should hold the election by mail out ballots. Stobaugh made the motion to approve the mail out ballots. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

STAFF REPORTS

Public Works:

Vandersloot asked for the Council to approve the change in Mitchell Ave cost share (\$150,000) Steinmetz made the motion to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Steinmetz motioned to approve the Hardin Volunteer Fire Department's (HVFD) request to waive Liquor License fee (\$400) and Special Events Permit fee (\$50) for Hardin Extreme Days Saturday August 6. Seconded by Krebs. On a voice vote, the motion was unanimously approved. Vandersloot asked on behalf of the First Alliance Church for them to have an event in Heimet Park on July 20 and to permit them to use the existing power for blow up toys. Dyckman indicated this would only be if the Church was covered under liability insurance. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Law Enforcement: Snively briefed the Council that the Coal Board did approve the amendment to the \$105,000 grant that the City was awarded for law enforcement cars.

Finance/Administration: Dyckman announced a budget meeting for July 12, 2011 at 6:30pm. Dyckman then updated the Council on progress with FEMA and the City should get about \$20,000.

Legal:

- Snively asked for approval on a new Rental Authorizing Form for the water department. Which is for the Landlords to sign stating that if the renter does not pay the water bill the unpaid balance can be put on the property taxes. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Snively then asked for approval on rezoning the I-90 subdivision from Industrial 2 to Commercial 2 based on the request of all the property owners. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Snively then asked the Council to authorize the Mayor to sign a buy/sell agreement for the 6 lots on 4th and Miles with Jehovah's Witness Kingdom Hall. The Mayor would also need to sign a letter from the City that those lots are zoned appropriately for this building. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Snively stated that there was a claim presented to the City for liability of a branch that blew from a boulevard into a Bert Feuvray's windshield. Steinmetz made the motion to deny claim. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Economic Development: McDowell announced that Jim Neutgen has indicated that there will be a JCPenney catalog store opening August 11, 2011

OLD BUSINESS: None

NEW BUSINESS: Animal Agreement for Virginia Bowman was on the agenda but was tabled.

- Vince Murray asked for a conditional use permit to extend his current front porch to include railing and cover/roof but it is never to be enclosed. Steinmetz made the motion to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

COMMITTEE REPORTS:

- **Law Enforcement:** N/A
- **Streets & Alleys:** City crews were still using the new street patching machine. City has about 2 weeks left on monthly lease then a decision will need to be made to either buy or return.
- **Sewer & Water:** Kepp reported that the contractor is making progress by the District Office.

- **Finance:** Steinmetz made the motion to approve claims (13736-13783, 13785-13793, 13817-13822; 13784, 13794-13816, 13823) as presented including special claim numbers 13747, 13785, 13786, 13787. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad announced that the City has new Park Rules signage that will be posted soon. Colstad asked if Vandersloot could get some type signage indicating the Names of the Parks. Vandersloot said he would get Rochelle to look at that.

SPECIAL COMMITTEES: N/A

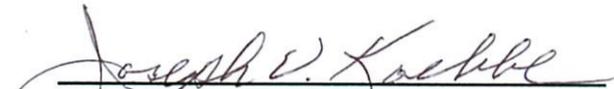
RESOLUTIONS & ORDINANCES:

ORDINANCE

2nd Reading:

2011-10 Cats and Dogs at large; Stobaugh moved to approve. Seconded by Steinmetz. On a voice vote, the motion was unanimously approved.

There being no further business, the meeting was adjourned at 8:17 p.m. upon motion by Steinmetz and second by Stobaugh.



Joseph V. Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk





COUNCIL MEETING: The Regular Council Meeting for July 19, 2011 was called to order with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, City Judge, Deb Winburn, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (7/5/2011) Steinmetz made the motion to approve the minutes as written. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: Koebbe asked the Council to waive the business license fees for a HRC Main Street & Beyond fundraising carnival. Steinmetz made the motion to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

STAFF REPORTS

Public Works:

- Vandersloot asked for approval, pending his review, for Pay Estimate # 1– Hardin Industrial Park Water Project to Western Municipal Construction (\$110,059.23) Kepp made the motion to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot asked to approve the amended plat of lot 2 of the I-90 park subdivision to include the discussed corrections to the plat wording. Steinmetz made the motion to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Finance/Administration:

- Steinmetz made the motion to approve budget minutes from July 12, 2011. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Budget meeting scheduled for July 26 at 6:30pm has been cancelled due to that Dyckman has a meeting in Helena.
- Dyckman asked the council to table the Annual Raises issue until next meeting.

Legal: N/A

Economic Development:

- McDowell spoke on the letter TRA submitted regarding the proposed TRA budget request. He also reported that he has sent out 7 to 10 pitch letters for the Industrial Park.

OLD BUSINESS: None

NEW BUSINESS: None

COMMITTEE REPORTS:

- **Law Enforcement:** Nothing new to report.
- **Streets & Alleys:** Krebs reported the City crews will be repaving Terry Avenue soon. And that Crawford will be closed between 11th and 13th on Monday and Tuesday so that the City can work on the water main.
- **Sewer & Water:** Kepp reported that there will be a Pre-bid on Thursday at 1:30pm for the Watson Dr. sewer project. Vandersloot reported that after a meeting with Great West the City will have to get a loan to keep TSEP money. Vandersloot will be asking Great West to increase the Coal Board Grant application from \$200,000 to \$400,000.

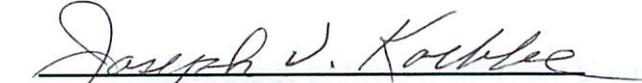
Finance: Steinmetz made the motion to approve claims (13787 revised from 7/05/11 approval 13825-13828, 13834-13840, 13824, 13829-13833, 13841-13849) as presented including special claim numbers 13829, 13845 - 13847. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.

