

# **CITY OF HARDIN VACANCY ANNOUNCEMENT**

## **Maintenance Worker I**

**PRIMARY OBJECTIVE OF POSITION:** Under close supervision, performs a variety of skilled and semi-skilled manual labor tasks; work varies somewhat, subject to close supervision.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:** Operates various types of light and heavy equipment, trucks, and refuse packers; performs manual labor in the maintenance, repair, and minor construction of streets, alleys, water and sewer mains and plants, parks, sprinkler systems, water service lines, street signs, building maintenance, and related facilities; may perform janitorial tasks around plants and other public facilities; checks tires, oil, lubricant, water, and fuel of assigned equipment; maintains grounds in parks and around public buildings; other work as may be assigned by supervisor.

Loads and operates sanitation trucks; removes debris and trash from alley and streets; services trucks and equipment as required; performs minor maintenance to equipment; drives a packer truck to relieve regular driver.

Prepares minimal records of own activities; contact with others is crucial to performance of duties and requires common courtesy and relaying information. Duties involve difficult physical work requiring continuous crawling, climbing, lifting, frequently involving heavy weights (50# and up); work is frequently performed in undesirable physical conditions in noise, pollution, heat, cold and dampness; may be exposed to hazards and infectious wastes; work performed requires care and use of proper safety equipment and procedures to prevent injury.

**EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:** Any Combination of training and experience equivalent to completion of High School or equivalent and one-year work experience in construction and maintenance work. **Current CDL Required** – Tanker endorsement preferred.

**The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. Will perform such other assignments as may be directed in the day to day operations of the City.**

Entry Level Salary: \$15.92 per hour

Benefits Include: Holiday, Sick, Vacation, Health/Dental/Vision, and Retirement

**Application Closing Date:** Position Open until filled.

Required Application Materials and Forms: Completed City of Hardin Job Application

Hours: This is a Full – time position. Union position available.

APPLICATIONS available:

City of Hardin  
406 N Cheyenne  
Hardin MT 59034

665-9292 Or <http://www.hardinmt.com/Wanted.html>

Complete job description available upon request.

EOE and Drug and Alcohol-Free workplace. Pre-Employment Drug testing is required. Applicant is Subject to a Background Check.

## **CITY OF HARDIN**

**POSITION:** Maintenance Worker I

**ACCOUNTABLE TO:** Assigned Supervisor

### **PRIMARY OBJECTIVE OF POSITION:**

Under close supervision, performs a variety of skilled and semi-skilled manual labor tasks in the construction and maintenance of streets, sewers, water lines, parks, buildings, other municipal facilities, and the collection or disposal of solid waste; occasionally drives truck and operates light and heavy equipment; work varies somewhat, subject to close supervision.

### **MAJOR AREAS OF ACCOUNTABILITY AND PERFORMANCE:**

Operates various types of light and heavy equipment, trucks, and refuse packers; performs manual labor in the maintenance, repair, and minor construction of streets, alleys, water and sewer mains and plants, parks, sprinkler systems, water service lines, street signs, building maintenance, and related facilities; may perform janitorial tasks around plants and other public facilities; checks tires, oil, lubricant, water, and fuel of assigned equipment; maintains grounds in parks and around public buildings; other work as may be assigned by supervisor.

Loads and operates sanitation trucks; removes debris and trash from alley and streets; services trucks and equipment as required; performs minor maintenance to equipment; drives a packer truck to relieve regular driver.

Prepares minimal records of own activities; contact with others is crucial to performance of duties and requires common courtesy and relaying information. Duties involve difficult physical work requiring continuous crawling, climbing, lifting, frequently involving heavy weights (50# and up); work is frequently performed in undesirable physical conditions in noise, pollution, heat, cold and dampness; may be exposed to hazards and infectious wastes; work performed requires care and use of proper safety equipment and procedures to prevent injury.

While performing the duties of this job, the employee is frequently required to use hands and fingers, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is required to climb or balance; stoop, kneel, crouch, or crawl. The employee is required to walk, sit and talk or hear.

The physical demands described here are representative of those that must be met by an employee to successfully preform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **SUPERVISION – RESPONSIBILITY FOR WORK OF OTHERS:**

None

### **EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:**

Any Combination of training and experience equivalent to completion of High School or equivalent and one-year work experience in construction and maintenance work. **Current CDL Required** – Tanker endorsement preferred.

### **EXAMPLES OF PERFORMANCE CRITERIA AND EXPECTATIONS:**

Trucks and equipment are operated safely and effectively; assigned construction, maintenance, and collection projects are performed properly and efficiently; is able to perform a variety of semi-skilled and skilled tasks in the repair and maintenance of various types of equipment, structures and facilities; and follows oral and written instructions and maintains effective working relationships with other employees, supervisors and the public.

**The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position. Will perform such other assignments as may be directed in the day to day operations of the City.**