

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for January 2, 2019 was called to order at 7:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council and Committee minutes as written for December 18, 2018. Motion seconded by Ramsey. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
December, 2018	23972 - 23993	
	24018 - 24046	\$ 79,310.17
January, 2019	23994 - 24017	\$ 6,737.80
TOTAL Submitted		\$ 86,047.97

Maxwell seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney asked why the Extreme Day lot was put up for bid. Mayor Purcell reported there has been interest in the property.

Rodney Molina voiced there was a vehicle parked in front of his business when he moved snow with a skid-steer, so snow was pushed around the vehicle.

MAYOR:

Mayor Purcell reported construction on the server farm at the Rocky Mountain Power Plant is expected to begin next week and Two Rivers Authority is in the process of leasing the Detention Center, but then the Government shut down.

The City received two bids for a new firetruck, Christmas Tree pickup is scheduled for January 7th, the Invitation to Bid for the Extreme Day Lot closes January 31st, and the City is updating information for the Rural Development funding.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the Water Distribution Operator in Training I position has been filled and the Maintenance Worker I position at the Landfill remains open until filled.

Sewer & Water:

Law Enforcement:

Ramsey recommended a letter to be forwarded to the County Commissioners offering a 1.5% increase.

Streets & Alleys:

Parks & Playgrounds:

Finance/Landfill:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received a newsletter from the Montana Department of Transportation.

UNFINISHED BUSINESS:

Massine reported Yellowstone Electric Co. will honor their previous proposal of \$19,420 to furnish and install new VFD's for intake pumps. Greer motioned to approve the proposal. Maxwell seconded. On a voice vote the motion was unanimously approved.

Ramsey motioned to approve for Knudsen to forward a letter to the County Commissioners proposing a five year contract with a 1.5% increase. Greer added to use the word "maximum". Krebs seconded. On a voice vote the motion was approved. (4/0) Molina recused.

Maxwell motioned to approve the proposed Priority Snow Routes. Molina seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Dyckman reported the City was informed that the State Legislature may propose using some of the City's quarterly Entitlement funds for other state needs. Local Governments are asked to support keeping the funds by letting your legislators know that you are against the funds being redirected.

STAFF REPORTS:

Public Works:

Massine reported the Union agreed the City can contract out for snow removal if needed.

Finance:

Dyckman reported Montana's Minimum Wage increased to \$8.50 per hour on January 1st. It was based on an increase in the CPI of 2.689%.

The Annual Financial Report was submitted on Monday.

Legal:

Knudsen reported all civil cases have been closed or dismissed.

Economic Development:

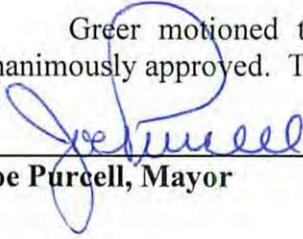
Mayor Purcell reported Massine and the engineers are working on the First Interstate Bank Project.

RESOLUTIONS & ORDINANCES:

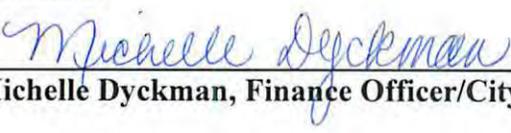
ANNOUNCEMENTS:

Mayor Purcell reported the City will be picking up Christmas trees on Monday, January 7th, City offices will be closed Monday, January 21st in Observance of Martin Luther King Day, and the Invitation to Bid for the Extreme Day Lot closes Thursday, January 31st at 3:00 p.m.

Greer motioned to adjourn the meeting. Ramsey seconded. The motion was unanimously approved. The meeting adjourned at 7:56 p.m.



Joe Purcell, Mayor

ATTEST:


Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for January 15, 2019 was called to order at 7:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council and Committee minutes as written for January 2, 2019. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
December, 2018	24047 - 24062	\$ 24,046.65
January, 2019	24063 - 24064	\$ 2,056.63
Claims Total (Expenditures)		\$ 26,103.28
December, 2018 Payroll		\$ 123,892.52
TOTAL Submitted		\$ 149,995.80

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Jack Wiechman voiced it is a public nuisance/situation for a person to leave vehicles in front of businesses. Most are damaged. He doesn't want it to become his problem and asked if the City could come up with a solution. He added Mary Slattery, of the Hotel Becker, is also not happy about the situation.

MAYOR:

Mayor Purcell reported the City was awarded \$10,000 from the Montana Main Street Grant Program. The City-County Planning Board will match twenty percent. Construction on the server farm at the Rocky Mountain Power Plant is in progress and there is not any new information on the BIA contract with Two Rivers Authority. The City picked up Christmas trees last week and bids for the Extreme Days lot are due by January 31st. Ed Auker, Disaster & Emergency Services Coordinator for the County, retired on the 14th of January. The Chamber of Commerce met today to discuss events for Little Big Horn Days and the Healthy Hardin Coalition will be meeting.

Mayor Purcell announced the Community Assistance grant is due by March 1st. He asked Council what they thought about changing the time for City Council meetings.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the Maintenance Worker I position at the Landfill remains open until filled and seven employees received good attendance rewards.

Sewer & Water:

Law Enforcement:

Ramsey reported Knudsen sent a letter to the County Commissioners offering a 1.5% increase.

Streets & Alleys:

Kautzman thanked Maxwell for reporting on streets and alleys at the last meeting and that there are a few more things to discuss regarding snow removal.

Parks & Playgrounds:
Finance/Landfill:
Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received the City-County Planning Board minutes for the December 17th Public Hearing and regular meeting.

UNFINISHED BUSINESS:

The bids for the Top Mount Pumper Fire Truck were discussed. Joe Connelly, Fire Chief of the Hardin Volunteer Fire Department (HVFD), noted the bids mirror each other. He recommended to go with a bid for delivery and not a bid to pick up. Joe Moline, Big Sky Fire Equipment, reported their proposal is with an aluminum body. Kevin Cannon, HVFD Treasurer, supported going with the local company and Kautzman added he preferred to purchase local. It was noted that by buying local it would be easier to deal with any issues. Cory Kenney reported stainless steel is stronger and Greer added it is also more complicated to repair. Molina motioned to accept the bid from Big Sky Fire Equipment in the amount of \$336,731. Greer seconded. On a voice vote the motion was approved. (5/0) Krebs abstained.

NEW BUSINESS:

Kautzman motioned to do a Request for Proposals for an auditor. Molina seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the Variable Frequency Drives (VFD's) have been ordered.

Finance:

Dyckman reviewed the Management's Discussion & Analysis (MD&A) and reported the Annual Financial Report (AFR) is posted on the website.

Legal:

Krebs asked if there was a meeting with the Triangle Motors owner. Knudsen reported there is a meeting scheduled for Friday. Krebs asked about the cars in the fenced area. It was noted the cars in the fenced area need to be removed to meet zoning compliance.

Economic Development:

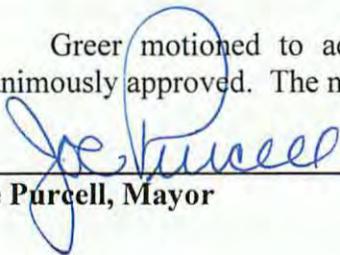
RESOLUTIONS & ORDINANCES:

Ordinance NO. 2019-01 – Snow Removal and Deposit. Krebs motioned to approve the ordinance. Greer seconded. On a voice vote the motion was unanimously approved.

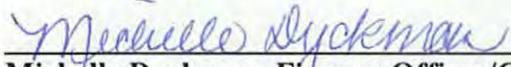
ANNOUNCEMENTS:

Mayor Purcell announced City offices will be closed Monday, January 21st in observance of Martin Luther King Day and the Invitation to Bid for the Extreme Day Lot closes Thursday, January 31st at 3:00 p.m.

Greer motioned to adjourn the meeting. Ramsey seconded. The motion was unanimously approved. The meeting adjourned at 8:37 p.m.



Joe Purcell, Mayor

ATTEST:


Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for February 5, 2019 was called to order at 7:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for January 15, 2019. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
January, 2019	24065 - 24088 24112 - 24172	\$ 87,391.84
February, 2019	24089 - 24111	\$ 3,008.00
Transfer funds	24065	<u>\$ (19,348.08)</u>
Claims Total (Expenditures)		\$ 71,051.76
January, 2019 Payroll		<u>\$ 19,348.08</u>
TOTAL Submitted		\$ 211,182.52

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Rodney Molina asked what the City has heard about the business on 3rd Street and Cheyenne. Mayor Purcell noted it is still in the legal process.

MAYOR:

Mayor Purcell reported construction on the server farm at the Rocky Mountain Power Plant is in progress and BIA has signed a contract with Two Rivers Authority. The City currently holds Alley Clean up twice a year, additional clean ups will be scheduled. Mayor Purcell reported he testified at the legislature for the TSEP Grant.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the Maintenance Worker I position at the Landfill remains open until filled and an employee has resigned from the landfill.

Sewer & Water:

Maxwell reported Yellowstone Electric Co. has begun work at the river intake.

Law Enforcement:

Ramsey reported there is not any new information from the County regarding the Law Enforcement contract. Mayor Purcell reported the City will be meeting with the County on the third Wednesday of each month. The first Law Enforcement Committee meeting is scheduled for Wednesday, February 20th at 11:00 a.m. in the Commissioner's office.

Streets & Alleys:

Parks & Playgrounds:

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City City-County Planning Board will have a public Hearing on February 11, 2019 at 7:00 p.m. regarding the Cannon property. The City received information on the Special Fuel Tax allocation.

UNFINISHED BUSINESS:

Krebs motioned to approve the Final Plat of Amended Plat of Commerce Subdivision, the Subdivision Improvements Agreement and the First Interstate Bank Line of Credit. Kautzman seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Greg Steckler, of Stahly Engineering, reported the Infiltration and Inflow Investigation report is required by Rural Development (RD) for the RD Grant application. The cost of \$48,200.00 may be reduced if less time is needed to complete the investigation. Kautzman motioned to approve the investigation and to allow Stahly to apply for Renewable Resource Grant & Loan (RRGL) and RD grants to use towards the investigation. Greer seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell asked Council for permission and support to create a part time position for an Economic Development Coordinator. Council extended their support.

Mayor Purcell asked Council for approval to go out for a Request for Proposal (RFP) for the cleaning contract. Kautzman motioned to approve the request. Greer seconded. On a voice vote the motion was unanimously approved.

Two bids were received for the Meredith Minor Property. Kautzman motioned to award the bid to the highest bidder, J.M.G. Contracting Inc. for \$10,100.10. Ramsey seconded. On a voice vote the motion was unanimously approved.

Dyckman requested approval of an interfund loan from the General Fund to the Coal Board Grant fund in the amount of \$213,293.68 until the money comes in from the Coal Board for the Terry Avenue Project. Molina motioned to approve the transfer and replace the funds to the General Fund when the money is received. Maxwell seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed the Pledge Report and asked Council for approval. Kautzman motioned for approval. Ramsey seconded. On a voice vote the motion was unanimously approved.

December 2018 financials were reviewed.

Mayor Purcell asked Council if they would have interest in changing Council Meeting times to earlier in the evening. Maxwell motioned to draft an ordinance changing the time to 6:30 p.m. Molina seconded. On a voice vote the motion was approved.

STAFF REPORTS:

Public Works:

Finance:

Dyckman reported a list has been posted for checks that have not been redeemed. Claims not responded to by March 12th will be submitted to Council for approval before forwarding to the State of Montana as Unclaimed Property.

Legal:

Knudsen reported the land around the Landfill is being farmed by a local farmer. A letter has been forwarded to the farmer requesting negotiation for a lease.

The County Commissioners have a meeting scheduled for tomorrow to discuss the Law Enforcement proposal from the City.

Knudsen reported he received a draft of the City County Landfill Agreement from the County. He will have more information for the next meeting.

Economic Development:

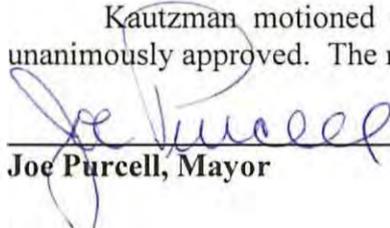
RESOLUTIONS & ORDINANCES:

Ordinance NO. 2019-01 – Snow Removal and Deposit. Molina motioned to approve the second reading of the Ordinance. Ramsey seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

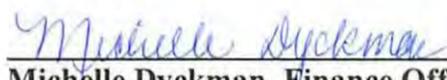
Mayor Purcell announced City offices will be closed Monday, February 18, 2019 in observance of President's Day.

Kautzman motioned to adjourn the meeting. Greer seconded. The motion was unanimously approved. The meeting adjourned at 8:33 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

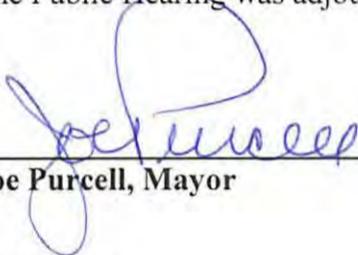
PUBLIC HEARING: Public Hearing for the **CDBG Sponsorship for Application** was opened at 7:00 p.m. by Mayor Purcell. Also present at the Hearing were:
Council Members: Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs (7:04 p.m.).

City Staff: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

The City of Hardin proposes the submission of a Community Development Block Grant (CDBG) Application on behalf of the Big Horn Hospital Association for Economic Development. The floor was opened for public comment.

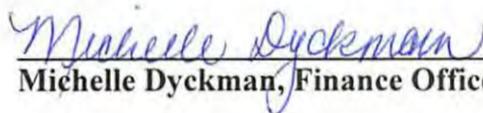
Bill Hodges, Big Horn Hospital Association, reported CDBG recommended for the hospital to change their focus from the Public Facility Grant to the Economic Development Grant. Hodges added up to \$400,000 can be awarded through the Economic Development Grant.

The Public Hearing was adjourned at 7:07 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for February 19, 2019 was called to order at 7:40 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for February 5, 2019. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
January, 2019	24176 - 24178	
	24182, 24183, 24186	
	24209, 24210	\$ 21,957.44
February, 2019	24173 - 24175	
	24179 - 24181	
	24184, 24185, 24187 - 24208	
	24211 - 24213	<u>\$ 4,057.87</u>
TOTAL Submitted		\$ 26,015.31

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Bill Hodges distributed a pamphlet on Community Health Services Development and reported the hospital is conducting a Community Health Survey.

Rodney Molina voiced he cannot clean his street like he use to because of where the business owner across from him parks his vehicles.

MAYOR:

Mayor Purcell reported BIA has signed a contract with Two Rivers Authority. He also reported that he went to Helena, attended House Bill hearings, and testified at the legislature for entitlements. Cory Kenney extended a "Thank You" to the Mayor.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported there are two positions open at the landfill.

Sewer & Water:

Maxwell reported Yellowstone Electric Co. has completed work at the river intake.

Law Enforcement:

Ramsey reported the committee agreed to propose a 2% increase each year for three years to the County. Mayor Purcell will forward the proposal at the meeting with the County tomorrow at 11:00 a.m.

Streets & Alleys:

Kautzman voiced the City crew has done an exceptional job with snow removal.

Parks & Playgrounds:
Finance/Landfill:
Resolution & Ordinances:
SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

UNFINISHED BUSINESS:

Knudsen reviewed changes to be made to the proposed Landfill Agreement with Big Horn County. Krebs motioned to approve the Agreement to include the change reviewed by Knudsen. Kautzman seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Kautzman motioned to approve the requested records disposals. Krebs seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the City crew has been working to remove snow on the Priority and Secondary routes.

Finance:

Dyckman reviewed pending legislative bills.

Legal:

Knudsen reported the land around the Landfill is being farmed by a local farmer. A letter has been forwarded to the farmer requesting negotiation for a lease. Currently the City has not received a response.

Economic Development:

Mayor Purcell reported the City is working on a job description for an economic development position.

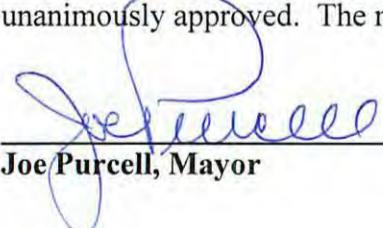
RESOLUTIONS & ORDINANCES:

Ordinance NO. 2019-02 – The Time and Place of Council Meetings. Molina motioned to approve the first reading of the Ordinance. Greer seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

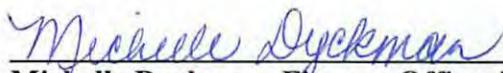
Mayor Purcell announced Trevor Lault has been employed with the City for seven years. A Law Enforcement Meeting with Big Horn County is scheduled for Wednesday, February 20th at 11:00 a.m. in the County Commissioner’s Office. Janitorial Request for Proposals are due by March 13th at 4:00 p.m. and Audit Request for Qualifications are due by March 22nd at 4:00 p.m.

Greer motioned to adjourn the meeting. Ramsey seconded. The motion was unanimously approved. The meeting adjourned at 8:04 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for March 5, 2019 was called to order at 7:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, and Riley Ramsey.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council and Public Hearing minutes as written for February 19, 2019, and Committee minutes as written for February, 19th and 26th, amending Committee minutes of February 20th. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
February, 2019	24214 - 24225	
	24249 - 24275	\$ 125,620.20
March, 2019	24226 – 24248, 24276	\$ 228,394.64
Transfer funds	24253	<u>\$ (44,019.31)</u>
Claims Total (Expenditures)		\$ 309,995.53
		\$ 44,019.31
February, 2019 Payroll		<u>\$ 125,061.77</u>
TOTAL Submitted		\$ 479,076.61

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Corey Kenny asked where the monthly Law Enforcement Committee meetings would be held. Mayor Purcell noted the meetings will be alternated between the Commissioner’s Office and Council Chambers.