- **Parks & Playgrounds:** Bidding on South Park sidewalks soon.

SPECIAL COMMITTEES:

RESOLUTIONS & ORDINANCES:

There being no further business, the meeting was adjourned at 7:44p.m. Upon motion by Steinmetz and second by Stobaugh.



Joseph V. Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk



FINANCE MEETING:

At 6:45 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for August 2, 2011 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, and Jeremy Krebs. Harry Steinmetz Jr. was absent.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot, and City Judge Deb Winburn.

MINUTES OF PREVIOUS MEETING: Stobaugh made the motion to approve the minutes as written from the July 19, 2011 Meeting. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: N/A

STAFF REPORTS

• **Public Works:**

Vandersloot presented a proposal from Stine Electronics for \$12,565 for radios and installation. This is for the all City vehicles including Fire Department to be in narrow-band compliance by January, 2012. Stobaugh made the motion to move forward; seconded by Krebs. On a voice vote, the motion was unanimously approved.

Vandersloot then asked Council to approve awarding the Watson Drive Sewer project bid to the low bidder, COP Construction, in the amount of \$273,805 as recommended by Great West Engineering. Stobaugh made the motion; seconded by Kepp. On a voice vote, the motion was unanimously approved.

The bid opening for the compactor at the landfill will be Tuesday, August 9 at 1:30 p.m.

• **Finance/Administration:**

Dyckman requested permission to proceed with the Coal Board grant application in the amount of \$400,000 for the water project. Kepp made the motion; seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Dyckman estimated increase to payroll will be approximately \$22,600 for the raises as presented. Krebs made the motion; seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

The Certified Taxable Value is \$2,503,674. This is up 0.28% from last year, but still down 5.37% from 2005.

There will be a Finance Meeting on Tuesday, August 23, at 6:30 p.m. to work on the budget.

- **Legal:**
Virginia Bowman's request for an animal agreement is contingent upon her signing a waiver of protest for annexation. Mrs. Bowman wants time to review this with her attorney. She indicated she would have a response by September 10.
- **Economic Development:** N/A

OLD BUSINESS:

Mayor Koebbe recommended that the members of the City-County Planning Board comprise the Housing Committee. Colstad made the motion; seconded by Krebs. On a voice vote, the motion was unanimously approved.

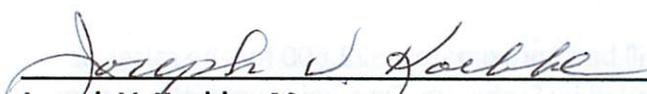
NEW BUSINESS:

COMMITTEE REPORTS:

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs reported that the Mitchell Avenue project will start on August 8 and will be done by September 1. The City crews are preparing streets so that Knife River can fix them also while they are working on the Mitchell Avenue project.
- **Sewer & Water:** Kepp reported that the water line under the interstate is completed. It is just a matter of testing before it is charged.
- **Finance:** Stobaugh made the motion to approve claims as presented: Claims (13850-13937, 13938-13961) as presented including special claim numbers 13854, 13908, 13909, 13913. Seconded by Kepp. On a voice vote, the motion was unanimously approved.
- **Parks & Playgrounds:** Colstad reported the concrete pad should be going into the pavilion at South Park. The bids for sidewalk project at South Park will be going out shortly. Stobaugh asked if there would be access to the pavilion by the proposed sidewalks.

RESOLUTIONS & ORDINANCES: N/A

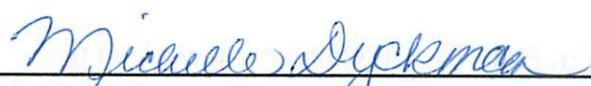
- There being no further business, the meeting was adjourned at 7:50 p.m. upon motion by Kepp and second by Stobaugh.



 Joseph V. Koebbe, Mayor



ATTEST:



 Michelle Dyckman, Finance Officer

FINANCE MEETING:

At 7:00 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for August 16, 2011 was called to order with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Harry Steinmetz Jr. and Jeremy Krebs. Bill Stobaugh was absent.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (8/2/2011) Kepp made the motion to approve the minutes as written. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: Virginia Bowman asked for a copy of the Animal Agreement and the Protest to Annexation Form. Snively stated that he would have documents ready for her to pick up at City Hall on Wednesday August 17, 2011.

MAYOR: Koebbe spoke on the proposed new sump-pump ordinance.

STAFF REPORTS

Public Works:

- Vandersloot asked for approval, pending his review, for Pay Estimate #2 Water Loop - Interstate Engineering (\$131,991.57)
- Compactor Bid still being reviewed, Vandersloot sent a couple of employees to check out a similar machine before a decision would be made.

Finance/Administration:

- Dyckman spoke about compensated absences and the effect of having employees retiring.
- Budget meeting scheduled for August 23 at 6:30pm.
- Dyckman mentioned that the Ping Building may need some end of year adjustments

Legal: N/A

Economic Development:

- McDowell spoke on the short-term lease agreement to School District
- McDowell also announced that there was a Chamber of Commerce public meeting August 17, 2011 at 7:00pm to discuss the future of the re-enactment.

OLD BUSINESS: None

NEW BUSINESS: None

COMMITTEE REPORTS:

- **Law Enforcement:** Nothing new to report.
- **Streets & Alleys:** Krebs reported that paving should start on Mitchell Ave on September 1. Vandersloot is still talking to COP Construction on the alley problem
- **Sewer & Water:** Kepp made the motion to approve Sewer & Water meeting minutes.

