

CITY OF HARDIN VACANCY ANNOUNCEMENT

Maintenance Worker II

PRIMARY OBJECTIVE OF POSITION: Under general supervision, performs a variety of skilled and semi-skilled tasks in the maintenance, construction, and repair of streets, public facilities, sanitation, utilities and parks; operates light and medium equipment, and heavy-duty trucks. Also performs technical work in the operation and maintenance of the water and wastewater system, including plants, reservoirs, distribution, metering, and booster stations to include locates of water and sewer lines, plus water and sewer services and water shutoffs. Work varies, individual judgment within prescribed standards and procedures required; may schedule own work within established guidelines.

MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:

Performs a variety of skilled and semi-skilled work in the operation, repair and maintenance of buildings, equipment, streets, parks, facilities, water and sewer lines, and refuse collection and disposal. Operates and maintains light and medium equipment including tandem refuse trucks, street sweepers, front end loaders, rollers, snow plows, boom trucks, back hoes, street flushers and sewer jets. Uses a variety of hand and power tools; checks tires, oil, lubricant, water, lights and fuel to equipment operated.

Drives and loads refuse collection trucks, performs minor repairs to equipment used, patches streets, assists in the maintenance of park and recreation facilities; performs other tasks as assigned. Prepares records of own activities.

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS: Graduation from high school or GED equivalent. Minimum Three (3) years of related experience, or any equivalent combination of education and experience that is approved by the Public Works Director and/or Mayor. Three years of progressively responsible work in the construction, maintenance and repair of public facilities, or similar activities including the operating of light and medium equipment and heavy-duty trucks.

Must possess a Commercial Driver's License with appropriate endorsements.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. Will perform such other assignments as may be directed in the day to day operations of the City.

Entry Level Salary: \$17.09 per hour

Benefits Include: Holiday, Sick, Vacation, Health/Dental/Vision, and Retirement

Application Closing Date: Position Open until filled.

Required Application Materials and Forms: Completed City of Hardin Job Application

Hours: This is a Full – time position. Union position available.

APPLICATIONS available:

City of Hardin
406 N Cheyenne
Hardin MT 59034
665-9292

Or <http://www.hardinmt.com/Wanted.html>

Complete job description available upon request.

EOE and Drug and Alcohol-Free workplace. Pre-Employment Drug testing is required. Applicant is Subject to a Background Check.

CITY OF HARDIN

POSITION: Maintenance Worker II

ACCOUNTABLE TO: Public Works Director

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MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:

Performs a variety of skilled and semi-skilled work in the operation, repair and maintenance of buildings, equipment, streets, parks, facilities, water and sewer lines, and refuse collection and disposal. Operates and maintains light and medium equipment including tandem refuse trucks, street sweepers, front end loaders, rollers, snow plows, boom trucks, back hoes, street flushers and sewer jets. Uses a variety of hand and power tools; checks tires, oil, lubricant, water, lights and fuel to equipment operated.

Drives and loads refuse collection trucks, performs minor repairs to equipment used, patches streets, assists in the maintenance of park and recreation facilities; performs other tasks as assigned. Prepares records of own activities.

PHYSICAL DEMANDS:

While performing the duties of this job, the employee is frequently required to use hands and fingers, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is required to climb or balance; stoop, kneel, crouch, or crawl. The employee is required to walk, sit and talk or hear.

Work is frequently performed in undesirable physical conditions of pollution, heat, cold, and dampness. Duties involve physical work requiring lifting. The employee must frequently lift and/or move up to 50 pounds, and occasionally lift weights up to 100 pounds.

The employee may be exposed to hazards and infectious wastes. Contact with others is incidental to performance of duties, requiring common courtesy and relaying information; work performed often requires care and use of proper safety equipment and procedures to prevent injury.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS: MINIMUM QUALIFICATIONS:

Education and Experience:

- (A) Graduation from high school or GED equivalent
- (B) Minimum Two (2) years of related experience, or
- (C) Any equivalent combination of education and experience that is approved by the Public Works Director and/or Mayor.
- (D) Two years of progressively responsible work in the construction, maintenance and repair of public facilities, or similar activities including the operating of light and medium equipment and trucks.

SPECIAL REQUIREMENTS:

Possession of Commercial Driver's License with appropriate endorsements.

EXAMPLES OF PERFORMANCE CRITERIA AND EXPECTATIONS:

Assigned construction and maintenance tasks are completed, and assigned equipment are operating safely and effectively, maintained and repaired properly; and follows oral and written instructions. Applies knowledge of materials, equipment, tools, and techniques of maintenance and construction. Follows safety standards.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. Will perform such other assignments as may be directed in the day to day operations of the City.