Kenny asked if the County had sent an invoice for Law Enforcement services and how it would be paid. Mayor Purcell noted an invoice has not been received and Kautzman reported the first half would be paid the same as last year and the second half would include the difference in the negotiated amount.

Kenny reported the news implied that Big Horn Data Service had bought Rocky Mountain Power (RMP), but the update says they leased property from RMP.

Rodney Molina asked Council how they would define “harassment”. He added he feels he is being harassed by the business owner across the street.

Mayor Purcell reported Gerald Fritts is on the agenda, but not present. He would like to attend a meeting to present plans to Council for the remodeling of Rangeview Apartments.

MAYOR:

Mayor Purcell reported Rocky Mountain Power has not sold, but has entered into a partnership with Big Horn River Technology, LLC. Knudsen added it is a new partnership and not a corporate merge. Mayor Purcell also reported the BIA is expected to take possession of the Detention Center soon. Job openings will be posted on usajobs.gov.

Mayor Purcell announced the City of Hardin has been awarded the Community Development Block Grant (CDBG) in the amount of \$400,000 to be granted to Big Horn County Memorial Hospital for the purchase of medical equipment.

The City received the Main Street Program Grant Award of \$10,000 in January. The City-County Planning Board (CCPB) matched \$5,000. The CCPB will apply for another grant to increase the amount that will be available for main street revitalization.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the General Laborer and Water Distribution Operator in Training I positions are open until filled.

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Kautzman voiced he appreciated the City crew for working overtime clearing streets.

Parks & Playgrounds:

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received an update from Big Horn Data Hub.

UNFINISHED BUSINESS:

The City received the recommendation from the CCPB for the conditional use permit for Cannon Transportation, Inc. to operate in a zoning district under the conditions set by the City. The property is located on Lots 7-11, Block 10, Highland Park Subdivision. The recommendation is to approve the permit subject to 1) sidewalks that meet Hardin City standards be installed on 4th Street West and Lewis Avenue, 2) the property be landscaped as per 11-1-8-5 City Code, and 3) the property must be fenced with the same kind of fence as is used by Kingdom Hall. Greer voiced number 3, the fence requirement, could be costly and a chain link fence would cost less. It was noted there are ordinances for fencing and permits would be required. Ramsey noted Kevin Cannon prefers to have a chain link fence. Greer motioned to approve the recommendation of the CCPB excluding number 3. Kautzman seconded. On a voice vote the motion was passed. (4/0) Ramsey abstained.

Mayor Purcell reported the County proposed 2% for the current year, 2% the next year, and 3% the following year for Law enforcement services. A proposal to offer \$470,000 each year for three years was forwarded to the County by Knudsen.

NEW BUSINESS:

Amanda Lauth, of Big Horn Education Association, requested a Special Events Permit for the Big Horn Education Association Celebration to be held Friday, March 15, 2018. Kautzman motioned to approve the request. Molina seconded. Kautzman amended the motion to include waiving the event fees. Maxwell seconded. On a voice vote, the motion was unanimously approved.

Mayor Purcell reported an application for a mobile home inspection was submitted by Miranda Hugs. The inspection reported the 1980 Central Montrose is in good condition. Council reviewed the report that included pictures of the home. Greer motioned to approve the application. Maxwell seconded. On a voice vote, the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the City crew has been working overtime on snow removal, the drying beds at the Wastewater Treatment Plant are being cleaned, and Stahly will begin installing the monitoring equipment for the Infiltration and Inflow Investigation on March 25th.

Finance:

Dyckman reported on an Event Notice and continuing disclosures regarding the Tax Increment Industrial Infrastructure Development Revenue Bonds.

Legal:

Knudsen reported Shawn Nedens is willing to negotiate a contract to farm the land around the Landfill. Kautzman motioned to approve a proposed rental contract at \$12 per acre, with a two year contract to include auto renewal, and to give Knudsen permission to negotiate the proposed lease with Nedens. Greer seconded. On a voice vote the motion was unanimously approved.

Economic Development:

There was brief discussion of the contract between Two Rivers Authority and the BIA.

RESOLUTIONS & ORDINANCES:

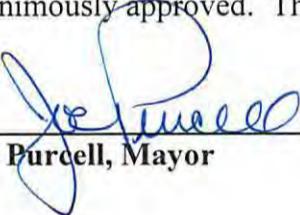
Ordinance NO. 2019-02 – The Time and Place of Council Meetings. Kautzman motioned to approve the second reading of the Ordinance. Greer seconded. On a voice vote the motion was unanimously approved.

It was noted the Council Meeting of April 16, 2019 will be the first meeting to begin at 6:30 p.m.

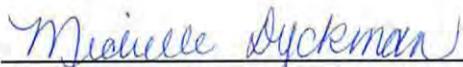
ANNOUNCEMENTS:

A Law Enforcement Meeting with Big Horn County is scheduled for Wednesday, March 20th at 11:00 a.m. in Council Chambers. Janitorial Request for Proposals are due by March 13th at 4:00 p.m. and Audit Request for Qualifications are due by March 22nd at 4:00 p.m. General Laborer and Water Distribution Operator in Training I positions are open until filled.

Molina motioned to adjourn the meeting. Greer seconded. The motion was unanimously approved. The meeting adjourned at 8:10 p.m.



Joe Purcell, Mayor

ATTEST:


Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for March 19, 2019 was called to order at 7:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for March 5, 2019. Motion seconded by Ramsey. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
February, 2019	24277 - 24282 24287 - 24290 24294, 24295	\$ 27,678.58
March, 2019	24282, 24284 - 24286 24291 - 24293 JV2328	\$ 62,958.52 \$ 61,821.00
Transfer funds	24282	\$ (59,970.24)
Claims Total (Expenditures)		\$ 92,487.86
TOTAL Submitted		\$ 152,458.10

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT: N/A

MAYOR:

Mayor Purcell reported the Detention Center seems to be on track to open. Job openings will be posted on usajobs.gov.

Mayor Purcell announced he has nominated the Hardin High School Band, directed by Dohn Ratliff, to represent Montana in the 2020 Independence Day parade in Washington, DC, July 4th, 2020.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the General Laborer and Water Distribution Operator in Training I positions have been filled.

Sewer & Water:

Maxwell reported the City received a \$3,500 rebate on the VFD's at the Water Treatment Plant intake.

Law Enforcement:

Ramsey reported the City and County have reached an agreement for \$470,000 a year for three years.

Streets & Alleys:

Kautzman voiced the streets look good.

Parks & Playgrounds:

Massine reported the Sheriff's Office contacted the City to report the monument at Custer Park had been vandalized. The City removed the graffiti from the monument.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received the City-County Planning Board minutes of February 11, 2019.

UNFINISHED BUSINESS:

Kautzman motioned to approve the Law Enforcement agreement of \$470,000 each year for three years and to authorize Knudsen to negotiate the final contract. Maxwell seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned to approve the State Memorandum of Understanding for data storage. Greer seconded. On a voice vote the motion was unanimously approved.

Greer motioned to submit the Unclaimed Property to the state. Maxwell seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

AJ Matovich, of Matovich Oil, noted their shop on Mitchell Avenue does not have water or sewer services. They received a bid in 2016 from Springline to run a hydrant from 5th Street to the end of the City Street. He added Russell Dill had told Jon Matovich there would be grant money for a little funding. Matovich reported they are currently having services plumbed in for sewer and water. There is a \$9,500 increase in having to do the project themselves. They are asking for forgiveness of the investment fees, sewer fees and meter charge. Dyckman reported she researched Montana Code Annotated (MCA) Title 7, Chapter 13, 4304 and 4305. Greer suggested to have a committee meeting. Knudsen noted more time is needed to look into it. Christy Matovich voiced it is costing them \$9,500 more and they are basically asking for half of that. Maxwell motioned to have a committee meeting. Greer seconded. On a voice vote the motion was unanimously approved.

Krebs motioned to accept the Janitorial bid submitted by Bill and Theresa Hert in the amount of \$1,047 per month. Greer seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported Bighorn Valley Health Center (BVHC) is holding the 2019 Sugar Rush 5k race on April 13th. They are requesting a road closure of East Railroad Street between N. Cheyenne Avenue and N. Center Avenue, in front of the Hardin Depot building between the hours of 8 a.m. and 1:00 p.m. Massine reported the road will have to be closed differently. Krebs motioned to approve for Massine to work with BVHC on how the streets can be closed and to have proper signage. Greer seconded. On a voice vote the motion was unanimously approved.

Holly Jay, with the MSU Extension Office, reported they have received a \$1,000 grant to be used for a project in the County. Their committee chose to use the grant to place trailhead markers/signs for three trails in the City of Hardin: Custer Park Loop, Folf Course Trail, and Fair Loop Trail. She is asking the City for permission to place the signs at the beginning of each trail. She also asked for the City to help with the signs. It was noted other agencies, School District and Big Horn County, would need to be contacted for some of the proposed trails. Krebs motioned to approve the signs permitting they meet City Code and the details are coordinated with Massine. Krebs rescinded his motion, to give them time to meet. After further discussion, Krebs motioned to approve help for the signs for the trails upon collaboration with Massine as long as they meet City Code. Greer seconded. On a voice vote the motion was unanimously approved.

Gerald Fritts, American Covenant Senior Housing, reviewed a proposal to remodel Rangeview Apartments. Mayor Purcell asked about the displacement of current residents.

Fritts reported residents will be placed in a hotel and the remodeling will be done by floors or sections. Knudsen asked Fritts about information regarding the application and the deadline for the letter of intent that has been requested by American Covenant. Ramsey motioned to table the item to allow time for Knudsen to meet with Fritts. Krebs seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed the budget and asked for permission to transfer \$35,000 from the General Fund into the Capital Improvement Fund. Greer motioned to approve the request. Maxwell seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the City has been working on snow removal, resolving issues at the sewer treatment plant, and doing regular maintenance.

Finance:

Dyckman reported the auditor will be here the first week of April. She added HB2 is being considered at the legislature and reviewed how the bill could affect Entitlement money.

Legal:

Economic Development:

Mayor Purcell reported they are looking at rebuilding the TRA Board to promote Economic Development. A proposal will be brought to Council.

RESOLUTIONS & ORDINANCES:

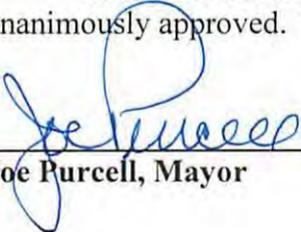
Mayor Purcell reported Molina had concerns about parking issues and compared parking regulations of Billings with Hardin. The City of Hardin is covered the same as Billings.

ANNOUNCEMENTS:

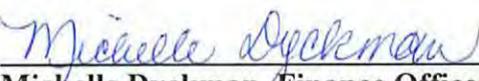
A Law Enforcement Meeting with Big Horn County is scheduled for Wednesday, March 20th at 11:00 a.m. in Council Chambers. Mayor Purcell announced employee anniversaries for Michael Stimpson, 21 years; and Merle Johns, 2 years. Audit Request for Qualifications are due by March 22nd at 4:00 p.m. JPT Health Screening for City employees and spouses is scheduled for April 3, 2019. Regular Council Meetings will begin at 6:30 p.m. starting April 16, 2019.

Rodney Molina reported job postings are available for the Detention Center. He knows people that have applied for positions.

Kautzman motioned to adjourn the meeting. Greer seconded. The motion was unanimously approved. The meeting adjourned at 8:23 p.m.



Joe Purcell, Mayor

ATTEST:


Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for April 2, 2019 was called to order at 7:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council minutes as written for March 19, 2019. Motion seconded by Maxwell. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
March, 2019	24296 - 24329	
	24353 - 24356	
	24358 - 24365	\$ 44,732.44
April, 2019	24330 – 24352, 24357	\$ 6,687.80
TOTAL Submitted		\$ 51,420.24

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney suggested advertising the time change for Council and asked about Law Enforcement meetings with Big Horn County and if they were going to be open to the public. Mayor Purcell noted the meetings will be held at Council Chambers at 10:00 a.m., and they are open meetings. Kenney asked how committee meetings were going to be held with the Council meetings being held at 6:30 p.m. Mayor Purcell noted they can be held anytime between Council meetings.

Rodney Molina asked what the deal was with the business at 3rd and Cheyenne Avenue. He added that more junk gets put onto the street when the weather gets warm. Now there is a boat and trailer. He added it is not fair for others that have their vehicles tagged. Knudsen provided information on the process of ticketing vehicles. The City turns in requests to the Sheriff's office and they arrange for vehicles to be towed.

MAYOR:

Mayor Purcell reported the BIA is in the Detention Center, he has taken a tour of the facility, and a name change is expected. He would like to add more members to the Two Rivers Authority Board to focus on economic development, industrial park, and downtown.

Mayor Purcell pardoned a local business late fees on their 2019 business license.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported a job vacancy for the legal department will be posted.

Mayor Purcell noted the City is looking into getting a consultant for the Waste Water Treatment plant.

Sewer & Water:

Law Enforcement:

Ramsey reported the meeting with Big Horn County went well.

Streets & Alleys:

Kautzman reported he met with Massine to discuss chip sealing projects. He requested a committee meeting for further discussion.

Parks & Playgrounds:

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

Mayor Purcell reported the 2019 Municipal Primary and General Election Calendar is available; a letter was received from Teamsters Local Union notifying the City of the Union's intent to open the existing agreement for negotiations; and funding for our Waste Water Treatment Plant included in HB 653 for TSEP Funding for \$625,000 and HB 6 for RRGL funding for \$125,000 are close to being passed in the legislature.

UNFINISHED BUSINESS:

Maxwell reported that after reading the attorney's opinion about water and sewer investment fees he would like to have another committee meeting concerning them. Krebs reviewed the amount of water and sewer investment fees charged to residents and businesses of the City. Although he would like to see fees waived for everyone in the community, he also doesn't want the decision to waive fees now to have a negative impact on the City for future development. Greer added there are expenses related to water and sewer hook ups. Purcell noted the committee discussed reimbursing Matovich for the water pit fees. Krebs and Kautzman voiced they are in favor of it. Maxwell motioned to reimburse the cost of the water meter pit in the amount of \$1,275.00. Krebs seconded. On a voice vote the motion was unanimously approved. A committee meeting was scheduled for 6:00 p.m. Tuesday, April 16th.

Mayor Purcell reported three proposals were received for the Audit Request for Qualifications. They will be scheduled to present their proposals to Council.

NEW BUSINESS:

Greer motioned to renew the contract with Barry Damschen Consulting, LLC. Massine reported the landfill was surveyed and the life expectancy of the ash cell is shorter than expected. Kautzman asked if Damschen is doing his job. Massine has asked Damschen for a letter on the results of the survey. Krebs seconded. On a voice vote the motion passed. (5/1) Kautzman dissent.

Mayor Purcell reported the Healthy Hardin Community Development Committee has requested temporary road closure of the 200 block of North Center Avenue in front of the Plaza for the River Valley Farmers Market between the hours of 3:30 p.m. and 8:30 p.m. every Thursday in August and the first two Thursdays in September. Greer motioned to approve the requests and include an ADA approved restroom and handwashing station to be provided by the City. Molina seconded. On a voice vote the motion was unanimously approved.

An application for a mobile home inspection was submitted by Robert He Does It. The inspection indicated the 1982 BLAT trailer house is in good condition. Council reviewed the report that included pictures of the home. Maxwell motioned to approve the application. Greer seconded. On a voice vote, the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported Stahly has started the Infiltration and Inflow Investigation (I & I Study).

Finance:

Dyckman reported the auditor is here this week.

Dyckman read a statement in reference to comments that were made at the committee meeting on March 26th regarding information she provided at the Council meeting of March 19th about investment fees. Her intent was not to make an interpretation of the laws, but to look for clarification. She apologized for the miscommunication.

Legal:

Economic Development:

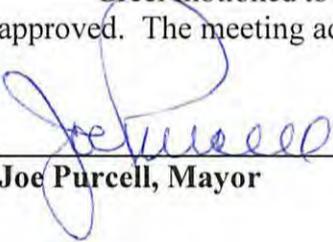
Mayor Purcell reported he is working with TRA to establish a board to promote Economic Development.

RESOLUTIONS & ORDINANCES:

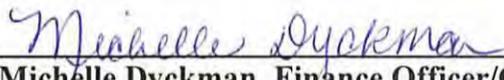
ANNOUNCEMENTS:

A Sewer and Water committee meeting will be held Tuesday, April 16th at 6:00 p.m., the JPT Health Screening for City employees and spouses is scheduled for tomorrow; the 2019 Sugar Rush 5k race is scheduled for April 13, 2019 at 10:00 a.m.; and regular Council Meetings will begin at 6:30 p.m. starting April 16, 2019.

Greer motioned to adjourn the meeting. Krebs seconded. The motion was unanimously approved. The meeting adjourned at 8:12 p.m.



Joe Purcell, Mayor

ATTEST:


Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for April 16, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for April 2, 2019. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
March, 2019	24366, 24368 - 24370 24372 - 24378 24381 - 24383 24385 – 24389, 24391	\$ 30,504.65
April, 2019	24367, 24379, 24380 24384, 24390	\$ 288,970.95
Transfer funds	24390	\$ (288,210.16)
Claims Total (Expenditures)		\$ 31,265.44
	CL 24390	\$ 288,210.16
March, 2019 Payroll		<u>\$ 124,837.49</u>
TOTAL Submitted		\$ 444,313.09

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Bill Hodges, Big Horn County Hospital Association, reported the hospital has completed the Community Development Block Grant application. The grant will be available in the future for the City to submit an application to fund the Waste Water Treatment Plant upgrades.