Finance: Steinmetz made the motion to approve claims (13962-13974, 13980, 13982-13984 – 13975- 13979, 13981) as presented including special claim numbers N/A. Seconded by Hert. On a voice vote, the claims motion was unanimously approved.

- **Parks & Playgrounds:** Colstad reported that the concrete was poured under pavilion in South Park and it looks nice.

SPECIAL COMMITTEES: N/A

RESOLUTIONS & ORDINANCES:

Steinmetz moved to approve the Resolutions

1949 - Sidewalks

1950 - Sidewalks

1951 – Sidewalks

1952 – Sidewalks

Seconded by Hert. On a voice vote, the motion was unanimously approved

Krebs moved to approve the Resolution

1953 – SID 120

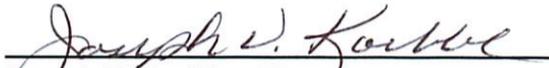
Seconded by Colstad. On a voice vote, the motion was unanimously approved

Steinmetz moved to approve the Resolution

1954 - Loan to the Emergency Levy Fund

Seconded by Kepp. On a voice vote, the motion was unanimously approved

There being no further business, the meeting was adjourned at 7:56p.m. Upon motion by Steinmetz and second by Kepp.



Joseph V. Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk



Public Hearings for Budget FY 2011-2012

Opened at 6:32pm - no comment or discussion- Closed at 6.33pm

SPECIAL COUNCIL MEETING: The Special Council Meeting for August 30, 2011 was called to order with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs (arrived 6:56pm).

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, City Judge, Deb Winburn and Finance Officer Michelle Dyckman.

Finance

Dyckman gave the Council a recap on Budget for Fiscal Year 2001- 2012

Legal: Snively recommended that the impact fees not be put into a "lock down" (ie. sewer or capital improvements) fund but put into the Street Maintenance or General Fund but earmark it.

Dyckman stated she still needs a definition of Maintenance versus Infrastructure/construction. After discussion it was determined that if more than 2 inches of street is removed that would fall under Construction. Less than 2 inches would be considered Maintenance.

The Council decided to put \$100,000 into Street Maintenance - \$500,000 into General fund and \$100,000 into Capital Improvements.

Steinmetz made the motion to approve the budget update. Seconded by Colstad. On a voice vote, the motion was unanimously approved.

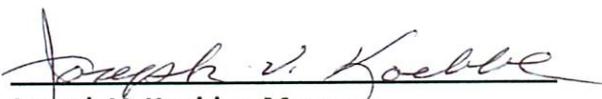
Mayor: spoke on the proposed new Sump-Pump Ordinance 2011-11. This should be ready for the first reading at the next regular Council Meeting.

RESOLUTIONS & ORDINANCES:

Steinmetz moved to approve the following Budget Resolutions 1955, 1956, 1957, 1957, 1958 1959, 1960, 1961, 1962 and 1963

Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

There being no further business, the meeting was adjourned at 7:18.m. Upon motion by Steinmetz and second by Kepp.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



FINANCE MEETING:

At 6:45 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for September 6, 2011 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot, and City Judge Deb Winburn.

MINUTES OF PREVIOUS MEETING: Steinmetz made the motion to approve the minutes as written from the September 6, 2011 Meeting. Motion seconded by Krebs. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: N/A

STAFF REPORTS

Public Works:

Vandersloot asked the Council to award Compactor Bid in the amount of \$304,687.52 (less trade in to CAT) to Titan for the BOMAG. Estimated delivery date of machine to be within 6 months. Krebs made the motion; seconded by Kepp. On a voice vote, the motion was unanimously approved.

Vandersloot recommended to the Council to accept Bucket truck bid of \$1300. Krebs made the motion; seconded by Hert. On a voice vote, the motion was unanimously approved.

Vandersloot asked the Council to approve Great West Engineering Contract for the water Treatment Plant project in the amount of \$377,000. Kepp made the motion; seconded by Steinmetz. On a voice vote, the motion was unanimously approved.

Steinmetz moved to approve Change Order #1 for the Water Loop - Western Municipal in the amount of \$7486.85. Stobaugh seconded. On a voice vote, the motion was approved with Kepp voting "nay".

Kepp moved to approve Pay Estimate #3 for the Water Loop – Western Municipal in the amount of \$16,423.16. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Finance/Administration:

Steinmetz moved to approve budget minutes dated August 23, 2011. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Dyckman then announced that she and the Mayor would be attending the Montana League of Cities and Towns conference being held in Billings on October 5-7, 2011.

Dyckman then announced that the budget closing was schedule to begin next week (9-12-2011)

Legal:

Snively spoke about the offers from the BHC Sheriff Department on the ten pistols and three radios and other miscellaneous supplies acquired for the new police department last year.

Kepp moved to approve selling the 10 pistols to the Big Horn County Sheriff for \$4500 and the ammunition (price not yet discussed but discretion given to Snively and Vandersloot to come to agreement with County)-Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Steinmetz moved to sell all 3 radios to the BHC Sheriff's Department for the amount of \$12,500. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

After some discussion Kepp moved to have all monies received from selling items originally purchased for the Hardin Police Department should be "earmarked" to be used for the future Law Enforcement Budget. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

Economic Development:

McDowell reported that TRA received their 1st rental check from the School District and he forwarded it to US Bank.

OLD BUSINESS: NONE

NEW BUSINESS: Colstad stated that there is a need for signs on City buildings that state "No smoking within 20 feet of doors" Koebbe stated that the complaints of smoking outside City buildings could be dealt with in house.