Hodges reported a focus group from Bozeman will be conducting a community survey for Big Horn Memorial Hospital. He encourages members of the community to participate.

Cory Kenney voiced the sump pump ordinance is not practical, some residents are unable to open and close valves two times a year and it can cost hundreds of dollars to comply with the ordinance. He added poor grading and cracks in the foundation recirculate water back into the house. He suggested for Council to scrap the ordinance or severely limit how it is enforced. Molina thanked Kenney for his comments.

MAYOR:

Mayor Purcell reported there are no current updates to report on Two Rivers Authority; there is progress at the server farm; and the City received a \$15,000 grant from the State for the Infiltration and Inflow Study.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported there is a job opening at the City for a Legal Assistant. He reported Vicky O’Neil has retired and he thanked her for her service to the City.

Sewer & Water:

Maxwell reported repairs were made to the track vac at the Waste Water Treatment Plant (WWTP). Massine reported he and a representative from Montana Rural Water spent time at the Waste Water Treatment Plant today.

Law Enforcement:

Ramsey reported the Law Enforcement agreement will be discussed under Unfinished Business.

Streets & Alleys:

Kautzman requested a committee meeting to discuss chip sealing projects. Massine reported he will check into getting estimates to chip seal Terry Avenue, 10th Street, and Crawford. Kenney asked about chip sealing on 4th Street. Massine reported there is a plan for it to be overlaid with a 2" cap. Kautzman added the City may have to put the projects out to bid.

Parks & Playgrounds:

Krebs reported Dick Salyer will spray the weeds in the park and park restrooms are expected to be open by Mother's Day.

A Streets & Alleys committee meeting to discuss chip sealing was scheduled for May 7th.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

Mayor Purcell reported the City received information from Montana State University Extension Local Government Center for an Elected Officials Workshop that will be held May 7th to May 9th.

UNFINISHED BUSINESS:

Greer motioned to approve the Janitorial contract with Theresa and Bill Hert doing business as Get Er Dun Errand Service. Ramsey seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned to approve the Agricultural Lease Agreement with Shawn Nedens, owner and President of Riverland Farms, Inc. Greer seconded. On a voice vote the motion was unanimously approved.

Kautzman motioned to approve the Law Enforcement Interlocal Agreement with Big Horn County and to approve authorization for payment. Maxwell seconded. On a voice vote the motion passed. (5/1) Molina abstained.

Kautzman motioned to approve the Interlocal Agreement with Big Horn County for the Victim Witness Advocate Program and to approve authorization for payment. Krebs seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Greer addressed Council requesting a variance to build a 1400 square foot garage on his property. The City received a letter of recommendation from the City-County Planning Board to approve the request. Kautzman motioned to approve the variance. Maxwell seconded. On a voice vote the motion passed. (4/1) Krebs abstained.

Dyckman reviewed options available for the Joint Powers Trust (JPT) Health Insurance contract. It was noted that approving the three year contract would extend the current three year contract by one year. Krebs motioned to approve Plan Option 1. Ramsey seconded. On a voice vote the motion passed. (5/1) Maxwell abstained.

STAFF REPORTS:

Public Works:

Massine reported the City crew is doing Alley Clean Up this week, filling potholes, and street sweeping.

Finance:

Dyckman provided updates on bills currently in the Legislature. She reported she will be out of town from April 23rd to May 1st. She asked Council to think about when they would like to begin working on Budgets, and reported the auditor will be here April 18th for the Audit Exit Interview.

Legal:

Economic Development:

Mayor Purcell reported he is working with the TRA Board to restructure Board Members.

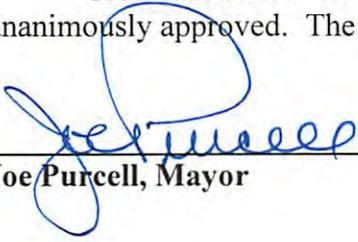
RESOLUTIONS & ORDINANCES:

Resolution NO. 2019-03: Sump Pump charge. Molina reported she would like to see the ordinance changed. Krebs noted it is better to have the ordinance than to have to pump sewage out of a home. Greer added it reduces the demand on the lift stations. Kenney voiced it is unfair to mandate for everyone to have it. Kautzman added the sump pumps that take the water into the yard helps the sewer system. Carole Fox asked what about homes with a finished basement. Ramsey motioned to table the discussion and schedule a committee meeting. Maxwell seconded. On a voice vote the motion was unanimously approved.

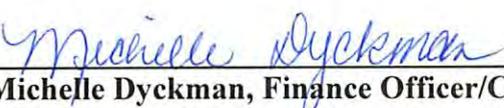
ANNOUNCEMENTS:

Mayor Purcell announced employee anniversaries for Steve Hopes, 29 years; Rock Massine, 23 years; and Kristi Wedel, 13 years. Interviews for Audit RFQ Proposals are scheduled from May 15, 2019 at 6:00 p.m., and Council Meetings begin at 6:30 p.m. the first and third Tuesday of each month.

Greer motioned to adjourn the meeting. Ramsey seconded. The motion was unanimously approved. The meeting adjourned at 7:16 p.m.



Joe Purcell, Mayor

ATTEST:


Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for May 7, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council minutes as written for May 7, 2019. Motion seconded by Ramsey. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
April, 2019	24392 – 24422, 24445 24447 - 24482	\$ 652,687.21
May, 2019	24423 – 24444, 24446	\$ 3,207.00
Transfer funds	24392, 24393	\$ (300,000.00)
Claims Total (Expenditures)		\$ 355,894.21
	24392, 24393	\$ 300,000.00
TOTAL Submitted		\$ 655,894.21

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Rodney Molina reported he called the law about vehicles parked on 3rd street and Cheyenne Avenue. The rear-ends of the vehicles are in driveways. The milk truck has two obstacles it has to go around to pull into the yard. Molina asked how he could get signs, that say "No overnight parking", and about having corners painted. Knudsen reported the City can regulate parking by adding signs. Kautzman asked why the business at Cheyenne Avenue and 3rd Street was allowed to keep doing what he is doing. Knudsen pointed out that parking on the street is not against the law.

Debbie Winburn reported she has had several people come to her and ask her to take pictures and write an article about a home in the City. There are complaints of trash around the home and furniture in the back yard. She has spoken with code enforcement. Winburn also reported kids playing basketball on the streets are not getting out of the way when vehicles come through. Mayor Purcell reported citations have been issued.

Cory Kenney gave a copy of a memorandum from the Montana Department of Labor & Industry Legal Counsel to the Chief of the Building Codes Bureau to Council members that were not present at the Resolutions or Ordinances committee meeting. He voiced the current sump pump ordinance cannot be enforced legally or fairly and that it is not fair for the citizens that honorably submitted forms to be charged. He added the new re-write of the ordinance is much better. He would like for paragraph one to be changed to not allow roof down spouts to be directed into the sewer at any time.

MAYOR:

Mayor Purcell reported Hardin school children will receive a copy of *Fire Safety: Smart choices for LIFE*. The program is being led by the Hardin Volunteer Fire Department.

Mayor Purcell reported the City is currently in the negotiation process with the Union, "Get Trashed with the Mayor" will be held May 17th at 10:00 a.m. with a community BBQ to follow, a focus group from Bozeman will be conducting a community survey for Big Horn Memorial Hospital on May 21st, and Audit proposals are scheduled for May 15th.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported applications have been received for a Legal Assistant and a Court Clerk. Interviews will be scheduled.

Sewer & Water:

Law Enforcement:

Ramsey reported a Law Enforcement Meeting with Big Horn County will be held at Council Chambers on May 16th at 10:00 a.m.

Streets & Alleys:

Kautzman reported the City will be patching holes in the streets.

Parks & Playgrounds:

Krebs reported the City will have the park restrooms open by this weekend.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

Mayor Purcell reported the City received a newsletter from Montana Municipal Interlocal Authority (MMIA), information about the 2019 Municipal Summit, a newsletter from the Montana Department of Transportation, bill results from the Montana Legislature, and information from Montana Rural Water Systems for a training session.

UNFINISHED BUSINESS:

Krebs motioned to approve the Weed Mowing Bid submitted by Pine Ridge Roofing. Maxwell seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Mayor Purcell reported the JailHouse Gallery is requesting support to waive business license fees for vendors of the Arts & and Crafts fair during Little Big Horn Days. Krebs motioned to approve the request. Greer seconded. On a voice vote the motion was approved.

Natasha Morton, on behalf of The 500 Club, requested approval of the Beer/Wine permit to include extended hours, the event and permit fees to be waived, and street closures of the 200 and 300 blocks of Center Avenue for the Street Dance after the Demolition Derby that will begin at 7:00 p.m. June 8th. Massine reported he looked into requesting the flusher truck to water the arena area. A separate request was made for the approval of the Beer/Wine permit to include extended hours, the event and permit fees to be waived, and street closures of the 200 and 300 blocks of Center Avenue from 12:00 p.m. June 22nd until 2:00 a.m. for the Car Show, Arm Wrestling Tournament, and Street Dance. Approval has been received from the State for closure of the 300 Block from June 20th to June 23rd. She asked if the City could provide porta potties for both events. Krebs motioned to approve the requests to include the use of the blade, the water truck, and water. Greer seconded. On a voice vote the motion was unanimously approved.

Conrad Yerger, of the 500 Club, provided a map to Council of street closures he will be requesting for the car show that will be held on June 22nd. The map and requests will be presented at the May 21st Council Meeting.

Kautzman motioned to approve the bid from Wharton Asphalt LLC to chip seal on 3rd Street and Crawford Avenue to 10th Street, 10th Street to Center Avenue, and a portion of Terry Avenue. Krebs seconded. On a voice vote the motion was unanimously approved.

Dyckman reported the 2019 BaRSAA (Bridge and Road Safety and Accountability Act) funds are available. She reviewed the guidelines and timelines for the funds to be committed to a project.

Mayor Purcell reported Yellowstone Water Works submitted a proposal in the amount of \$350 per month to provide Certified Operator Services for the City Waste Water Treatment Plant. Greer motioned to approve the request. Ramsey seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed Senate Bill 160. The bill allows Workers Compensation Presumption Coverage for certain cancers and other diseases if the employer chooses to elect and pay for that coverage for Volunteer Firefighters. The subject will be tabled for further clarification.

STAFF REPORTS:

Public Works:

Massine reviewed the Survey report submitted by Barry Damschen for the Landfill.

Finance:

Dyckman reviewed March 2019 Financials. She reported she will be working on budget amendments. She also reviewed the Pledge Report and asked Council for approval. Krebs motioned for approval. Ramsey seconded. On a voice vote the motion was approved.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2185: First Baptist Church sidewalk. Krebs motioned to approve the resolution. Kautzman seconded. On a voice vote the motion was unanimously approved.

Ordinance NO. 2019-03: Sump Pump. Krebs clarified the rewrite of the ordinance would keep the fee, but allow the fee amount to be set by resolution and the other changes were made to remove portions of the code the City if not able to enforce. Knudsen will amend paragraph one by striking the words "roof down spouts".

Ordinance NO. 2019-04: Use of City Dump Truck. Kautzman motioned to approve the ordinance. Ramsey seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Purcell announced Interviews for Audit RFQ Proposals are scheduled for May 15th at 6:00 p.m., Letters of Intent to become a member of the Impact Fee Advisory Committee are due May 16th, a Law Enforcement Meeting with Big Horn County is scheduled for May 16th at 10:00 a.m. in the Council Chambers, Council Meetings begin at 6:30 p.m. the first and third Tuesday of each month, the last day for file for Alderman is June 17th, and Get Trashed with the Mayor is scheduled to start at 10:00 a.m. on May 17th.

Dyckman clarified a Safety Coordinator will be contacting local businesses and organizations on behalf of the Volunteer Fire Department asking for donations to offset costs of the program.

Ramsey motioned to adjourn the meeting. Greer seconded. The motion was unanimously approved. The meeting adjourned at 7:46 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for May 21, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for May 7, 2019 and Special Council minutes of May 15, 2019. Motion seconded by Krebs. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
April, 2019	24483 - 24491	\$ 21,954.71
May, 2019	24492 - 24504	\$ 330,331.37
Transfer funds	24495, 24496	\$ (300,000.00)
Claims Total (Expenditures)		\$ 52,286.08
April, 2019 Payroll		\$ 122,073.58
Transfer funds	24495, 24496	\$ 300,000.00
TOTAL Submitted		\$ 474,359.66

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Rodney Molina asked what was decided to be done about the business at the corner of 3rd Street and Cheyenne Avenue. He asked if they had a business license to sell furniture, dishwashers, dryers etc. He added it looks like a second hand store.

MAYOR:

Mayor Purcell reported the City is continuing negotiations with the Union and the "Get Trashed with the Mayor" event was held on May 17th. Mayor Purcell reported code enforcement has issued 85 parking tickets, 15 animal tickets, community decay letters, and building permits. There was a Law enforcement meeting with Big Horn County on May 16th, the Detention Center is expected to open around June 1st, and the weather has delayed progress with the server farm.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the Legal Assistant position will be re-advertised, the City Court position has been filled, and there is an open position for a Seasonal Employee.

Mayor Purcell reported there was a change in the Chain of Command. Joe Connelly, Code Enforcement, Building Inspector, and Animal Control will be under the supervision of the Mayor.

Sewer & Water:

Maxwell reported the standby water pumps are in place on 6th Street.

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported the park restrooms are open and estimates for new playground equipment will be presented at the next meeting.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

UNFINISHED BUSINESS:

Kautzman motioned to approve the Weed Mowing contract with Pine Ridge Roofing, LLC. Krebs seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Mayor Purcell reported interviews were held with WIPFLi LLP and Tripp and Associates for auditor services. Dyckman confirmed with WIPFLi LLP that TRA was included in the amount of the bid. Mayor Purcell reviewed the bids. Greer motioned to accept the bid of WIPFLi LLP. Ramsey seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported Conrad Yerger requested street closures of North Crow Avenue from 3rd Street to Railway Street on June 22nd from 9:00 a.m. to 11:00 a.m. for registration and line up for the parade during Little Big Horn Days. He also requested the intersections of 3rd and 4th Street to be closed for the Car Show June 22nd from 12:00 p.m. to 4:00 p.m. Krebs motioned to approve the requests. Kautzman seconded. On a voice vote the motion was unanimously approved.

Landa Uffelmann, local business owner, requested use of the Plaza, portable restrooms, and street closure of the 200 Block for a 4th of July Celebration on July 4th from 8:00 a.m. to 6 p.m. She also requested the use of a banner cable, located near the stop light on Center, to advertise the event. She would also like approval to have alcohol at the event. She was advised to submit a Special Events Beer and Wine Permit application. Greer motioned to approve the requests excluding the request for alcohol. Maxwell seconded. On a voice vote the motion was unanimously approved.

Dr. David Mark, CEO of Bighorn Valley Health Center, reported they are building a new facility on Center Avenue. The City-County Planning board has recommended a variance request to reduce the amount of parking spaces for the facility from 43 to 35. Greer asked how many people would be at the facility at any time. Mark noted about thirty to thirty-five maximum. He added additional diagonal parking would be available on proposed 12th Street. Massine questioned the approval to have diagonal parking on 12th Street. Greer motioned to approve the recommendation. Ramsey seconded. Council expressed they would like to see the layout before approving the recommendation. Mark provided the information for Dyckman to print for Council. Ramsey rescinded his motion. The discussion was tabled.

Mayor Purcell reported Kenny Kepp and Jeff McDowell submitted letters of interest for the Impact Fee Advisory Committee. Molina motioned to appoint Kenny Kepp to the committee for a two year term. Krebs seconded. On a voice vote the motion was unanimously approved.

Massine requested approval for \$18,000 to repair the case loader at the landfill. Maxwell motioned to approve the request. Kautzman seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the standby pump is in place if needed.

Finance:

Dyckman reviewed Budget Amendments and reported a Public Hearing for Budget Amendments will be held on June 18th.

Chuck Strum, Interstate Engineering, joined the meeting and provided the Phase I and Phase 2 Site Layouts for the facility. Strum noted there is not a proposal for diagonal parking on 12th Street. 12th Street will be constructed to City standards and can be dedicated as a City street. Strum reviewed the parking plans. Dyckman passed out printed maps of the proposal. Kautzman expressed concerns of how much parking would be available and how the parking lot would be accessed. Krebs asked Knudsen about the street being on private property. Knudsen noted a condition can be added to dedicate the street or keep it as private property with a right of way. Greer motioned to approve the recommended variance request. On a voice vote the motion was approved (4/2). Kautzman and Molina dissent.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2187: Authorizing Final Execution of A USDA Rural Development Grant for a Firetruck. Kautzman motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2188: Establishing Wage for A Certain Non-Union City Employee for Fiscal Year 2018/2019 and Fiscal Year 2019/2020. Maxwell motioned to approve the resolution. Krebs seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2189: Amending City’s Policy On Authorizing Expenditures by the City. Molina motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

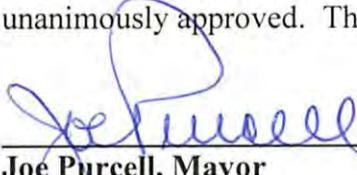
Ordinance NO. 2019-03: Sump Pump. Ramsey motioned to approve the first reading of the ordinance. Maxwell seconded. On a voice vote the motion was unanimously approved.

Ordinance NO. 2019-04: Use of City Dump Truck. Krebs motioned to approve the second reading of the ordinance. Greer seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

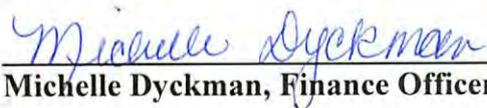
Mayor Purcell announced employee anniversaries for Jeremy Beckman, 24 years; and Sherry Kirschenmann, 1 year; the last day for file for Alderman is June 17th; and a Public Hearing for Budget Amendments is scheduled for June 18, 2019 at 6:15 p.m.