COMMITTEE REPORTS:

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs reported that Knife River should be done with Mitchell Ave by Friday. And bid for driveway approaches and sidewalks from Far West Casino to Madler Circle was bid at \$30,200.00 Discussion and general consensus was reached that approaches needed to be done now but sidewalks could wait until spring and re-bid at that time.
- **Sewer & Water:** Kepp reported that Watson drive should be started by the end of September 2011.
- **Finance:** Steinmetz made the motion to approve claims as presented: Claims -14017-14018 13979, 13985-14033, 14056-14068, 14034-14055, 14069-14070 as presented including special claims 13999,14028, 14001, 14018, 14029, 14000,14066. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- **Parks & Playgrounds:** N/A

RESOLUTIONS & ORDINANCES:

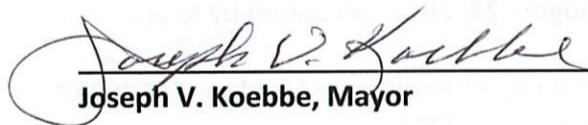
Steinmetz made the motion to approve Resolution 1964 - Delinquent Accounts.

Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Steinmetz made the motion to Resolution 1965 – Intent SID #121. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

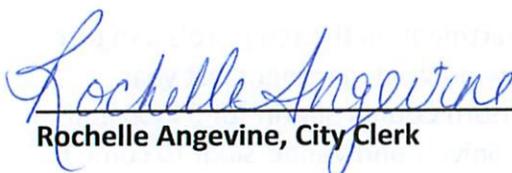
Steinmetz made the motion to approve the 1st reading: 2011-11 Sump-pump Ordinance. Seconded by Stobaugh. On a voice vote, the motion was approved with Hert voting "nay".

There being no further business, the meeting was adjourned at 8:02 p.m. upon motion by Steinmetz and second by Stobaugh.



Joseph V. Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk



FINANCE MEETING:

At 7:00 p.m., the Council and Mayor reviewed claims.

PUBLIC HEARING:

Ordinance 2011-11 Open 7:15pm without any discussion Closes at 7:16.

COUNCIL MEETING: The Regular Council Meeting for September 20, 2011 was called to order with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp (*arrived after roll call*), Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Clerk Rochelle Angevine, City Judge Deb Winburn, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (9/6/2011) Steinmetz made the motion to approve the minutes as written. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: Koebbe made a comment about a recent complaint that was made about gas-powered toys being used in the park and on the playground equipment. The Mayor recommended keeping an eye on the subject and possibly providing stricter enforcement of park rules.

STAFF REPORTS

Public Works:

Vandersloot recommended to award bid to EHC LLC in the amount of \$193,525. Safe Routes To School (SRTS) program will reimburse \$49,406. CTEP will reimburse \$66,322. The City will pay local match of \$10,280 and the remaining balance of \$67,517 – Steinmetz moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Vandersloot explained that at the corner of Sugar Factory Road and Highway 47 located at Bob Heth's, there are a lot of willow trees that obstruct the view. The City has been cutting them down but the City would like to remove them completely. Council agreed.

Vandersloot asked the Council to approve a Zone change from I2; Light industrial to C2; Highway commercial for Crawford Avenue on the west side from 13th Street, south to 11th Street. (Hooker's Storage to Madlers) – Steinmetz moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

A preconstruction meeting on Watson Drive will be at 10am on Thursday (9/22/11)

Finance/Administration:

Dyckman asked the Council to approve Draw 11 on the Collection System Project. Steinmetz moved to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Steinmetz moved to approve the Pledge Report from 6-30-2011 as presented by Dyckman. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Dyckman mentioned that the Budget books should be returned so that she can get the changes added to them.

Legal: Snively asked if the Council would consider changing the speed limit, along Mitchell between the pool and the 4-way stop at 3rd, from 35 mph to 25mph. After some discussion, the Council chose to leave the speed limit at 35mph.

Snively then announced that the Public Hearing on both SID 121 and SID 120 will be on October 18 2011 at 7:00pm.

Economic Development:

McDowell reported on the 1st quarter budget for TRA.

OLD BUSINESS: None

NEW BUSINESS: None

COMMITTEE REPORTS:

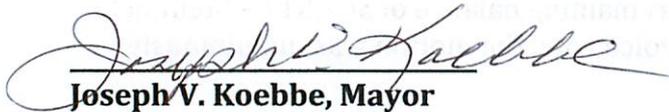
- **Law Enforcement:** Nothing new to report.
- **Streets & Alleys:** Krebs stated that the City crews are working hard on the roads that were dug out. Need to set up another meeting to discuss the next go around of road repairs.
- **Sewer & Water:** Kepp mentioned that there was a little surveying over in the Park Subdivision.
- **Finance:** Steinmetz made the motion to approve claims (14078 by JV 1468, 14071-14105) as presented. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** N/A

SPECIAL COMMITTEES: The City County Planning Board (CCPB) submitted a general information letter for Council review.

RESOLUTIONS & ORDINANCES:

2nd reading on Ordinance 2011-11; re: Sump Pump. Steinmetz made the motion to approve ordinance as corrected. Seconded by Stobaugh. On a voice vote, the motion was approved. With Hert voting "nay".

There being no further business, the meeting was adjourned at 8:03.m. Upon motion by Steinmetz and second by Stobaugh.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



**THE COMMON COUNCIL
CITY OF HARDIN, MONTANA**

October 4, 2011

FINANCE MEETING:

At 6:30 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for October 4, 2011 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, City Clerk Rochelle Angevine, Finance Officer Michelle Dyckman, and Public Works Superintendent Larry Vandersloot,

MINUTES OF PREVIOUS MEETING: Steinmetz made the motion to approve the minutes as written from the September 20, 2011 Meeting. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: Koebbe invited Sherri Koyama from "Friends of the Depot" to address the Council. Koyama explained that there might be a need for someone to purchase the depot building. And Koyama asked if the City would be willing to buy it if the cost was \$1.00 if possible. The Council tabled the proposal until more information could be obtained.