Greer motioned to adjourn the meeting. Kautzman seconded. The motion was unanimously approved. The meeting adjourned at 7:47 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for June 4, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for May 21, 2019. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
May, 2019	24505 - 24545	
	24569, 24570, 24576	\$ 66,903.50
June, 2019	24546 - 24568	
	24571 - 24575	\$ 393,743.25
TOTAL Submitted		\$ 460,646.75

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney asked if the proposed budget amendments included an asphalt zipper. Mayor Purcell reported the amendments were for Fiscal Year 2018-2019. Budget meetings will be held soon.

Bill Hodges, Big Horn Hospital Association, reported the focus group for the Community Health Survey ended on June 17th. Hodges extended a “Thank You” to the City of Hardin on behalf of the Hospital Association for sponsoring the CDBG Grant.

MAYOR:

Mayor Purcell proclaimed June 2019 as Men’s Health Month. He reported the City is continuing negotiations with the Union and there is not any new information on the Detention Center or the server farm. Molina noted the Detention Center will be opening soon. Mayor Purcell reported The Hardin Stampede PRC Rodeo was named Rodeo of the Year by MT PRCA.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the City Court position has been filled, interviews are scheduled for the Legal Assistant position, and applications for Seasonal Employee will be reviewed this week.

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Kautzman reported the City has been patching streets and will be blading alleys. An Impact Fee Advisory Committee Meeting was scheduled for June 11, 2019 at 6:00 p.m.

Parks & Playgrounds:

Krebs reported the City is looking at purchasing playground equipment. He added some of the items on the playground equipment list are replacements. The equipment will be placed in different parks.

Kautzman noted concern that a tent was set up in Wilson Park during graduation and people were driving in the park. Massine reported it is an issue at Heimat Park also. Kautzman suggested placing blocks with concrete. He added Steve Hopes was concerned with the tent stakes hitting the sprinklers. Krebs noted they will meet with Massine and Hopes.

Finance/Landfill:

A Budget meeting was scheduled for July 8th at 6:00 p.m.

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

Mayor Purcell reported the City received information from Local Government Services about Financial Workshops; City County Planning Board (CCPB) minutes for the May 13th Public Hearing and regular meeting; and a notice of a CCPB Public hearing scheduled June 10, 2019.

UNFINISHED BUSINESS:

Dyckman reviewed the guidelines for the Community Development Block Grant (CDBG) for reimbursing Big Horn Hospital \$400,000 upon receipt from the CDBG. Greer motioned to approve the reimbursement of \$400,000 as the funds are received from CDBG. Maxwell seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed the cash report for the Sewer Fund to provide the financial information to Council to determine what the City contribution would be to the Wastewater Treatment Plant Project. The City is looking at all resources. Maxwell motioned to commit \$100,000 from the Sewer fund to the project. Kautzman seconded. Greer asked about breaking it down into separate components and asked Massine about the Headworks being replaced first. Massine reported the intention is for it to be the first phase of the project. On a voice vote the motion was unanimously approved.

Kautzman motioned to approve the auditor contract with WIPFLi, LLP. Greer seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Dee Dee Cummings, associate of AFLAC, provided information packets to Council and reviewed how Flexible Spending Accounts (FSA) work. There is no fees for the City or employees. There is a grace period, which allow employees an additional 2.5 months to incur claims after their plan year ends or the carryover option, which allows employees to move up to \$500 from one plan year to the next. Krebs motioned to offer the FSA benefit to City employees. Molina seconded. Krebs amended his motion to include the 2.5 months to incur claims after the plan year ends. Molina seconded to include the amendment. On a voice vote the motion was unanimously approved.

Greer motioned to approve the request of the Little Big Horn Stampede Rodeo committee to use the water truck during their events from June 20th – June 22nd. Krebs seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported the letter from the auditor for Fiscal Year 2018 has been received and it reports three new finding for Two Rivers Authority (TRA). Debbie Winburn asked what actions have been taken to fix the findings. Mayor Purcell reported the findings will be addressed with TRA.

Mayor Purcell requested Council's support in re-appointing Jim Seykora as City Judge. Krebs motioned to re-appoint Judge Seykora. Greer seconded. On a voice vote the motion was unanimously approved.

Massine reported he received a bid in the amount of \$9,456 to replace the alley approach on Mitchell Avenue. Some of it extends into the property of Heritage Acres. The amount of \$981.50 will be reimbursed to the City by Heritage Acres. Massine reported he requested two bids and only received one. Kautzman motioned to approve the bid. Greer seconded. On a voice vote the motion was unanimously approved.

Krebs motioned to approve the purchase of replacement parts and new equipment for the parks in the amount of \$16,328.28. Greer seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported information was received from the County Elections Office of deadlines for this year's municipal election calendar. The deadline for candidate filing is June 17th. The election office will contact the City, after the deadline, to let them know whether or not a primary election needs to be held. Krebs and Molina expressed the mail ballot has been the best way. Kautzman motioned to have the election without the primary unless it is required and to have a mail in ballot election. Greer seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the City crew has been painting, filling potholes, and will begin doing asphalt work as the weather warms up. Greer asked if the loader was back. Massine reported it is not back at this time.

Finance:

Dyckman requested for an elected official to be available after the meeting to witness signatures for the Community Development Block Grant (CDBG) and Treasure State Endowment Program (TSEP) grant documents.

Dyckman reported she will be out of town on vacation until June 17th.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2190: Acknowledging the Hatch Act and Appointing an Information Officer. Kautzman motioned to approve the resolution. Maxwell seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2191: Designating an Environmental Certifying Official for the CDBG Program. Greer motioned to approve the resolution. Kautzman seconded. On a voice vote the motion was unanimously approved.

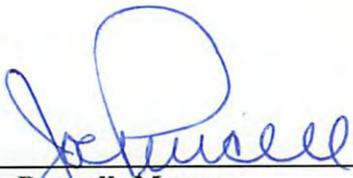
Ordinance NO. 2019-03: Sump Pump. Greer motioned to approve the second reading of the ordinance. Maxwell seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Purcell announced the last day to file for Alderman is June 17th and a Public Hearing for Budget Amendments is scheduled for June 18, 2019 at 6:15 p.m.

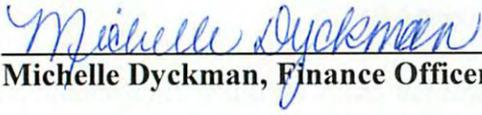
Kautzman asked about posts that were being put up behind Mike's Lube. Knudsen reported the City Attorney's office had made an agreement with the individual. He added that he had conflicting zoning map information; he didn't know there was a 2009 Growth Plan and was not aware of the location being zoned R2 until the plan was given to him. There has not been any ordinances or resolutions since 2009. He has notified the individuals' attorney with the information.

Greer motioned to adjourn the meeting. Maxwell seconded. The motion was unanimously approved. The meeting adjourned at 7:37 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: The Public Hearing for Amendments to the Budget for the 2018-2019 fiscal year was opened at 6:15 p.m. by Mayor Purcell.

Present at the Hearing were:

Council Members: Harry Kautzman, Clayton Greer, Tony Maxwell, Riley Ramsey, and Jeremy Krebs.

City Staff: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen, and several members of the public.

Dyckman presented the proposed Budgets Amendments for the 2018-2019 fiscal year.

There being no further discussion, the Public Hearing adjourned at 6:19 p.m.

COUNCIL MEETING: The Regular Council Meeting for June 18, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council minutes as written for June 4, 2019. Motion seconded by Maxwell. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
May, 2019	24577, 24579 - 24589 24592 - 24594, 24596	\$ 29,225.40
June, 2019	24578, 24590, 24591 24595, 24597	\$ 2,498.03
TOTAL Submitted		\$ 31,273.43

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Rodney Molina reported he went to the County Commissioner's Office about the business owner at 3rd Street and Cheyenne Avenue. He said they worked with the City to shut down a project the business owner had started off of Crawford Avenue. He added there is family events planned downtown this weekend and they will not have anywhere to park because of the vehicles that are parked on 3rd Street and Cheyenne Avenue.

MAYOR:

Mayor Purcell extended condolences to the family and friends of Jim Eshleman for their loss.

Mayor Purcell made the following announcements:

The City is continuing negotiations with the Union. Code Enforcement has issued authorizations for over 40 parcels to be mowed. Weeds in alleyways will also be enforced.

Carole Fox asked if citizens were notified before their lots are mowed. Mayor Purcell noted the Notice to Destroy and Duty to Remove Weeds have been noticed by publication.

A Law Enforcement Meeting is scheduled for Wednesday, June 19th at 10:00 a.m.

Mayor Purcell and Fire Chief Joe Connelly met with the administrative staff of Rocky Mountain Regional Detention Center to review fire safety and emergency protocols. The facility expects to have an open house, and they are seeking new employees.

The candidates seeking election/re-election are: Ward 1 – Jeremy Krebs, Ward 2 – Riley C. Ramsey and Randen Schoppe, and Ward 3 – Chris Sharpe. The deadline for write-in candidates is August 1st.

Mayor Purcell extended a Congratulations to Dyckman on the arrival of her new granddaughter.

The Impact Fee Advisory Committee will meet June 27th at 6:00 p.m.

Mayor Purcell reported he is working to create a Community Calendar that will include information about different groups and organizations in the Hardin area. This will increase awareness and allow people to volunteer on groups that may interest them.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the Legal Assistant position has been filled and the position for a Seasonal Employee remains open until filled.

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Kautzman reported the City has been blading alleys. He asked for the public to notify the City of potholes, and there is a dip in the sidewalk by the Public Health Building. Ramsey reported the left turn sign is missing on Center Avenue at the sharp left curve. Massine reported he will forward the information.

Parks & Playgrounds:

Krebs reported John Harder Memorial Fun Day, aka Fireman's Fun Day, is scheduled for June 22nd at 1:00 p.m. Wilson Park.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

Mayor Purcell reported the City received a newsletter from Local Government Services and the City County Planning Board (CCPB) minutes for the June 10th Public Hearings and regular meeting. He announced a pancake breakfast fundraiser for the Hardin Volunteer Fire Department will be held Saturday, June 22nd at 8:30 a.m. at the Depot.

UNFINISHED BUSINESS:

Mayor Purcell reported the number of candidates running for alderman does not trigger a primary election to be held.

NEW BUSINESS:

Greg Steckler, Stahly Engineering, provided a review of the Infiltration and Inflow Investigation (I&I Study). The meters have been relocated to pinpoint the Infiltration and Inflow on 13th Street, 10th Street, and Lessard Avenue right-of-ways. The baseline gallons per minute are higher than expected at those locations. He added a few sections, about 4,200 feet

of the sewer line, should be videotaped to inspect the pipes. Some of the money from the study could be put towards the camera investigation. The first phase of the upgrades would be to repair the collection system to satisfy qualifications for the grant money. Mayor Purcell reported there is a potential of a Community Development Block Grant (CDBG) to be reallocated from the County to the City in the amount of \$450,000. Kautzman motioned to approve a camera investigation through approximately 4,200 feet of the sewer line. Greer seconded. On a voice vote the motion was unanimously approved.

Steckler reported the first phase of the upgrades would be to repair the collection system to satisfy qualifications for the grant money. Mayor Purcell noted if the Community Development Block Grant (CDBG) were to be reallocated from the County to the City, the grant money could be used for the collection system upgrade. Krebs questioned if services for the collection system upgrade should be approved only if the grant money is received. Maxwell motioned to approve the Wastewater Collection System Rehabilitation/Replacement agreement in the amount of \$31,800 contingent on the CDBG to be transferred from the County to the City. Greer seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported the City received a recommendation from the City-County Planning Board (CCPB) to approve a Conditional Use application submitted by David Bauman to build a shop at 515 West 3rd Street with the condition the applicant meets the landscaping requirements of City Code 11-1-8-5. Krebs asked if there was any opposition. Knudsen noted there was not. Greer motioned to approve the recommendation as submitted by the CCPB. Ramsey seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported the City received a recommendation from the CCPB to approve a request for a Conditional Use from Tim Birk to allow construction of an office building at 205 13th Street in Hardin, a C2 Highway Commercial Zone and to include the recommended conditions. Maxwell noted as long as it doesn't interfere with the ditch. Krebs motioned to approve the recommendation as submitted by the CCPB. Greer seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported the City received a recommendation from the CCPB to approve a request for a variance from Dawn Shane to allow placement of a mobile home on her lot at 214 Lewis Avenue, an R3 Residential Manufactured Home Zoning District. Knudsen asked if the existing home was stick built. Mr. Shane noted it is a manufactured home on a foundation. Mr. Shane reported his wife would like to have a separate house to have a daycare. Knudsen asked what the home would be used for if the business fell through. Mr. Shane responded that they would rent the home out. Krebs voiced it would need a different water and sewer main. Massine reported the sewer line would have to cross the other property. Krebs voiced he has been notified of opposition from a neighbor(s). It was noted the property would need to be subdivided if they wanted to sell only one of the homes in the future. Greer noted to have sewer and water installed, and investment fees would have to be paid. Maxwell motioned to approve the request as recommended by the CCPB. Kautzman seconded. On a voice vote the motion passed. (4/1) Krebs dissent.

Natasha Morton, of the 500 Club and on behalf of Landa Uffelman, requested approval of a Beer/Wine permit to include extended hours and the event and permit fees to be waived for a 4th of July Community Event. It was noted that Uffelman received approval from Council previously to have the event at the Plaza. Krebs asked if they would be selling the alcohol. Morton noted the 500 Club will be. Krebs motioned to approve the request. Greer seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the playground equipment has been ordered and the crew is working to blade alleys and fill potholes. He added currently one garbage truck is running at this time, the other two are being repaired.

Finance:

Dyckman asked how everyone's property assessments were valued. Most noted they were going down. She added if most assessments were going down to keep an open mind about taxes also decreasing. She provided an overview of information covered at a training she attended in Bozeman. She reported the audit will be done next week.

Legal:

Economic Development:

Mayor Purcell reported Jon Darr Matovich has resigned from the Two Rivers Authority Board and the City will publish a request for Letters of Interest to serve on the board. He announced some of the upcoming events include Little Big Horn Days, a 4th of July event, and Native Days.

RESOLUTIONS & ORDINANCES:

Resolution NO. 2192: Amending the Budget for the Fiscal Year 2018-2019. Kautzman motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

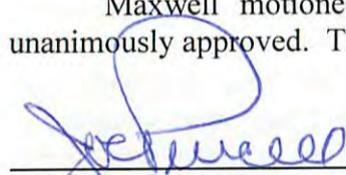
Resolution NO. 2193: Requesting and Authorizing the Big Horn County Election Administrator to Forgo a Municipal Primary Election for The 2019 Election Year. Greer motioned to approve the resolution. Ramsey seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2194: Requesting and Authorizing the Big Horn County Election Administrator to Conduct A Municipal Primary Election for the 2019 Election Year. Ramsey motioned to refuse the resolution. Greer seconded. On a voice vote the motion to refuse the resolution passed 5/0.

ANNOUNCEMENTS:

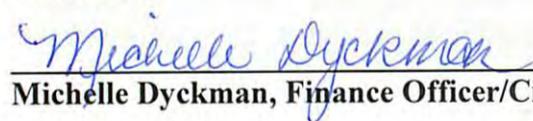
Mayor Purcell announced employee anniversaries for Dean Baker, 5 years; and Michael Hurff, 9 years; a Law Enforcement Meeting with Big Horn County is scheduled for June 19th at 10:00 a.m.; the Impact Fee Advisory Committee is scheduled for June 27th at 6:00 p.m.; and City Offices will be closed Independence Day, Thursday, July 4th.

Maxwell motioned to adjourn the meeting. Greer seconded. The motion was unanimously approved. The meeting adjourned at 7:51 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for July 2, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council minutes as written for June 18, 2019 and Committee minutes as written for June 19, 2019. Motion seconded by Maxwell. On a voice vote the motion passed. (5/0) Molina recuse.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
May, 2019	24599	\$ 17.40
June, 2019	24598, 24600 – 24624 24648 - 24669 24671 - 24676	\$ 74,937.56
July, 2019	24625 – 24647, 24670	\$ 152,852.97
Transfer funds	24670	<u>\$ (149,645.97)</u>
Claims Total (Expenditures)		\$ 78,161.96
	24670	\$ 149,645.97
May, 2019 Payroll		\$ 169,909.14
TOTAL Submitted		\$ 397,717.07

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Jeffrey McDowell reported the past due assessments for the Detention Center have been paid. He announced the Kiwanis are hosting a pancake breakfast July 4th at the Big Horn County Fair Grounds and the Hardin Volunteer Fire Department will be serving lunch at the 4th of July Celebration.

Cory Kenney asked why his rental property was mowed compared to neighboring properties. He noted Carole Fox asked at the last meeting if property owners were notified in advance. He added not everyone reads the published notices. He suggested to put sticker notices on the doors of properties and to call owners that are in violation to give them time to correct the issue. Kenney noted he would like for the City to consider spraying alleys for weeds around June. Kautzman voiced that if the City were to spray alleys then every house in town would have to be tagged to notify them. Molina added the overspray could damage gardens and affect pets.

Rodney Molina voiced there should be a height limit or vehicles parked on the streets, adding somebody is going to get hurt because they cannot see around them. He suggested to have parking on streets limited to a few vehicles per registered owner.

MAYOR:

Mayor Purcell congratulated the Hardin High School Band for being selected to participate in the 2020 National Independence Day Parade in Washington, D.C., the City-County Planning Board Letters of Interest are due by July 11, 2019, and a Law Enforcement Meeting is scheduled for Wednesday, July 10th at 10:00 a.m.