Mayor announced that the city received the full Coal Board Grant. Chad Hanson, Tony Maxwell were there and answered a lot of questions and then County Commissioners, John PrettyOnTop and Chip Fitzpatrick spoke on behalf of the project.

Koebbe stated that the office is gearing up for the Sump Ordinance, and showed the Council the newspaper advertisement

Koebbe also spoke about a Pacific Steel coming into the Hardin Industrial Park. There is one in Mayfield Idaho, near Boise. And Koebbe feels a trip may be warranted.

STAFF REPORTS

Public Works:

N/A

Finance/Administration:

N/A

Legal:

N/A

Economic Development:

McDowell reported that he has submitted the pre-application for a Tiger Grant.

OLD BUSINESS: NONE

NEW BUSINESS: NONE

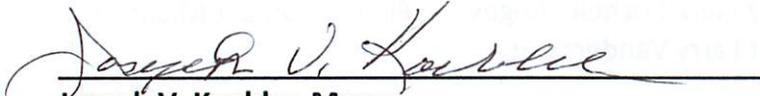
COMMITTEE REPORTS:

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs not much to report, Alley cleanup should be announced in the next 2 weeks.
- **Sewer & Water:** COP boring done on Watson Drive.
- **Finance:** Steinmetz made the motion to approve claims (14128, 14106-14127, 14129-14162, 14189 – 14191, 14163-14188) as presented including special claim numbers 14189, 14191, 14112, 14190, 14145. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad stated that the second layer of concrete has been installed with a dome under the pavilion at South Park. New sidewalks in South Park

RESOLUTIONS & ORDINANCES:

- Krebs made the motion to approve - Resolution 1967 – 457B
Seconded by Steinmetz. On a voice vote, the motion was unanimously approved.

*There being no further business, the meeting was adjourned at 7.48 p.m. upon motion by Steinmetz
and second by Stobaugh.*



Joseph V. Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk



Public Hearing

SID 120 Opened at 7:04pm – Shelly Ralston, property owner, spoke against, Tony Beehler, home owner, spoke in favor- with no further comment or discussion Closed at 7:09pm;

SID 121 Opened at 7:10pm – home owners; Rick Seader spoke against, Jared Pattyn stated if the costs was decreased it would be a viable option, Bethany Fuchs spoke in favor; with no further comment or discussion- Closed at 7:16pm;

COUNCIL MEETING: The Regular Council Meeting for October 18, 2011 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, City Clerk Rochelle Angevine, Finance Officer Michelle Dyckman, and Public Works Superintendent Larry Vandersloot,

MINUTES OF PREVIOUS MEETING: Steinmetz made the motion to approve the minutes as written from the October 4, 2011 Meeting. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: Koebbe stated that there were 6 applications submitted for Animal Control /Code Enforcement Officer. Koebbe felt that the sump pump ordinance response and feedback is going well. Nothing new on the Shredder but asked if a trip to Idaho would be warranted. The Council encourage to proceed.

STAFF REPORTS

Public Works:

N/A

Finance/Administration:

Dyckman gave an update on the conference at the Montana League of Cities & Towns.

Legal:

Snively stated that there are horses on the Virginia Bowman property without a signed animal agreement. Council encouraged Snively to proceed with notifications.

Economic Development:

N/A

OLD BUSINESS: NONE

NEW BUSINESS: It was mentioned the MMIA free training for Local Government coming up the week of October 24th

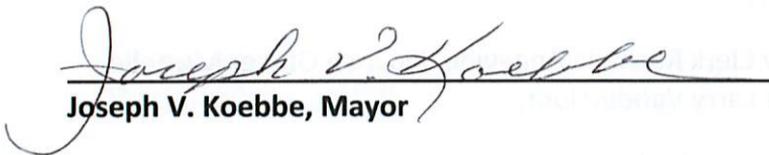
COMMITTEE REPORTS:

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs not much to report, Alley cleanup will be November 1 -10.
- **Sewer & Water:** COP started working on Watson Drive.
- **Finance:** Steinmetz made the motion to approve claims 14192-14204, 14205-14219 (as presented including special claim numbers 14214). Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad reported that the restrooms are closed for the season.

RESOLUTIONS & ORDINANCES:

- Kepp made the motion to approve - Resolution 1968 – SID #120
Seconded by Krebs. On a voice vote, the motion was approved. With Stobaugh and Steinmetz voting “nay”
- Kepp made the motion to approve - Resolution 1969 – SID #121
Seconded by Stobaugh. On a voice vote, the motion was approved. With Krebs and Steinmetz voting “nay”

There being no further business, the meeting was adjourned at 7.58 p.m. upon motion by Kepp and second by Krebs.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



COUNCIL MEETING: The Regular Council Meeting for November 1, 2011 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, City Clerk Rochelle Angevine, Finance Officer Michelle Dyckman, and Public Works Superintendent Larry Vandersloot,

MINUTES OF PREVIOUS MEETING: Steinmetz made the motion to approve the minutes as written from the November 1, 2011 Meeting. Motion seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: *Late: Genieve Begay stated that her water was turned off and asked why was her bill so high. Mayor Koebbe asked her to return to the City offices tomorrow since the Council had no information on her account.