Mayor Purcell reported he has received several responses from the Community Letter requesting information from different groups and organizations in the Hardin area.

There is not any new information on the Detention Center and there has not been any known progress at the server farm.

A Budget Meeting is scheduled for Monday, July 8th and continuing as needed and the Impact Fee Advisory Committee will meet July 18th at 6:00 p.m.

Mayor Purcell extended a "Thank You" to the City crew for trimming trees on Center Avenue and 3rd Street.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the Seasonal Employee position has been filled.

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported a toilet had to be replaced in the bathroom at South Park because of vandalism. The parks look good.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received the Newline newsletter from the Montana Department of Transportation (MDOT) and the Vision Zero newsletter from MDOT.

UNFINISHED BUSINESS:

NEW BUSINESS:

Joe Connelly, Fire Chief of the Hardin Volunteer Fire Department, reported he received quotes for fire equipment. An \$11,000 grant that was received from Rocky Mountain Regional Office, Branch of Forestry & Wildland Fire and Bureau of Indian Affairs will be used for the purchase. Big Sky Fire Equipment provided the lowest quote at \$10,981.05. Kautzman motioned to approve the purchase. Molina seconded. On a voice vote the motion was unanimously approved.

Massine reported the City went out to bid for a Reciprocating Air Compressor. He received one quote from Ingersoll Rand in the amount of \$18,216, installation included. Greer motioned to proceed with the purchase. Maxwell seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reviewed the proposed Collective Bargaining Agreement. The City employees have scheduled a meeting to review the proposal. Knudsen voiced he is seeking guidance from Council. Maxwell motioned to approve the draft proposal. Greer seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the City will begin chip sealing around the 29th of July and Steve Hopes is spraying weeds.

Finance:

Dyckman reported the audit for Fiscal Year 2018 was issued yesterday.

Legal:

Knudsen reported the County would like to clarify in the Interlocal Agreement that they are serving as City Police when they authorize the towing of vehicles that violate City Ordinances.

Knudsen reported he is working on water rights for the City.

Rodney Molina, employee of a local towing company, reported he attended a meeting at Big Horn County regarding the process and payment of towed vehicles.

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2195: Requesting City Elections To Be Conducted By Mail Ballot.

Ramsey motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

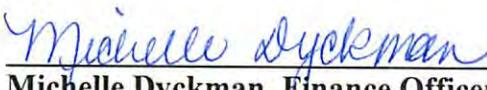
Mayor Purcell congratulated Merle Johns for passing the exam for Class 1B Operator; Budget Meetings are scheduled for July 8th at 6:00 p.m. and continuing as needed; City Offices will be closed Independence Day, Thursday, July 4th; and an Impact Fee Advisory Committee Meeting is scheduled for July 18th at 6:00 p.m.

Greer motioned to adjourn the meeting. Kautzman seconded. The motion was unanimously approved. The meeting adjourned at 7:21 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for July 16, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council minutes as written for July 2, 2019 and Committee minutes as written for June 27, 2019. Motion seconded by Maxwell. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2019	24677 - 24687	
	24691 - 24694	
	24696 - 24718	\$ 57,590.65
July, 2019	24688 – 24690, 24695	
	24706 - 24716	\$ 91,752.62
TOTAL Submitted		\$ 149,343.27

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

MAYOR:

Mayor Purcell reported there is not any new information on the server farm, a Law Enforcement Meeting is scheduled for Wednesday, July 17th at 10:00 a.m., Impact Fee Advisory Committee and Water Committee meetings are scheduled for July 18, 2019 beginning at 6:00 p.m., and a Budget Meeting is scheduled for July 23rd at 6:00 p.m.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the City has filled all employment vacancies.

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported the City crew is repainting the roof and re-caulking the joints on the roof of the Heimat Park Restroom.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The Rocky Mountain Fun Model T Ford car run will be coming through Hardin Friday, July 19th. They will be hosting a banquet Saturday evening, July 20th at the Billings Hotel and Convention Center at 7:00 p.m.

The Department of Administration provided a letter of reissue of page 29 of the Audit for Fiscal Year 2017.

UNFINISHED BUSINESS:

Greg Steckler, of Stahly Engineering, reviewed the results of the Infiltration and Inflow Investigation (I&I Study). The first phase of the Waste Water Treatment Plant (WWTP) Project will be the rehabilitation/replacement of deteriorated sanitary sewer manholes and/or pipe in the 13th Street, 10th Street, and Lessard Avenue right-of-ways. He presented three "Opinion of Probable Cost" options ranging from the amounts of \$908,050 to \$933,040. Kautzman asked if easement issues could be fixed on 10th Street. The options for phase two and three of the project were also presented. Krebs asked what needed to be done to be in compliance with the Environmental Protection Agency (EPA). Steckler noted the Headworks are the highest priority. Cory Kenney asked what the timeline may be for beginning Phase 1 of the project. Steckler noted possibly as early as next spring.

Knudsen reviewed changes to the Collective Bargaining Agreement with Teamsters Union Local 190. Krebs asked if the employees were in agreement with the changes. It was verified they are and that it is a three year agreement. Kautzman motioned to approve the agreement. Krebs seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Kautzman motioned to approve the Budget Timeline. Ramsey seconded. On a voice vote the motion was unanimously approved.

Dyckman reported First Interstate Bank (FIB) offers a check fraud protection program called Positive Payee for a monthly fee of \$49.95 plus \$.05 a check. Black Mountain has a set-up fee of \$1,000 with an annual service and support fee of \$100. Greer motioned to approve the program. Maxwell seconded. On a voice vote the motion was unanimously approved.

Massine reported the two Ultra Violet (UV) light systems at the WWTP need to be rebuilt. A quote of \$7,405.80 was received from DC Frost Associates, Inc. to repair one of the systems. Greer motioned to approve the quote. Kautzman seconded. On a voice vote the motion was unanimously approved.

Knudsen reviewed the proposed amendment to the Law Enforcement Interlocal Agreement. The amendment clarifies that the County is serving as City Police when they authorize the towing of vehicles that violate City Ordinances. Krebs motioned to approve the amended contract. Ramsey seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the City is working to repair 10th Street and Crawford Avenue to prepare for the chip seal project. The air compressor for the pump house has been ordered.

Finance:

Dyckman reported the post office has moved the bulletin board the City utilizes to post notices.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

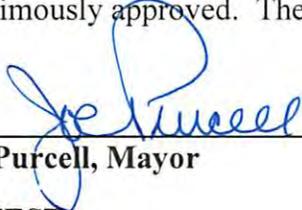
Resolution NO. 2196: Establishing wages for Certain City Employees for Fiscal Year 2019/2020. Kautzman motioned to approve the resolution. Krebs seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2197: Establishing wages for Non-Union Employees for Fiscal Year 2019/2020. Kautzman motioned to approve the resolution. Ramsey seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

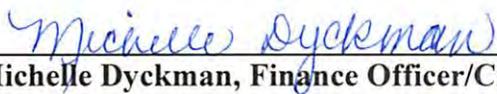
Mayor Purcell announced employee anniversaries for Nathan Enick JR and Judge James Seykora, 4 years; Budget Meetings are scheduled for July 23rd at 6:00 p.m. and continuing as needed; an Impact Fee Advisory Committee Meeting is scheduled for July 18th at 6:00 p.m. and a Water Committee Meeting is scheduled for July 18th at 6:30 p.m.; the Chip Seal Project is expected to begin on July 29th, Public Hearings for Street Maintenance District, levies and assessments and Amendments to the Budget for 2018-2019 are scheduled for August 6th beginning at 6:00 p.m.

Kautzman motioned to adjourn the meeting. Greer seconded. The motion was unanimously approved. The meeting adjourned at 8:07 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: The Public Hearing for Street Maintenance District, levies and assessments for FY 2019-2020 was opened at 6:00 p.m. by Mayor Purcell.

Present at the Hearing were:

Council Members: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

City Staff: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen, and several members of the public.

Dyckman reviewed the increases for Street Maintenance District, levies and assessments for the 2018-2019 fiscal year.

Cory Kenney voiced that he would like for there to be more information available prior to the Public Hearings so individuals can prepare. It was noted the information is included in the Council packet. Dyckman responded that a recap of the Budget proposals will be mailed with the Water and Sewer rate increase notice.

There being no further discussion, the Public Hearing adjourned at 6:13 p.m.

PUBLIC HEARING: The Public Hearing for Amendments to the Budget for the 2018-2019 fiscal year was opened at 6:15 p.m. by Mayor Purcell.

Present at the Hearing were:

Council Members: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

City Staff: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen, and several members of the public.

Kenny asked if the amendments were only for the Hospital CDBG. Mayor Purcell confirmed they are and the hearing for the 2019-2020 budget will be held on September 3rd.

Kenny noted that roughly a 70% increase in rates would be needed to budget for the Wastewater Treatment Plant Project. He would like for it to be noticed to the public as to what the increases are expected to be over time. Mayor Purcell reported the increases will be noticed to the public throughout the phases of the project. Krebs voiced that if the City can get by with a \$10 increase it will.

There being no further discussion, the Public Hearing adjourned at 6:23 p.m.

COUNCIL MEETING: The Regular Council Meeting for August 6, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for July 16, 2019 and Committee minutes as written for July 17th, July 18th, and July 8th – July 23rd, 2019. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2019	24719, 24723, 24729 24731, 24742, 24743 24787, 24788, 24796	\$ 16,069.28
July, 2019	24720 - 24722 24724 – 24728, 24730 24732 - 24741 24744 - 24761 24784, 24789 - 24795 24797-24805, 24807-24810	\$ 108,421.54
August, 2019	24762 – 24783, 24785 24786, 24806	\$ 3,370.97
Transfer funds	24720	\$ <u>(24,371.24)</u>
Claims Total (Expenditures)		\$ 103,490.55
		\$ 24,371.24
June, 2019 Payroll		\$ 154,499.46
July, 2019 Payroll		<u>\$ 108,357.89</u>
TOTAL Submitted		\$ 390,719.14

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Cory Kenney noted he was curious if the 1% increase in the lighting district was because of an increase in power rates to install LED lighting. He suggested for committee meetings to be held on the same evening as Council meetings.

Bill Hodges, Big Horn Hospital Association, provided information about the 2019 Community Health Survey. He gave a letter and a brochure to the Mayor and Council with an invitation to be part of the “Building Your Healthcare Future” campaign. He reported the hospital remodel is expected to be completed around mid January.

MAYOR:

Mayor Purcell reported Code Enforcement will place a “72 hour notice” sign on properties that are in violation of the weed ordinance; Letters of Interest for the vacancy on the City-County Planning Board are in the review process; a Law Enforcement meeting is scheduled for August 21st at 10:00 a.m.; progress is delayed at the server farm; he spoke with Rocky Mountain Power about projections for the power plant and a new coal ash cell at the landfill; and a Sewer and Water Impact Fee Advisory Committee meeting is scheduled for September 11th.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported there are not any employment vacancies.

Sewer & Water:

Kautzman asked if the contract with Rocky Mountain Power locks in a price for Ash disposal. Mayor Purcell reported it is being reviewed. Massine reported they are working to resolve an issue with the signal for the radio reads at the Waste Water Treatment Plant.

Law Enforcement:

Ramsey voiced he will attend the Law Enforcement meeting on August 21st.

Streets & Alleys:

Kautzman reported the Chip Seal Project went well and the streets look good.

Parks & Playgrounds:

Krebs reported the City received the playground equipment.

Finance/Landfill:

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received a pamphlet from the Montana Procurement Technical Assistance Center and safety and land use planning information from NorthWestern Energy Pipeline.

UNFINISHED BUSINESS:

NEW BUSINESS:

Gordon Criswell, Director of Compliance for Hydrometrics, Inc., and Al Hilty, consultant, requested reduced tipping fees for bottom ash disposal at the Hardin Landfill. Massine noted the City currently charges Stillwater Mine \$15 a ton and that the proper testing would need to be done before it could be accepted at the landfill. Ramsey motioned to approve the request as long as they meet the testing guidelines. Greer seconded. On a voice vote the motion was unanimously approved. Knudsen will draft a contract.

Dyckman provided information and timelines for the Bridge and Road Safety and Accountability Act (BaRSAA) Allocation.

Dyckman reviewed the Pledge Report. She reported it is unclear if the pledge provided by US Bank is in compliance with State laws and the Trust Indenture. Kautzman motioned to approve the Pledge Report to exclude US Bank. Greer seconded. After further discussion, Kautzman rescinded his motion. Krebs motioned to approve the pledge. Ramsey seconded. The motion passed. (5/1) Kautzman dissented.

STAFF REPORTS:

Public Works:

Massine reported the Chip Seal Project is done and the streets are being swept.

Finance:

Dyckman reported the audit summary report will be published this week. The June Financial Reports were reviewed and the Certified Taxable Values were presented.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2198: Adopting Fair Housing Policy. Kautzman motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2199: Adopting Americans With Disabilities Act (ADA) Policy. Kautzman motioned to approve the resolution. Krebs seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2200: Intention to Increase Rates and Charges for The Users of the Water and Sewer Systems. Greer motioned to approve the resolution. Maxwell seconded. On a voice vote the motion was approved. (5/1) Ramsey dissented.

Resolution NO. 2201: Assessing the Cost of Street Maintenance in District Number 1, for Fiscal Year 2019/2020. Kautzman motioned to approve the resolution. Krebs seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2202: Amending the Budget for Fiscal Year 2018/2019. Greer motioned to approve the resolution. Maxwell seconded. On a voice vote the motion was unanimously approved.

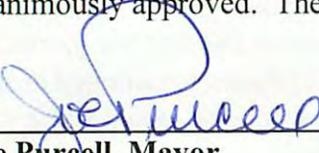
Resolution NO. 2203: Designating an Additional Environmental Certifying Official for the CDBG Program. Greer motioned to approve the resolution. Kautzman seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2204: Distribution of Bridge and Road Safety and Accountability Program Funds. Greer motioned to approve the resolution. Maxwell seconded. On a voice vote the motion was unanimously approved.

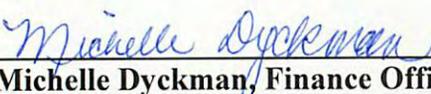
ANNOUNCEMENTS:

Mayor Purcell announced Public Hearings for Adopting the Budget for FY 2019-2020 and setting levies and assessments and for Increase Rates and Charges for the Users of the Water and Sewer Systems are scheduled for September 3, 2019 at 6:00 p.m.

Greer motioned to adjourn the meeting. Ramsey seconded. The motion was unanimously approved. The meeting adjourned at 7:52 p.m.



Joe Purcell, Mayor

ATTEST:


Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for August 20, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for August 6, 2019. Motion seconded by Greer. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2019	24828	\$ 37.68
July, 2019	24811, 24812 24816 - 24818 24821, 24822, 24826	\$ 20,069.73
August, 2019	24813 – 24815 24819, 24820 24823 – 24825, 24827	\$ 92,191.62
TOTAL Submitted		\$ 112,299.03

Kautzman seconded. On a voice vote the motion was unanimously approved.

PUBLIC COMMENT:

Rodney Molina asked if anything has been done about the parked cars on Third Street. Mayor Purcell reported it went to court. Knudsen noted information is available to the public. Molina expressed concerns about the “whinos” that are camped by Camp Custer.

Cory Kenney noted he is disturbed with the order of the streets on the priority list of the Capital Improvement Plan. He would like for the City to buy an asphalt zipper. Kautzman and Massine reported they have seen the equipment tested in the past, and decided it wasn’t worth it.

Laurie Tschetter reported she has a complaint the Council meetings have been moved to 6:30; she is disgusted about having a mail ballot election; she is responsible for cleaning the ditch the City water runs through; the street fees are out of line; she understands the need for sewer rates; and if she couldn’t bring in a trailer over 20 years old she thinks it is wrong to allow one from out of town. She expressed she does not like the hospital wanting to put a parking lot in. She noted something needs to be done about the fees and that property values in town are going down while values outside of town are going up.

Bill Hodges, Big Horn Hospital Association, invited the City of Hardin to participate in Operation Shakeout on October 17th.

MAYOR:

Mayor Purcell reported Leilani Rickert accepted the appointment to the City-County Planning Board; a Law Enforcement meeting is scheduled for August 21st at 10:00 a.m.; the City zoning map has been updated, but the zoning needs to be established outside the City limits; a letter was received from the Montana Department of Transportation (MDOT)

inviting the public to attend a meeting on August 22nd at 5:00 p.m. at the Big Horn County Library to discuss proposed ADA (Americans with Disabilities Act) Upgrades in Hardin; the deadline for write in candidates for the election is September 3rd; and a Sewer and Water Impact Fee Advisory Committee meeting is scheduled for September 11th.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported there are not any employment vacancies.

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs reported he has met with Massine about where the new playground equipment will be installed.

Finance/Landfill:

Greer reported the Landfill has been experiencing some equipment problems.

Resolution & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

Mayor Purcell reported the City received a letter from the Montana Board of Housing regarding the Low Income Housing Tax Credit Program and an application they received for Hardin Senior Housing.

UNFINISHED BUSINESS:

NEW BUSINESS:

Robie Culver, Grant Administrator of Stahly Engineering, reviewed additional grant assistance from the Coal Board and Delivering Local Assistance (DLA) are available for the Wastewater Treatment Plant Project. Culver explained the scope of work and The Notice to Proceed will authorize Stahly Engineering to prepare the documents for the DLA and Coal Board Funding Applications in the amount of \$9,980. Greer motioned to approve the Notice to Proceed. Molina seconded. On a voice the motion was unanimously approved.