MAYOR: Koebbe stated that Snively and Vandersloot were heading to Idaho next week to check out the shredder and landfill operation. Joe Connelly was hired as the new Animal Control/Code Enforcement (ACE) Officer. Koebbe did state that there seems to be a need for an animal shelter in Hardin and would like to see where that can fit in.

STAFF REPORTS

Public Works:

- Vandersloot recommended approval of Pay Estimate #1 to COP Construction for Phase 1C (\$114,846.34) Kepp moved to approve. Seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot then asked for approval to proceed with engineering cost estimated for SID #120 & #121. Kepp moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

*

Finance/Administration:

Dyckman ask for approval on Draw #12 (\$138,118.45) Steinmetz moved to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Dyckman asked for approval to proceed with the Security Substitutions at Little Horn Bank. Steinmetz moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Dyckman requested approval to proceed with the new telephone system claim. The phones were hit by a lighting strike earlier this year. Steinmetz moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Legal: Snively asked the Council to approve authorizing the Mayor to sign into an agreement with Co-Part. A Nationwide company that will take the City's tagged abandoned and wrecked vehicles from Hardin to their business in Billings and process them giving back a percentage of the profits back to the City. Steinmetz moved to approve. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Snively stated as a "FYI" that the owner of Pizza Hut has changed therefore the liquor license has been changed/updated.

Economic Development: McDowell announced that the Tiger Grant was submitted on October 31, 2011.

OLD BUSINESS: Colstad asked where we were on getting a credit card machine for water payments. Discussion on the public feedback was negative on paying the extra fee to use machine. No action was taken.

Stobaugh asked about an ordinance limiting trailers and flatbeds parked on the right-of-ways. Snively indicated that he thought there was and that he would look into it.

NEW BUSINESS: None

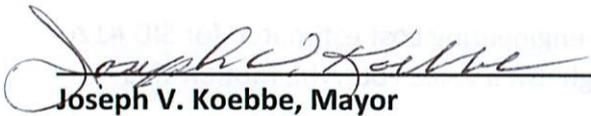
COMMITTEE REPORTS:

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs announced the Fall Alley Cleanup will be November 1 -10. Krebs mentioned that there might be a need to replace storm drain at Railroad and Crow.
- **Sewer & Water:** Kepp briefed the Council on the S&W Committee meeting stating that the City counter offered Lizotte the same as other residents in the Watson drive area and Lizotte turned the offer down. Greg Wegner was approved to receive a 3 inch water line to his business with the sewer charge being set a flat minimum for the new line. And a visit to Leo Seder was scheduled for next week to look at his elevation and sewer line.
- **Finance:** Steinmetz made the motion to approve claims 14220-14272, 14298 and 14273-14297 (as presented including special claim numbers 14235.14222). Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** Colstad reported the sidewalks for South park are about half completed and look nice.

SPECIAL COMMITTEES Colstad announce a CCPB meeting set for Monday November 14, 2011 with a Public Hearing on the Airport Zoning.

RESOLUTIONS & ORDINANCES:

There being no further business, the meeting was adjourned at 8:03 p.m. upon motion by Steinmetz and second by Stobaugh.



Joseph V. Koebbe, Mayor

ATTEST:



Rochelle Angevine, City Clerk



FINANCE MEETING:

At 7:00 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for November 15, 2011 was called to order with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh and Jeremy Krebs. Harry Steinmetz Jr. was absent.

Also present: City Clerk Rochelle Angevine, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (11/1/2011) Kepp made the motion to approve the minutes as written. Seconded by Krebs. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: Chris Mehus gave an annual update on Beartooth RC&D, He spoke on how they continue to assisted TRA and Chamber of Commerce to bring in businesses to the Hardin area. The also have a revolving loan program with currently 3 loans outstanding loans in Big Horn County and as a result of these loans to businesses there are 9 jobs being retained. Mehus thanked the City for all of their support and looked forward to continuing working with the City.

Ann Parker stated she had several questions regarding the proposed shredder to be located in the Industrial Park. She asked Snively if he would honestly accept this business in "his" backyard. Snively answered, "yes". Snively reported that there will be a report later in the meeting but he was very impressed with the facility in Idaho.

MAYOR: Koebbe announced that swearing in for the new elected officials will be December 20. Koebbe then spoke on the need to start enforcing the ordinance that pertains to the numbering of houses. This is essential for deliveries and more importantly in case of emergency services. He has composed a brief letter explaining the need for this and will be submitting it to the newspapers. Koebbe briefed the Council on the Sump-pump process and stated that the City has received half of the information forms back, he felt that was a positive result and is confident that this will be a success.

STAFF REPORTS

Public Works:

Vandersloot reported on his and Snively's trip to Idaho. They arrived at the plant unannounced and found it to be very clean, quiet and very impressive. There was no dust, no burning of tires and there was less than a gallon of water run-off. The Idaho facility has 23 employees. They then visited a nearby community and found only 1 (unfounded) complaint in 4 years of operation. They also visited the landfill near the Idaho facility and learned that the ASR (Automobile Shredder Residue) can be utilized as an alternate daily cover which could benefit our landfill. Vandersloot recommended that the Council allow he & Snively to negotiate an agreement with Pacific Steel. With the final agreement to be approved by the City Council. Colstad moved to authorize Snively and Vandersloot to negotiate on behalf of the City with Pacific Steel. Seconded by Hert. On a voice vote, the motion was approved, with Stobaugh voting "nay".

Vandersloot then asked for approval to submit an ASR permit to Department of Environmental Quality (DEQ). Colstad moved to approve Seconded by Hert. On a voice vote, the motion was unanimously approved.

Vandersloot reported that on the Safe Routes To School and South Park Sidewalk Project the contractor failed to put a fiber mesh in a portion of the sidewalks. The contractor, EHC, has offered a \$500 deduction to the project cost and a 2 year warranty. This issue has been tabled to allow Council to decide on what would be the best option.