Kristi Gatrell, CEO of Big Horn Hospital Association, reviewed a letter she submitted to City Council. The public voted on November 17, 2017 to donate the skating rink land to the Hospital Association. She reported the original scope of plans changed with the Emergency Department becoming the first priority and there are still plans for a wellness and rehab center. She thanked Massine and added they greatly appreciate everything the City has done. She proposed for the skating rink to be converted into a community parking lot to allow access for the park and Hospital Association healthcare patients. Krebs provided a history of meetings and discussions that were held before it was placed on the ballot. He added he is against a parking lot. Ramsey asked if there were still plans for a wellness center. Gatrell noted there is, but she does not have a timeline. Gatrell voiced the people voted for the land transfer. Ramsey expressed there was a community outreach for votes with the purpose of building a physical therapy center. Knudsen asked Gatrell what her request was. She responded that she is asking for the land to be conveyed to the hospital and pursue a parking lot there. Laurie Tschetter, Jim Hyde, Reiny Jabs, and Kenny Kepp spoke against the proposal of a parking lot. Greer motioned to not transfer the land to the hospital. Ramsey seconded. On a voice the motion was unanimously approved.

Jeff McDowell, Two Rivers Authority (TRA), requested funding for fiscal year 2020 in the amount of \$50,000 and the alternative of equivalent to the 2.5 mill permissive levy in the amount of \$8,750.00. Mayor Purcell reported there is \$10,000 proposed in the budget to reestablish the TRA Board. McDowell requested a rebate of \$3,000 as their estimated pro-rated share of the assessment for garbage service that was not provided to the Detention Center during portions of calendar years 2016-2017. It was noted the City was not notified

by TRA. Kautzman motioned to refund the amount of \$1,333.50, half the amount of the 2017 garbage charges. Greer seconded. On a voice vote the motion was unanimously approved.

Greg Pekovich, owner of Alpine Meadows, requested approval to bring a 1974 Century trailer into the City. He added he has made repairs to items listed in the inspection and shared pictures from his phone. Greer asked if the water heater had a draft diverter or a direct vent. Pekovich reported he wasn't able to clarify, but he will find out. Krebs noted the City has an Ordinance that addresses trailers over 20 years old and the trailer is 45 years old. Greer motioned to approve the trailer contingent upon verification the water heater has direct venting. There was not a second to the motion. Kenney addressed council noting that Mr. Pekovich complied with the ordinance, had it inspected, and asked why the Council had the right to deny it. Tschetter voiced she had trailer houses that had been denied. Greer repeated his motion to approve the trailer contingent upon verification the water heater has direct venting that is professionally installed. Molina seconded. On a voice vote the motion was approved 4/1 (Krebs dissent).

STAFF REPORTS:

Public Works:

Massine reported the tests have been done for the soil Hydrometrics is expected to bring to the landfill. The crosswalks and lines on the center of the road on Crawford Avenue will be painted in the future. Massine reported the tractor at the landfill is broken down. He requested a committee meeting to discuss options of whether to fix it or buy or lease one. Massine reported the Montana Dakota Utility building is for sale.

Finance:

Dyckman reviewed Delinquent Taxes as of June 30th, 2019. Council agreed to set the permissive medical levy at 15.5 mills. Entitlement Distributions, Budget Updates, Capital Improvement Plan (CIP) Updates, and Revenues vs Expenditures were reviewed. Knudsen provided a summary of the need for the court audio equipment. Debbie Winburn expressed that she had also wanted the equipment when she was City Judge. A resolution will be drafted for the City Court to become a Court of Record.

Legal:

Knudsen reported an ordinance will be drafted to expand Code Enforcements authority to write civil tickets.

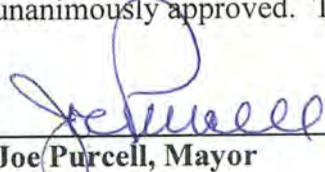
Economic Development:

RESOLUTIONS & ORDINANCES:

ANNOUNCEMENTS:

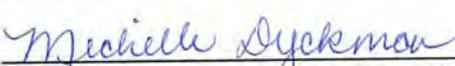
Mayor Purcell announced employee anniversaries for Steffen Peters, 1 year; and Chris Schneider, 14 years; Public Hearings for Adopting the Budget for FY 2019-2020 and setting levies and assessments, Increase Rates and Charges for The Users of the Water and Sewer Systems, and Amending Street Maintenance for FY 2019-2020 are scheduled for September 3, 2019 at 6:00 p.m.; a Law Enforcement Meeting with Big Horn County is scheduled for August 21st at 10:00 a.m.; the Big Horn Conservation District Meeting is scheduled for September 16, 2019 at 8:30 a.m. at the Big Horn County Historical Museum; and the Montana League of Cities and Towns 88th Annual Conference is scheduled for October 2nd – 4th, 2019 in Billings.

Ramsey motioned to adjourn the meeting. Kautzman seconded. The motion was unanimously approved. The meeting adjourned at 8:58 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: Public Hearings for Adopting the Budget for FY 2019-2020 and setting levies and assessments, Increase Rates and Charges for The Users of the Water and Sewer Systems, and Amending Street Maintenance for FY 2019-2020 was opened at 6:00 p.m. by Mayor Purcell.

Present at the Hearing were:

Council Members: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey and Jeremy Krebs.

City Staff: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen, and several members of the public were also present.

Dyckman reviewed the Budget for FY 2019-2020, and setting levies and assessments, the Increase Rates and Charges for The Users of the Water and Sewer Systems, and Amending Street Maintenance for FY 2019-2020.

Cory Kenney asked why a property in Industrial Park was paying double for street maintenance assessment. Dyckman reported there is a cap assessment per parcel and they own two parcels. Mike Martinsen asked if Dyckman could explain the word "cap". Dyckman noted "cap" is the maximum assessment per parcel for that year.

The Public Hearing adjourned at 6:12 p.m.

COUNCIL MEETING: The Regular Council Meeting for September 3, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Greer made the motion to approve the Council minutes as written for August 20, 2019, and Committee minutes as written for August 21st and August 28th, 2019. Motion seconded by Kautzman. On a voice vote, the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2019	24856	\$ 330.00
August, 2019	24829 - 24855 24857 - 24872 24898 - 24909	\$ 69,291.60
September, 2019	24873 - 24897	\$ 7,709.62
Transfer funds	24852	\$ (218.46)
Claims Total (Expenditures)		\$ 77,112.76
transfer	24852	\$ 218.46

August, 2019 Payroll	\$ 135,430.28
TOTAL Submitted	\$ 212,761.50

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Kenney voiced that the committee meetings should be held on the same days as the Council meetings and if there is not enough time to have them before, then Council meetings should go back to 7:30 p.m.

Jeff Dresch addressed Council noting he was going to build a garage, but he was denied a permit because it would be over the maximum 1,100 square feet allowed. Knudsen noted he can apply for a variance with the City-County Planning Board.

MAYOR:

Mayor Purcell reported the Montana Department of Transportation has begun ADA Upgrades; the deadline for write in candidates was today; the City received a letter from the Department of Commerce denying a CDBG grant to be transferred from Big Horn County to the City; a Sewer and Water committee meeting is scheduled for Wednesday, September 11th at 6:00 p.m.; a Law Enforcement meeting with Big Horn County is scheduled for Wednesday, September 18th at 10:00 a.m.; there is not any new information on the server farm or the Detention Center.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the City is in the process of drafting job descriptions for Assistant Public Works Director and Assistant Mechanic/Maintenance Worker II positions.

Sewer & Water:

Law Enforcement:

Ramsey reported the City met with Big Horn County. They will be building a new jail within their means.

Streets & Alleys:

Parks & Playgrounds:

Krebs reported the new playground equipment will be installed soon.

Finance/Landfill:

Resolutions & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received a letter from Local Government Services accepting the Corrective Action Plan submitted by the City of Hardin for the audit report for FYE June 30, 2018.

UNFINISHED BUSINESS:

NEW BUSINESS:

Massine reported he received a quote of \$61,000 for a used 2015 used mini loader with 3,400 hours on it. The extended warranty would be an additional \$4,000. A new mini loader, with a grapple hook, is \$79,564.32. Kautzman motioned to approve the purchase of a new mini loader and a grapple hook. Ramsey seconded. On a voice vote the motion was unanimously approved.

Kristi Gatrell, CEO of Big Horn Hospital Association, reported the hospital has received two quotes to replace the curb and gutter on 1st Street. Massine reported the City has a curb and gutter program that pays half. Massine added the asphalt would not be completed until after the hospital construction is complete. Gatrell will submit the lowest quote to

Massine. Greer motioned to approve up to \$5,000 for the cost to replace the curb and gutter. Kautzman seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported Rocky Mountain Regional Detention Facility (RDRDF), submitted a Memorandum of Understanding (MOU) for Volunteer Fire Department Response. The MOU will be forwarded to the Fire Chief and Fire Department to review.

Dyckman asked for approval to take vacation late October. Krebs motioned to approve the request. Ramsey seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the Rocky Mountain Regional Detention Facility requested a stop sign or yield sign to be placed at 13th Street and Lessard Avenue. After discussion, consensus was to place a stop sign northbound on Lessard Avenue, giving 13th Street the right of way.

The repairs on the John Deere Tractor are expected to be done by September 9th.

Finance:

Dyckman reviewed taxable value of taxable properties for the TIFD (Tax Increment Finance District).

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2205: Amending the Cost of Street Maintenance in District Number 1, for Fiscal Year 2019/2020. Krebs motioned to approve the resolution. Molina seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2206: Assessing the cost of Garbage Disposal to City Property Owners for Fiscal Year 2019/2020. Dyckman reported an assessment was reduced by the amount of \$598. The correct entire assessment amount is \$436,174. Kautzman motioned to approve the resolution as corrected. Greer seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2207: To Approve Assessments Being Placed on the Real Property Tax Rolls as a Special Assessment. Dyckman reported an assessment has been paid and the total assessment of \$6,231.27 will be reduced by the amount of \$87.50 and corrected to \$6,143.77. Kautzman motioned to approve the resolution as corrected. Ramsey seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2208: Assessing the cost of Maintaining Special Improvement Lighting District No. 1, to the Property Owners of said District, for Fiscal Year 2019/2020. Greer motioned to approve the resolution. Kautzman seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2209: Assessing the Cost of Maintaining Special Improvement Lighting District No. 54, to the Property Owners of said District, for Fiscal Year 2019/2020. Greer motioned to approve the resolution. Maxwell seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2210: Approving and Adopting the Budget for the Fiscal Year 2019/2020. Greer motioned to approve the resolution. Maxwell seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2211: Taxes / Levies Fiscal Year 2019/2020. Kautzman motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

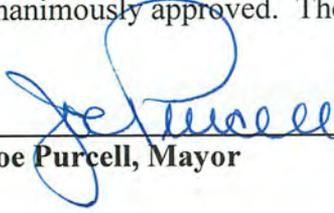
Resolution NO. 2212: To Increase Rates and Charges for the Users of the Water and Sewer Systems. Kautzman motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

Ordinance NO. 2019-05: Amending City Code Regarding Parking Enforcement and Penalties. Kenney voiced there are a lot of problems with this ordinance. Krebs and Molina noted it is in line with state codes. Krebs made a motion to approve the first reading of the ordinance. Greer seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Purcell reported he is working on the Service Area Report and a Water Committee meeting is scheduled for Tuesday, September 11th at 6:00 p.m.

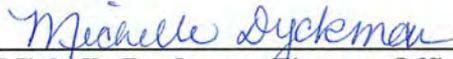
Kautzman motioned to adjourn the meeting. Greer seconded. The motion was unanimously approved. The meeting adjourned at 7:37 p.m.



Joe Purcell, Mayor



ATTEST:



Michelle Dyckman, Finance Officer/City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for September 17, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Public Hearings and Council minutes as written for September 3, 2019. Motion seconded by Greer. On a voice vote, the motion was unanimously approved. Kautzman made the motion to approve the Water and Sewer and Impact Fee Committee minutes as written for September 11, 2019. Motion seconded by Greer. On a voice vote the motion was approved. (5/0) Molina abstained.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2019	24935	\$ 1,425.00
August, 2019	24910 - 24915 24917 - 24922 24925 - 24930 24932, 24938, 24939	\$ 44,049.01
September, 2019	24916, 24923, 24924 24931, 24933, 24934 24936, 24937	\$ 699,985.45
TOTAL Submitted		\$ 745,459.46

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Jose Funke, Hardin resident, expressed his concerns and complaints about the police department. He voiced the City is liable and feels the City needs their own department. Molina clarified the police department is operated by Big Horn County, the Sheriff is an elected official, and Clinton Iron is the new Undersheriff. The Undersheriff is there, and he could go speak with him. Mayor Purcell reported a Law Enforcement meeting with Big Horn County is scheduled for Wednesday, September 18th at 10:00 a.m.

MAYOR:

Mayor Purcell reported MT Department of Transportation has begun the ADA upgrades on Center Avenue and Mitchell Avenue; a Special Council meeting for a Resolution authorizing the submission of a Delivering Local Assistance Grant Application and several committee meetings were scheduled for Tuesday, September 24th beginning at 6:00. There is not any new information on the server farm or the Detention Center.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the City is accepting applications for Assistant Public Works Director and Assistant Mechanic/Maintenance Worker II positions. Services for City employee, Adam Ketterling, will be held Thursday, September 19th at 11:00 a.m.

Sewer & Water:
Law Enforcement:
Streets & Alleys:

Parks & Playgrounds:

Krebs reported the City crew has prepared sites for the new playground equipment to be installed. The park restrooms will close around the end of September.

Finance/Landfill:

Resolutions & Ordinances:

Molina reported it has been brought to her attention that individuals are trying to get permission to bow hunt within the city limits. An Ordinance Committee meeting was scheduled for Tuesday, September 24th.

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received a newsletter from Montana Municipal Interlocal Authority (MMIA).

UNFINISHED BUSINESS:

Mayor Purcell reported Joe Connelly, Fire Chief of the Hardin Volunteer Fire Department, reviewed the Memorandum of Understanding (MOU) for Volunteer Fire Department Response that was submitted by Rocky Mountain Regional Detention Facility (RDRDF). Purcell noted Connelly didn't see any issues with the MOU. Krebs motioned to accept the MOU. Kautzman seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Cal Cumin, City-County Planning Board, asked Council for approval to submit a planning grant application for a Community Development Block Grant (CDBG) for the Downtown Revitalization Plan, approval to Designate a Certifying Official, and approval of the Environmental Assessment. Greer motioned to approve the requests. Maxwell seconded. On a voice vote the motion was unanimously approved.

Massine reported he received a proposal from AAA Striping Service, Inc., in the amount of \$9,597.50, to paint yellow double lines on Crawford and paint crosswalks. There was no action. More options will be looked into.

Massine reported he received a quote from Midco Diving, in the amount of \$7,278 and a quote from Wedrick Crain Service, in the amount of \$4,100 for the crane to clean the screens down at the river. The services could cost more if there are problems. Kautzman motioned to approve. Greer seconded. On a voice vote the motion was unanimously approved.

Dyckman reported the Montana State Procurement MOU allows Cities to be permitted to purchase supplies and services from vendors at the prices, terms, and conditions contained in the contracts between the State and those vendors. Krebs motioned to approve the MOU. Ramsey seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Finance:

Dyckman reviewed the Event Notice and continuing disclosures regarding the Tax Increment Industrial Infrastructure Development Revenue Bonds. She also filed the Tax Increment Finance District (TIFD) Annual Report for the Fiscal Year ending June 30, 2019.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2213: Cancel Mail Ballot Election for the 2019 Election Year in Wards 1 and 3. Molina motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

Ordinance NO. 2019-05: Amending City Code Regarding Parking Enforcement and Penalties. Ramsey made a motion to approve the second reading of the ordinance. Krebs seconded. On a voice vote the motion was unanimously approved.

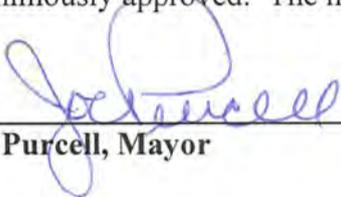
ANNOUNCEMENTS:

Mayor Purcell announced Randy Melville has been with the City for 13 years; a Law Enforcement meeting with Big Horn County is scheduled for Wednesday, September 18th at 10:00 a.m.; Montana Leagues of Cities and Towns Conference is scheduled for October 2nd – 4th in Billings; and Alley Clean up is scheduled for September 30th.

CLOSED: Personnel

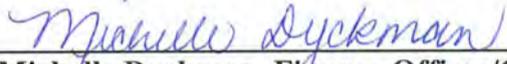
Mayor Purcell reported the closed meeting will be rescheduled.

Greer motioned to adjourn the meeting. Maxwell seconded. The motion was unanimously approved. The meeting adjourned at 7:11 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

SPECIAL COUNCIL MEETING: The Special Council Meeting for September 24, 2019 was called to order at 6:00 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

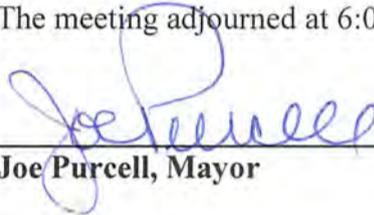
The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, and Karen Molina.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, City Attorney Jordan Knudsen and several members of the public.

PUBLIC COMMENT: N/A

Greer motioned to approve Resolution NO. 2214 – Authorizing the Submission of a Delivering Local Assistance Grant Application. Kautzman seconded. On a voice vote the motion was unanimously approved.

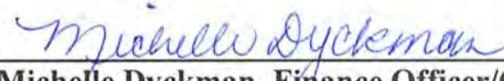
The meeting adjourned at 6:02 p.m.