Vandersloot reported that Watson Drive project was done and COP did a good job.

Finance/Administration: N/A

Legal: Snively requested direction from the Council on how to proceed with the problem of vehicles parked on the City's right-of-way. The council decided to table this item to allow for time to investigate options.

Economic Development: N/A

OLD BUSINESS: None

NEW BUSINESS: None

COMMITTEE REPORTS:

- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs reported that alley clean up went well and that the crews are continuing to patch holes. Interstate Engineering has been contacted to look at road repair at Crow and 1st project.
- **Sewer & Water:** N/A

Finance: Stobaugh made the motion to approve claims (14309-14322, 14299-14308, 14323) as presented including special claim numbers 14320, 14307, 14303, 14302, 14323. Seconded by Colstad. On a voice vote, the claims motion was unanimously approved.

- **Parks & Playgrounds:** N/A

SPECIAL COMMITTEES: N/A

RESOLUTIONS & ORDINANCES:

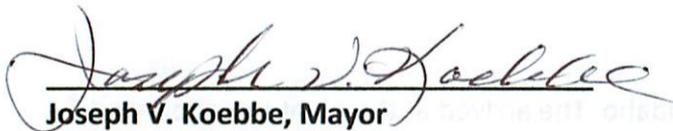
Resolution 1970 Intent to Increase Water Rates.

Kepp moved to approve. Stobaugh seconded. On a voice vote, the claims motion was unanimously approved.

At 9:09pm Mayor Koebbe closed the regular meeting and went into executive session to discuss a personnel matter.

Mayor Koebbe reopened the regular council meeting at 9:26pm.

There being no further business, the meeting was adjourned at 9:26p.m. Upon motion by Stobaugh and second by Krebs.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



FINANCE MEETING:

At 6:30 p.m., the Council and Mayor reviewed claims.

COUNCIL MEETING: The Regular Council Meeting for December 6, 2011 was called to order at 7:30 p.m. with Mayor Koebbe presiding:

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp, Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Attorney Bob Snively, City Clerk Rochelle Angevine, Finance Officer Michelle Dyckman, and Public Works Superintendent Larry Vandersloot. With several members of the public.

MINUTES OF PREVIOUS MEETING: Steinmetz Kepp made the motion to approve the minutes as written from the November 15, 2011 Meeting. Motion seconded by Stobaugh Krebs. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR: Announced the Public Hearing On December 20, 2011 at 7:00pm on the Intent to raise Water Rates.

STAFF REPORTS

Public Works:

- Vandersloot asked the Council to approve the change order # 1 [Phase 1c Watson Drive, COP Construction (-\$2,708.00)] Kepp Motion to approve seconded by Hert. On a voice vote, the motion was unanimously approved.
- Vandersloot asked for approval on Pay Estimate for COP [Phase 1c Watson Drive, COP Construction (\$153,539.69)] Kepp moved to approve, seconded by Krebs. On a voice vote, the motion was unanimously approved.
- Vandersloot then recommended approving EHC Sidewalk's offer of a \$4,500 deduct from the contract for the sidewalk not having the requested fiber mesh. Krebs moved to approve, seconded by Stobaugh. On a voice vote, the motion was unanimously approved.
- Vandersloot requested approval on the EHC Pay Estimate Sidewalks (\$90,772.36) Colstad moved to approve, seconded by Kepp. On a voice vote, the motion was unanimously approved.
- Vandersloot then asked the Council for approval to actively find storage for police cars. After some discussion it was decided to list the vehicles on the Montana Clerks List Serve and maybe store vehicles in the TRA Detention Center's sally-port.

Finance/Administration:

- Dyckman asked the Council to approve Draw #13 for Waste Water Projects (TSEP). Steinmetz moved to approve, seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

Legal:

- Snively reminded the Council that the current law enforcement agreement would be terminated in 18 months and the Council should begin thinking now about the City's next step.
- Snively then referenced Resolution 1750 on the alley abandonment at 415 N Terry and indicated that Chuck Roan is not in compliance with the resolution that the City may want to take that alley back. Kepp moved to take back the alley, seconded by Steinmetz. On a voice vote, the motion was unanimously approved.
- Snively indicated t the Personnel Manual Committee has approved the new Personnel Manual and asks that the Council approve. Colstad moved to approve, seconded by Hert. On a voice vote, the motion was unanimously approved.

Economic Development: McDowell reported that the Industrial Park has a new tenant, Two Rivers Oil Field Service. McDowell submitted the 2nd quarter funding request to the City for TRA.

OLD BUSINESS: Snively asked the Council how to proceed with the vehicles parked in the City's right-of-way at businesses around town. The Council encouraged the City to tag the vehicles.

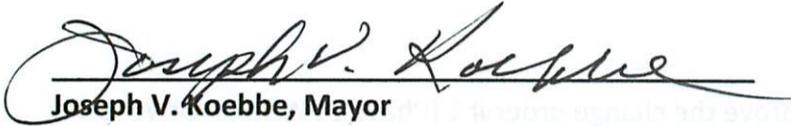
NEW BUSINESS: NONE

COMMITTEE REPORTS:

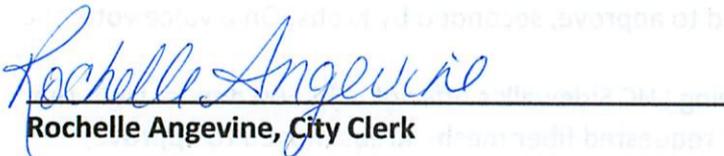
- **Law Enforcement:** N/A
- **Streets & Alleys:** Krebs reported that engineering has begun on the Crow Avenue project.
- **Sewer & Water:** Kepp reported that the I-Park Subdivision sewer system is in process of getting done.
- **Finance:** Steinmetz made the motion to approve claims (14324-14387, 14414-14419, 14388-14413) as presented including special claim numbers 14380, 14335, 14372, 14371, 14386, 14367, 14324, 14375. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** N/A

RESOLUTIONS & ORDINANCES:

There being no further business, the meeting was adjourned at 8:01pm upon motion by Steinmetz and second by Kepp.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk



FINANCE MEETING:

At 7:00 p.m., the Council and Mayor reviewed claims.