Joe Purcell, Mayor



ATTEST:



Michelle Dyckman, Finance Officer/City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for October 1, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for September 17, 2019. Motion seconded by Maxwell. On a voice vote, the motion was unanimously approved. Maxwell made the motion to approve the Special Council and Committee meeting minutes as written for September 24, 2019. Motion seconded by Ramsey. On a voice vote the motion was unanimously approved. Ramsey made the motion to approve the Law Enforcement meeting with Big Horn County Committee minutes as written for September 18, 2019. Kautzman seconded. The motion was approved. (5/0) Molina abstained.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
June, 2019	24996	\$ 150.00
September, 2019	24940 - 24963 24988 - 24995 24997 - 25022	\$ 177,073.07
October, 2019	24964 - 24987	\$ 3,315.94
TOTAL Submitted		\$ 180,539.01

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT: N/A

MAYOR:

Mayor Purcell reported MT Department of Transportation is expecting to have the ADA upgrades completed in a few weeks, weather permitting; NorthWestern Energy has Hardin scheduled for the installation of LED lights in 2020; and a public hearing will be scheduled for Curb stop fees and Water and Sewer Impact fees. Mayor Purcell noted the City will look into the procedure for flying the POW/MIA flag in addition to the US flag. There is not any new information on the server farm. The Detention Center will increase prisoners as more employees are hired.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the City has job openings for an Assistant Public Works Director, Assistant Mechanic/Maintenance Worker II, and Maintenance Worker II.

Sewer & Water:

Maxwell reported the screens at the river are scheduled to be cleaned October 9th and 10th and the concrete work at the Bulk Water Fill Station is expected to begin soon.

Law Enforcement:

Ramsey provided a brief review of the meeting with Big Horn County that was held on September 18th.

Streets & Alleys:

Kautzman reported Alley Clean Up is scheduled for this week.

Parks & Playgrounds:

Krebs reported the new playground equipment has been installed. The park restrooms are closed for the season.

Finance/Landfill:

Resolutions & Ordinances:

Molina reported the City will follow the Montana Code Annotated (MCA) 87-6-402, and not allow hunting within the City limits.

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received information from Alberta Bair Theater, Montana Department of Transportation, and the Central Eastern Montana Invasive Species Team.

UNFINISHED BUSINESS:

NEW BUSINESS:

Mayor Purcell reported the Big Horn Conservation District board requested for Dan Kern and Jerry Lunde to be reappointed as Urban Supervisor representatives of the City of Hardin for three year terms. Greer motioned to approve the reappointments. Krebs seconded. On a voice vote the motion was unanimously approved.

Massine reported Bighorn Valley Health Center has requested handicap parking signs on 4th Street. Greer voiced that it had been brought to Council in the past. No action was taken.

STAFF REPORTS:

Public Works:

Massine noted he has received two requests for no parking signs to be put up at two residences, one on Crook Avenue and the other on 1st Street West by the Hospital. Greer voiced that it should be addressed if there is a conflict with residential parking and a business. Krebs noted he would like to see signs on Cheyenne Avenue next to Hanser's Wrecker. A Resolutions and Ordinance Committee will be scheduled for October 15th.

Massine reported he has ordered ice slicer and the cost may be over \$5,000.

Finance:

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2215: Adopting ADA Inventory Self Evaluation and Transition Plan. Mayor Purcell reported Joe Connelly did a nice job creating the ADA Transition Plan. Greer motioned to approve the resolution. Kautzman seconded. On a voice vote the motion was unanimously approved.

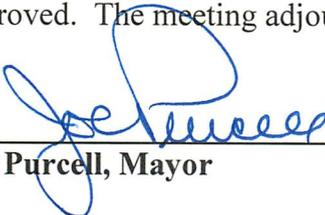
Resolution NO. 2216: Amending Resolution NO. 2205, Assessment of The Cost of Street Maintenance In Street Maintenance District Number 1, For Fiscal Year 2019/2020. Kautzman motioned to approve the resolution. Krebs seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

Mayor Purcell reported Alley Clean Up is scheduled for this week; the Montana Leagues of Cities and Towns Conference is scheduled for October 2nd – 4th in Billings; City offices will be closed Monday, October 14th for Columbus Day; a Law Enforcement meeting with Big Horn County is scheduled for Wednesday, October 16th at 10:00 a.m.; and the City

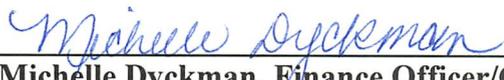
has job openings for an Assistant Public Works Director, Assistant Mechanic/Maintenance Worker II, and Maintenance Worker II.

Greer motioned to close the meeting. Ramsey seconded. The motion was unanimously approved. The meeting adjourned at 7:07 p.m. for a Personnel meeting.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for October 15, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Assistant Public Works Director Michael Hurff, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for October 1, 2019. Motion seconded by Greer. On a voice vote, the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
September, 2019	25023 - 25037 25038 - Cancelled 25039 - 25047	\$ 42,152.70
October, 2019	25048, 25049	\$ 500,055.03
Transfer funds	25049	\$ (500,000.00)
Claims Total (Expenditures)		\$ 42,207.73
transfer		\$ 500,000.00
September, 2019 Payroll		\$ 136,596.67
TOTAL Submitted		\$ 678, 804.40

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Bill Hodges, Big Horn County Hospital Association, provided invitations to attend a “sneak peek” assisted tour of the first phase of the hospital renovation. Hodges announced the Chamber of Commerce received three applications for the bleachers they were donating. Big Horn County was selected to receive the bleachers. They will be placed in the old airport area.

Elle Ross, with the Helping Hands Food Bank, provided information about GOALS (Generation of Aspiring Leaders), young professionals in Big Horn County. They have found that many community members are interested in recycling. Recycling outlets in Billings, MT have been contacted for information and she invited anyone to provide any information. Ross also reported that Rebecca Mussetter is working to create an app where pictures of the sidewalks are taken to create multiple points around the city to help in creating walking groups.

MAYOR:

Mayor Purcell reported the City continues to look into the costs of hiring a consultant for the City to have its’ own police department; MT Department of Transportation continues to work on the ADA upgrades; and NorthWestern Energy may begin installing LED lights this year. Mayor Purcell reported he attended the Montana Leagues of Cities and Towns conference. The City may need to hold a special meeting for a Coal Board Grant Stahly is working on for the WasteWater Treatment Plant; a Resolutions or Ordinances meeting will be scheduled for November 5th; and there is not any new information on the server farm or the Detention Center.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported Michael Hurff was hired as the Assistant Public Works Director. He will have a ninety day probation period. The City is currently accepting applications for Assistant Mechanic/Maintenance Worker II and Maintenance Worker II positions.

Sewer & Water:

It was reported the Bulk Water Fill Station is expected to open Thursday, October 17th.

Law Enforcement:

Streets & Alleys:

Kautzman reported the City has begun street sweeping.

Parks & Playgrounds:

Krebs reported the park sprinkler systems have been winterized.

Finance/Landfill:

Resolutions & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

UNFINISHED BUSINESS:

The City received a letter from Bighorn Valley Health Center (BVHC) requesting a handicap parking space near the clinic entrance located at 10 4th Street. They have also put in a request to the state for handicap parking spaces outside of the pharmacy entrance located at 324 N. Center Avenue and 310 N. Center Avenue. Kautzman noted the letter reads that several employees might also utilize the spaces periodically. It is unclear if there is a need for handicap spaces for employees. Greer and Krebs voiced Center Avenue would be better. Ramsey noted that the City needs to look out for the other businesses that could lose customer convenience. Greer asked if they were asking for the City to pay for the signs. Massine reported it is not clear. Carole Fox voiced that businesses there might not like losing their spaces. Greer suggested a loading and unloading zone perhaps. Massine reported he will follow up with BVHC to clarify their needs.

Gordon Criswell provided information about the proposed landfill Agreement For Services for Talen Montana, LLC to dispose of bottom ash at the City of Hardin landfill. Greer motioned to approve the agreement. Ramsey seconded. On a voice vote the motion was unanimously approved.

NEW BUSINESS:

Mayor Purcell reported a letter was received from the owners of Sarpy Storage petitioning for the City of Hardin to vacate the last 150 feet of East 13th Street. Kautzman voiced that he is not interested in vacating the property, but they can gate it. Kevin Cannon reported the request is for security purposes, they are not asking the property itself. Krebs asked if permission could be given to put up a gate. Knudsen reported the road is dedicated to the public, so they cannot. Knudsen noted the petition must contain at least 51% of the landowners, other owners are Two Rivers Authority and the City. Cannon reported he will look into where the property lines "pins" are.

Greer motioned to approve the landfill agreement for Northern Cheyenne Development Corporation. Ramsey seconded. On a voice vote the motion was unanimously approved.

Dyckman asked Council to approve the Little Horn State Bank pledge. She added the pledge meets state requirements. Kautzman motioned for approval. Greer seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Finance:

Dyckman reported she will be going on vacation October 22nd; the DLA grant has been submitted; and she has been working on the Coal Board grant.

Legal:

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2217: License to Sell Beer and Wine. Krebs motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2218: Declaring the Elections by Acclamation for the 2019 Election year in Wards 1 and 3. Greer motioned to approve the resolution. Ramsey seconded. On a voice vote the motion was approved. (4/0) Krebs abstained.

Resolution NO. 2219: Distribution of Bridge and Road Safety and Accountability Program Funds. Kautzman motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

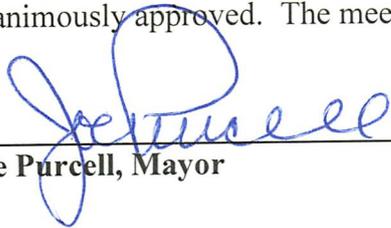
Resolution NO. 2220: Establishing Wages of a Non-Union Employee for the Remainder of FY 2019/2020. Ramsey motioned to approve the resolution. Krebs seconded. On a voice vote the motion was unanimously approved.

Resolution NO. 2221: Intent To Increase Water and Sewer Impact Fees and Adopting the Service Area Report. Maxwell motioned to approve the resolution. Greer seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

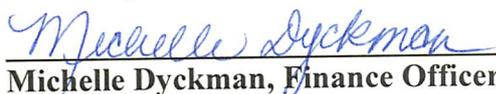
Mayor Purcell announced employee anniversaries for Judge Richard Bowler, 2 years; Joe Connelly, 8 years; Michelle Dyckman, 12 years; Moses Gonzales, 41 years; and Markus Takes The Horse and Angela Zimmer, each 4 years. A Law Enforcement meeting with Big Horn County is scheduled for Wednesday, October 16th at 10:00 a.m. The City has job openings for an Assistant Mechanic/Maintenance Worker II and Maintenance Worker II.

Greer motioned to adjourn the meeting. Maxwell seconded. The motion was unanimously approved. The meeting adjourned at 7:17 p.m.



Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for November 5, 2019 was called to order at 6:57 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for October 15, 2019. Motion seconded by Greer. On a voice vote the motion was unanimously approved. Kautzman made the motion to approve the Law Enforcement meeting with Big Horn County minutes as written for October 16, 2019. Motion seconded by Ramsey. The motion was approved. (5/0) Molina abstained. Kautzman made the motion to approve the Closed Personnel meeting minutes of October 1, 2019. Motion seconded by Maxwell. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
September, 2019	25054 - 25056	\$ 4,126.50
October, 2019	25052, 25053, 25057 - 25093 25119 - 25129	\$ 56,259.93
November, 2019	25094 - 25118	<u>\$ 3,365.94</u>
TOTAL Submitted		\$ 63,752.37

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

MAYOR:

Mayor Purcell reported he expects to receive proposals for the Law Enforcement consultant position. The consultant will look into what it would cost for the City to have its' own police department. MT Department of Transportation is finishing the ADA upgrades; NorthWestern Energy has installed some LED lights and will continue the program next year; and a representative from NorthWestern Energy will attend a meeting in December. Mayor Purcell reported Stahly Engineering submitted the Coal Board Grant Application for the WasteWater Treatment Plant and Cal Cumin, City-County Planning Board, submitted a CDBG Grant for the Downtown Revitalization Project on November 1st. Mayor Purcell reported he forwarded a challenge to Cities and Towns in Montana to support the Hardin High School Band Fundraiser for their trip to Washington, D.C. and he has received some responses. Mayor Purcell thanked Debbie Winburn, The Original Briefs, for publishing a map of the City Priority Snow Routes at no cost. First Interstate Bank held their ground breaking ceremony this morning.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the City is currently accepting applications for Assistant Mechanic/Maintenance Worker II and Maintenance Worker II positions.

Sewer & Water:

Law Enforcement:

Streets & Alleys:

Kautzman reported the City has been street sweeping leaves and the crew has done some alley clean-up.

Parks & Playgrounds:

Finance/Landfill:

Resolutions & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

UNFINISHED BUSINESS:

Julie Pool, from Bighorn Valley Health Center (BVHC), will meet with Dr. David Mark about the option to place loading and unloading signs near the clinic entrance.

NEW BUSINESS:

Mayor Purcell reported the draft for the curb stop program will be forward to the City Attorney for revision.

Ramsey motioned to put parking signs at the “triangle” at 3rd Street, Railway, and North Cheyenne Avenue; on all three sides and for Massine to submit the request to the state. Greer seconded. On a voice vote the motion was unanimously approved.

Ramsey motioned to put two hour parking signs on both the East and West sides of North Cheyenne Avenue from 3rd Street to 4th Street. Greer seconded. On a voice vote the motion was unanimously approved.

Molina motioned to add ticketing for handicap parking violations to the enforcement duties of City Code Enforcement. Krebs seconded. On a voice vote the motion was unanimously approved.

The committee discussed putting 20 mph speed limit signs on Rangeview Drive and Heimat Road. After more discussion, Krebs motioned to put 15 mph speed limit signs on Rangeview Drive, Heimat Road, and Maverick Road. Ramsey seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the work at the Bulk Water Fill Station is complete; the screens at the river were pulled, cleaned, and reinstalled; the canister pad at the Landfill is complete; and the new air compressor is expected to be installed soon.

Finance:

Dyckman reviewed September financial report. Molina motioned to accept the reports as submitted. Ramsey seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed the Pledge Reports for June 2019 and September 2019. Kautzman motioned to approve the reports. Maxwell seconded. On a voice vote the motion was unanimously approved.

Legal:

Knudsen reported he received a letter from an attorney with questions regarding what services were available for a tract of land that had been annexed into the City.

Economic Development:

RESOLUTIONS & ORDINANCES:

Ordinance NO. 2019-06: Establishing a Curb Stop and Curb Stop Box Replacement Fund. Mayor Purcell reported the draft will be updated.

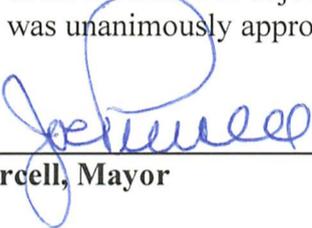
ANNOUNCEMENTS:

Mayor Purcell announced City offices will be closed Monday, November 11th in Honor of Veterans Day; a public hearing to Increase Water and Sewer Impact Fees is scheduled for Tuesday, November 19th at 6:00 p.m.; Law Enforcement meeting with Big Horn County is scheduled for Wednesday, November 20th at 10:00 a.m.; and the City has job openings for an Assistant Mechanic/Maintenance Worker II and Maintenance Worker II. Mayor Purcell also reported the City received the WasteWater Treatment Plant Preliminary Engineering Report from Stahly Engineering.

Cory Kenney asked if there was any information on economic development. Mayor Purcell noted he doesn't have any updates at this time. Debbie Winburn asked about the canister at the Landfill. It was noted the City and County have both worked on the project. It will make it easier for individuals to utilize the landfill.

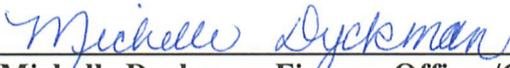
The meeting closed at 7:24 p.m. for a Personnel meeting.

Greer motioned to adjourn the meeting at 7:27 p.m. Molina seconded. On a voice vote the motion was unanimously approved.



Joe Purcell, Mayor



ATTEST:


Michelle Dyckman, Finance Officer/City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

PUBLIC HEARING: The Public Hearing for **Increasing Water and Sewer Impact Fees** was opened at 6:15 p.m. by Mayor Purcell.

Present at the Hearing were:

Council Members: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey and Jeremy Krebs.

City Staff: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen, Utility Billing Clerk Kristi Wedel, and several members of the public.

PUBLIC COMMENT:

Laurie Tschetter asked for an explanation of the increase for Water and Sewer Impact Fees. Mayor Purcell noted impact fees should be reviewed every five years and the fees will be charged for new connections to the water and sewer system. Tschetter voiced her grandmother gave an easement to the City and was promised water, but was told she cannot have it because there was nothing in writing. Mayor Purcell noted he is not aware of that. Carole Fox asked if it will be charged on the water bill. It was noted it will only apply to new connections. Krebs asked if Tschetter were to pay the impact fees by the first of next year if she would be charged the current fees. Mayor Purcell noted it will have to be looked into.

The Public Hearing adjourned at 6:21 p.m.