PUBLIC HEARING:

PUBLIC HEARING: 7:00pm Intent to raise water rates. The Council was given two letters submitted to the city; by Dorcas Halverson and by James Davis. Dyckman then spoke on the two possible options. Option 1 being to raise both sewer and water rates the 3%; Option 2 was to just raise the sewer the 3%. Laurie Tschetter asked if this meant the Council could raise rates without a public hearing. Dyckman explained that the raise would be determined during the budget process which is open for public comment. Tschetter then asked about raising the Water deposit for new users. Mayor Koebbe said he would look into that option. Rodney Lewallen asked for some clarification on how to read the spread sheet and Dyckman tried to explain and then informed Lewallen if he wanted to come in to the office she could try to explain it better. Without further discussion Public Hearing closes at 7:18pm.

COUNCIL MEETING: The Regular Council Meeting for December 20, 2011 was called to order at 7:30pm with Mayor Koebbe presiding.

Upon roll call the following Aldermen were present: Carla Colstad, Bill Hert, Kenton Kepp Bill Stobaugh, Harry Steinmetz Jr. and Jeremy Krebs.

Also present: City Clerk Rochelle Angevine, City Judge Deb Winburn, City Attorney Bob Snively, Finance Officer Michelle Dyckman, Public Works Superintendent Larry Vandersloot and several members of the public.

MINUTES OF PREVIOUS MEETING (12/6/2011) Steinmetz made the motion to approve the minutes with one correction on: the approval of the Minutes from November 15. *It should read as: ~~Steinmetz~~ Kepp made the motion to approve the minutes as written from the November 15, 2011 Meeting. Motion seconded by Stobaugh Krebs. On a voice vote, the motion was unanimously approved.* Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: None

MAYOR:

Koebbe asked the Council's approval to adjust the agenda for tonight so that the vote on Resolution 1971: Water Rate Increase could be made at this time. Steinmetz so moved to approve the change to agenda. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

RESOLUTIONS & ORDINANCES:

Resolution 1971 Water Rate Increase: Steinmetz then moved to approve the passing of Resolution 1971 Water Rate increase to include Option 2 as Exhibit A. Seconded by Stobaugh. On a voice vote, the motion was unanimously approved.

STAFF REPORTS

Public Works:

Vandersloot reported that the tour of the Landfill with Barry Damschen went better than expected.

Finance/Administration:

Dyckman reported the Annual Report due by the end of December was coming along slow but confident that she will get it done. Dyckman also expects the Audit in March of 2012. Dyckman then announced that the City was approved on the State level for the 457b, which included a caveat that the Council can opt in even if not on PERS.

Legal:

Snively asked if the Council would authorize the Mayor and City Clerk to approve and issue Liquor Licenses as they come in. Most are submitted after the last city Council meeting of the year and to prevent having to call a special Council meeting to approve them, this would expedite this process. Kepp moved to approve. Seconded by Steinmetz. On a voice vote, the motion was unanimously approved.

Snively then asked the Council approval on a modification to the grievance process within the Policy Manual. The new wording indicates that that grievance should go to the direct supervisor of employee, with the Mayor having a final decision. If grievance is against the Mayor the appeal would go to the President of the Council. Steinmetz moved to approve. Seconded by Kepp. On a voice vote, the motion was unanimously approved.

Economic Development: None

OLD BUSINESS: None

NEW BUSINESS: Chuck Roan addressed the Council and asked that they rescind their vote to take back the abandon alley referenced in Resolution 1750. Roan stated that he has worked on the problem and now that he has been reacquainted with the standards he promised that it will get better. Koebbe asked to table any decision to rescind a vote until more research can be done. The Mayor indicated that Roan would have a response soon.

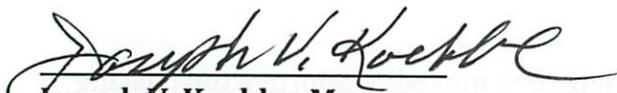
COMMITTEE REPORTS:

- **Law Enforcement:** Nothing new to report.
- **Streets & Alleys:** Krebs reported not much to report.
- **Sewer & Water:** None
- **Finance:** Steinmetz made the motion to approve claims 14421-14424
- 14420, 14425-14435 with special claims 14431, 14433, 14434,14427 as presented. Seconded by Stobaugh. On a voice vote, the claims motion was unanimously approved.
- **Parks & Playgrounds:** N/A

SPECIAL COMMITTEES:

At this time President of the Council, Steinmetz, swore in Mayor Koebbe. Then Mayor Koebbe swore in elected Aldermen, Kenny Kepp, Randy Angevine, and Jerry Wemple

The Mayor then requested to go in to Executive Session. At 8:16pm. Mayor reopened to General session at 8:20 and there being no further business, the meeting was adjourned at 8:20.m. Upon motion by Steinmetz and second by Stobaugh.


Joseph V. Koebbe, Mayor

ATTEST:


Rochelle Angevine, City Clerk