COUNCIL MEETING: The Regular Council Meeting for November 19, 2019 was called to order at 7:16 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Tony Maxwell, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for November 5, 2019. Motion seconded by Greer. On a voice vote the motion was unanimously approved. Kautzman made the motion to approve the Water and Sewer Committee minutes as written for November 5, 2019. Motion seconded by Maxwell. The motion was unanimously approved. Kautzman made the motion to approve the Closed Personnel meeting minutes of November 5, 2019. Motion seconded by Ramsey. On a voice vote the motion was unanimously approved. Greer made the motion to approve the Resolutions and Ordinances Committee minutes of November 5, 2019. Motion seconded by Maxwell. On a voice vote the motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
September, 2019	25050, 25051	\$ 19,214.54
October, 2019	25119, 25052, 25053, 25057	\$ 4,600.06
	<i>From 11/5/19 meeting</i>	
October, 2019	25134 - 25136 25138 - 25158 25162 - 25164	\$ 72,087.00

November, 2019	25131 - 25133		
	25159 – 25161	\$	2,164.75
Claims Total (Expenditures)			
		\$	<u>98,066.35</u>
October, 2019 Payroll		\$	<u>123,460.67</u>
TOTAL Submitted		\$	221,527.02

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

MAYOR:

Mayor Purcell reported the Law Enforcement Meeting with Big Horn County is scheduled to identify areas of issues, complaints, and concerns regarding law enforcement. He reported the County Commissioners office has open meetings and the public can contact them to be on their agenda. Mayor Purcell reported the Coal Board Grant application for the WasteWater Treatment Plant Project has been submitted and he will be attending the Coal Board meeting scheduled for December 12th. There was in article in the Billings Gazette about the server farm.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported Michelle Dyckman has submitted her resignation. He extended a “Thank You” to Dyckman for her dedication and wished her the best in her future endeavors. The City is currently accepting applications for Assistant Mechanic/Maintenance Worker II and Maintenance Worker II positions. A position for Finance will be posted soon.

Sewer & Water:

Maxwell reported the new air compressor is installed. He announced Michael Hurff and his family have a new baby boy.

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Finance/Landfill:

Greer reported the new canister site at the landfill is helpful.

Resolutions & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received a newsletter from Montana Municipal Interlocal Authority (MMIA).

UNFINISHED BUSINESS:

NEW BUSINESS:

Landa Uffelman is planning the Christmas Stroll for the evening of Friday, December 6th. She requested the closure of the 200 Block with blockades beginning at 5:00 p.m. for the parade, lights and decorations the City may have available, electricity in the Plaza, a tree stand for a Community Christmas Tree, and asked if the City would have room to store a large santa chair. Maxwell motioned to approve the requests. Molina seconded. The motion was unanimously approved. Massine will meet with Uffelman to make arrangements.

Mayor Purcell reported the Hardin Volunteer Fire Department has requested permission to shoot fireworks off at the December 6th Christmas Stroll. Kautzman motioned to approve the request. Greer seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported Laurie Tschetter submitted an application for a mobile home inspection for a 1994 Homark Royalton. The mobile home will be placed in Arrowhead Trailer Park. Krebs asked about the gutters and if the paint on the exterior would be touched up. Tschetter noted the whole thing would have to be painted. Greer recommended to replace the PVC on the water heater to steel or copper. Krebs motioned for approval. Ramsey seconded. On a voice vote the motion was unanimously approved.

Dyckman reported Little Horn State Bank (LHSB) has transitioned to a Letter of Credit for pledging securities. Greer motioned to approve the Letter of Credit for the LHSB pledge. Maxwell seconded. On a voice vote the motion was unanimously approved.

Dyckman requested permission to set up a petty cash fund in the amount of \$60 for the WasteWater Treatment Plant. Kautzman motioned to approve the request. Greer seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed the quote in the amount of \$15,531.24 to replace and upgrade computers for the City. This amount includes a computer that expired and needed replacement. Krebs motioned to approve the quote. Kautzman seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed the Capital Asset list. Kautzman motioned to approve the list. Greer seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the 15 mph speed limit signs have been installed on Heimat Road, Rangeview Drive, and Maverick Road. He has received approval from the state to install no parking signs on all three sides at the "triangle" at 3rd Street, Railway, and North Cheyenne Avenue.

Finance:

Dyckman reviewed Tax Comparisons from 2016-2019 and Property Tax Levies in the District from 2010 to 2020.

Legal:

Knudsen reported he received a demand letter from an attorney regarding construction of a road, City taxes and assessments. He will provide his letter of response to Council before submitting it to the attorney.

Economic Development:

RESOLUTIONS & ORDINANCES:

Resolution NO. 2222: Increasing water and Sewer Impact Fees. Greer motioned to approve the resolution. Maxwell seconded. On a voice vote the motion was unanimously approved.

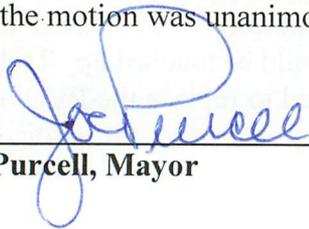
Ordinance NO. 2019-06: Establishing a Curb Stop and Curb Stop Box Replacement Fund. Mayor Purcell reported the draft will be updated.

Ordinance NO. 2019-07: Parking Enforcement and Penalties for Handicap Parking. Greer motioned to approve the ordinance. Krebs seconded. On a voice vote the motion was unanimously approved.

ANNOUNCEMENTS:

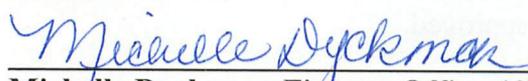
City offices will be closed Thursday, November 28th for Thanksgiving and the Law Enforcement meeting with Big Horn County is scheduled for Wednesday, November 20th at 10:00 a.m. Mayor Purcell announced Jim Kuntz has been with the City for six years. The City has job openings for an Assistant Mechanic/Maintenance Worker II and Maintenance Worker II positions and will be advertising for a finance accounting position.

Kautzman motioned to adjourn the meeting at 7:43 p.m. Greer seconded. On a voice vote the motion was unanimously approved.



Joe Purcell, Mayor



ATTEST:


Michelle Dyckman, Finance Officer/City Clerk

**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for December 3, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Karen Molina, Harry Kautzman, Jeremy Krebs, Clayton Greer, Riley Ramsey, and Tony Maxwell.

Also present: Finance Officer/City Clerk Michelle Dyckman, City Attorney Jordan Knudsen, Public Works Director Rock Massine, Assistant Public Works Director Michael Hurff Jr. and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS: Kautzman made the motion to approve the minutes of the Public Hearing and Council Meeting as written for November 19. Motion seconded by Greer. On a voice vote, the motion was unanimously approved. Greer made the motion to approve the minutes as written for the November 19 Water and Sewer committee meeting. Motion seconded by Maxwell. On a voice vote, the motion was unanimously approved. Ramsey made the motion to approve the minutes as written for the November 20 Law Enforcement meeting with Big Horn County. Motion seconded by Kautzman. On a voice vote, the motion was unanimously approved.

Greer made a motion to approve the claims as presented:

	CLAIM No.		Monthly Total
November, 2019	25166 - 25208		
	25234 - 25238	\$	73,304.64
December, 2019	25165, 25209 - 25233	\$	3,989.57
TOTAL Submitted		\$	77,294.21

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

Lisa Perry, Community Relations Manager for Northwestern Energy gave an update on the LED lighting upgrade. This \$24 million project will replace approximately 43,000 lights over the course of four years. The savings in electrical costs for Hardin may be as much as \$22,000 per year. In 2023 Northwestern will ask the Public Service Commission for a raise in rates to recoup the costs of the project.

MAYOR:

Mayor Purcell announced there will be a Law Enforcement forum at the Hardin Middle School auditorium on December 10 at 6:00 p.m. He has also received concerns about the sloping sidewalks being icy and difficult to walk on in inclement weather after the State’s ADA sidewalk project. He asked for any concerns be addressed to him so he can contact the State.

COMMITTEE REPORTS:

Personnel Committee/City Policy: The City has three openings: Maintenance Worker II, Assistant Mechanic, and Finance Officer.

Sewer and Water:

Law Enforcement: Ramsey reiterated the meeting on November 20 was a good meeting with talks on cross-deputization and working together as a cohesive unit.

Streets and Alleys:

Parks and Playgrounds:

Finance/Landfill:

Resolutions and Ordinances:

PETITIONS & COMMUNICATIONS:

Montana Municipal Interlocal Authority sent information on child abuse training.

UNFINISHED BUSINESS:

NEW BUSINESS:

Kautzman made the motion to approve the additional pledge of \$100,000 by Little Horn State Bank. It was seconded by Greer. On a voice vote, the motion was unanimously approved.

STAFF REPORTS

Public Works:

Massine reported the new air compressor was up and running. Greer made the motion to approve paying the invoice for \$18,216. It was seconded by Maxwell. On a voice vote, the motion was unanimously approved.

Finance/Administration:

Dyckman reported the cash for Impact fees had been reconciled through June 30, 2019, and codes had been renamed to reflect Impact fees and other services (i.e. permits).

Legal:

Economic Development:

Greer attended a meeting for Beartooth RC&D. Loans in Big Horn County are being repaid and one was paid off. There is a grant that could be reallocated.

Public Comment:

Laurie Tschetter talked about fire hydrants in the area of Rankin Drive and Lewis Avenue by Zelka's, Rick Seder's and Arrowhead trailer courts. This is a good time to do them – before paving, sidewalks, etc. are installed.

RESOLUTIONS & ORDINANCES:

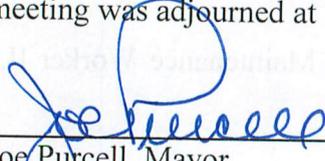
Ordinance No. 2019-07 Amending Parking Enforcement and Penalties for Handicap Parking. Maxwell made the motion to approve. It was seconded by Krebs. On a voice vote, the motion was unanimously approved.

ANNOUNCEMENTS:

The parking signs are here and are being installed. On December 12 there is a Coal Board meeting and the City's employee Christmas party. Officials will be sworn in at the end of the December 17 meeting. The Law Enforcement meeting with Big Horn County is December 18 and there are three job openings.

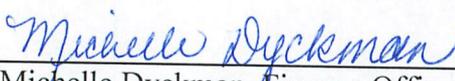
The meeting closed at 6:55 p.m.

Greer made a motion to adjourn the meeting. It was seconded by Kautzman. The meeting was adjourned at 7:17 p.m.

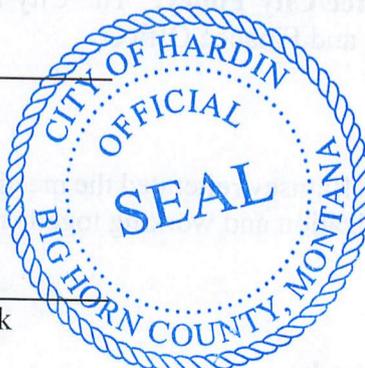


Joe Purcell, Mayor

ATTEST:



Michelle Dyckman, Finance Officer/City Clerk



**THE COMMON COUNCIL
CITY of HARDIN, MONTANA**

COUNCIL MEETING: The Regular Council Meeting for December 17, 2019 was called to order at 6:30 p.m. with Mayor Joe Purcell presiding by reciting the Pledge of Allegiance.

The following Aldermen were present: Harry Kautzman, Clayton Greer, Karen Molina, Riley Ramsey, and Jeremy Krebs.

Also present: Finance Officer/City Clerk Michelle Dyckman, Public Works Director Rock Massine, Deputy City Clerk Angela Zimmer, City Attorney Jordan Knudsen and several members of the public.

MINUTES OF THE PREVIOUS MEETINGS & CLAIMS: Kautzman made the motion to approve the Council minutes as written for December 3, 2019. Motion seconded by Greer. On a voice vote the motion was unanimously approved. Greer made the motion to approve the Closed meeting minutes as written for December 3, 2019. Motion seconded by Kautzman. The motion was unanimously approved.

Greer made a motion to approve the claims:

	CLAIM No.	Monthly Total
November, 2019	25239 - 25272	
	25274, 25275, 25277 - 25279	
	25305 - 25314	\$ 32,135.36
	25319, 25320	
December, 2019	25273, 25276	
	25280 - 25304	
	25315 - 25318	\$ 410,747.28
Claims Total (Expenditures)		<u>\$ 442,882.64</u>
November, 2019 Payroll		<u>\$ 178,351.52</u>
TOTAL Submitted		\$ 621,234.16

Kautzman seconded. On a voice vote, the motion was unanimously approved.

PUBLIC COMMENT:

MAYOR:

Mayor Purcell reported the Coal Board tabled the application for the Wastewater Treatment Plant Project until the March 2020 meeting, the City-County Planning Board (CCPB) CDBG Grant application for the Downtown Revitalization Plan is before the State authorizing board, there has not been a decision on the applications, and approximately \$2,500 has been donated by Montana Cities and Towns to the Hardin High School Marching Band. There is not any new information on the detention center or server farm. Montana building codes were updated December 7th, the City uses the adopted State codes. A year end summary for Code Enforcement and Animal Control will be provided to Council in January. Mayor Purcell reported he and Knudsen have met with Judge Lee Cornell as a consultant in establishing a budget and operating plan for the City to have its' own police department. Judge Cornell has proposed \$30 per hour, with a 10 hour limit a month, plus mileage for consulting. Molina voiced a CPA should look at the budget. Mayor Purcell noted the first step to the process is to discuss wages tonight, have a resolution prepared for the next meeting, Judge Cornell will present the plan on January 14th, and if Council moves forward, a resolution of intent would be presented at the Council meeting on January 21st. Krebs voiced start-up of a police department is one thing, but annual operating costs are bigger. Molina noted annual costs include vehicle breakdowns and academy training.

COMMITTEE REPORTS:

Personnel Policy/City Policy:

Mayor Purcell reported the City is currently accepting applications for an Assistant Mechanic/Maintenance Worker II, Maintenance Worker II, and Finance Officer. He added the Maintenance Worker II position will be transitioned to a General Laborer position. Kautzman asked if the Finance Officer position was hourly or salary, he would rather it be a salaried position. Mayor Purcell noted he will look into it and put together a package.

Sewer & Water:

Massine reported the air compressor has been installed and is running. There are two pressure switches on the compressor that will be changed.

Law Enforcement:

Streets & Alleys:

Parks & Playgrounds:

Krebs asked if Council was okay with removing the fence around the ice skating rinks. There was no objection. Krebs would like to set up a meeting to discuss how the rinks can possibly be used.

Finance/Landfill:

Resolutions & Ordinances:

SPECIAL COMMITTEES:

PETITIONS & COMMUNICATIONS:

The City received the CCPB minutes for the November 18th regular meeting and a newsletter from the Montana Department of Transportation.

UNFINISHED BUSINESS:

NEW BUSINESS:

Mayor Purcell reported a letter was received from the CCPB noting that Leilani Rickert is interested in remaining on the board. Greer motioned to reappoint Rickert. Kautzman seconded. On a voice vote the motion was unanimously approved.

Mayor Purcell reported Molina is stepping down from the CCPB when her term ends on December 31st. He asked if there was interest from Council to serve on the board. Greer voiced he will be resigning from RC&D and added he would like volunteer to serve on the CCPB. Ramsey motioned to appoint Greer. Molina seconded. On a voice vote the motion passed. (4/0)

Kautzman motioned to pay Judge Lee Cornell \$30 per hour plus mileage for law enforcement consultant services. Greer seconded. On a voice vote the motion was unanimously approved.

Dyckman reviewed GASB #83 – Asset Retirement Obligation. The recommendation to Council is to report the City believes it is not applicable to the financial statement for Fiscal Year end June 30, 2020. Ramsey motioned to accept the recommendation. Kautzman seconded. On a voice vote the motion was unanimously approved.

STAFF REPORTS:

Public Works:

Massine reported the signage has been installed at the “triangle” and North Cheyenne Avenue.

Finance:

Dyckman reported NorthWestern Energy had estimated the savings of LED lighting will be approximately \$22,000 or 15% per year for the City. It is expected NorthWestern Energy will ask for a rate increase in 2023 to cover project expenses.

Dyckman reported she has been working on the Wastewater Treatment Plant funding. More research is being done to look into different options that may be available.

Legal:

Economic Development:

Greer provided information about the RC&D meeting he attended. He asked Council members to consider serving on the RC&D board.

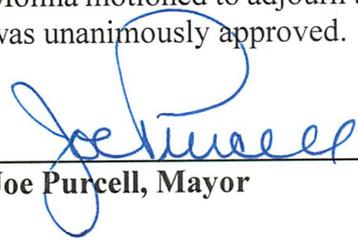
RESOLUTIONS & ORDINANCES:

Resolution NO. 2223: Approving Applications for License to Serve Beer, Beer and Wine, or Liquor. Ramsey motioned to approve the resolution. Kautzman seconded. On a voice vote the motion was unanimously approved.

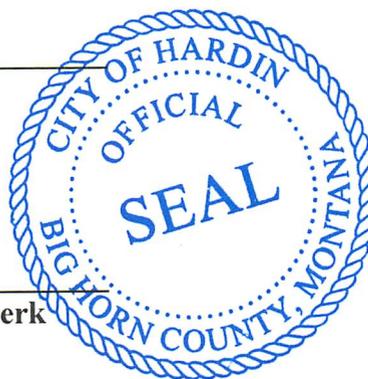
ANNOUNCEMENTS:

The Law Enforcement meeting with Big Horn County is scheduled for Wednesday, December 18 at 10:00 a.m., City offices will close at 12:00 p.m. on Christmas Eve, December 24th and will be closed Christmas Day. and Wednesday, January 1st New Year's Day. Mayor Purcell announced the anniversary of employee Bob Kirschenmann. The City has job openings for an Assistant Mechanic/Maintenance Worker II, Maintenance Worker II, and Finance Officer.

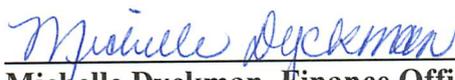
Molina motioned to adjourn the meeting at 7:04 p.m. Greer seconded. On a voice vote the motion was unanimously approved.



Joe Purcell, Mayor



ATTEST:



Michelle Dyckman, Finance Officer/City Clerk